

Kansas Pet Advisory Special Board Meeting Minutes
March 08, 2023 at 10 a.m.
Zoom Meeting

I. Call to order at 10 a.m. by Greg Smith.

II. Roll call by Greg Smith.

Board Member's in Attendance:

Board Member's Name:	Absent	Present	Board Member's Name:	Absent	Present
Crystal Swann Blackdeer		X	Kimberly Jacobson	X	
Kelly Bogner		X	Dr. Denver Marlow		X
Vacant Position			Greg Smith		X
Julia Castaneda		X	Kendra Titus		X
Dr. Kathy Engler	X		Lorilee Thomas		X

KDA Staff in Attendance: Savannah Brethauer, Nichole Costanzo, Chris Demel, Michelle Florence, Karen Hunter, Ben Lancaster, Heather Lansdowne, Kelsey Olson, Dr. Justin Smith, and Dr. Sasha Thomason

Members of the Public Attendance: AC Alex, Acree, Justin Broker, Linda Constable, Dawn, Midge Grinstead, Reily Goyne, Terry Humphreys, Tyler Kauer, Lauren Kingsley, Jasmine Kyle (Director of SEK Humane Society), Mark, Sheila Martinsen, Victoria Partridge, Ellen Quener, Tony Wenger, Michelle Russell, Staci Williams, Malorie Woods, and Tim Yaeglin

III. December 12, 2022 Meeting Minutes were approved as written.

- Moved by Greg Smith
- Seconded by Dr. Denver Marlow
 - No nays, motion passed

IV. February 22, 2023 Meeting Minutes were tabled until further details could be obtained.

- Moved by Kelly Bogner
- Seconded by Crystal Swann Blackdeer
 - No nays, motion passed

V. Discussion on proposed Rules and Regulations Changes

- VI. A motion was made to vote on recommended changes to K.A.R. 09-18-7
- Moved by Greg Smith
 - This motion was not seconded (now treated as if the motion was never made)
- VII. A motion was made to vote on recommended changes to K.A.R. 9-17-8 and K.A.R. 9-17-9
- Moved by Dr. Kathy Engler
 - Seconded by Dr. Denver Marlow
 - Dr. Denver Marlow withdrew motion (now treated as if the motion was never made)
- VIII. **Public Comments:**
- Michelle Russell asked when the position for the Animal Breeder would be filled? Dr. Sasha Thomason advised that Secretary Beam has talked with the Governor's Office of Appointments and no word yet on when that will be approved. All appointments are handled by that office, and we have no control over that process.
- IX. Set the next Meeting: A Doodle Poll will be sent out to determine the date, time, and method of the meeting.
- X. Adjournment:
- Motion to adjourn by Dr. Denver Marlow
 - Seconded by Crystal Swann Blackdeer
 - No nays, motion passed
 - Greg Smith adjourned the meeting at 11:45 a.m.

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Changes to current regs marked in red.

<p>K.A.R. 9-18-4 Definitions.</p> <p>(n) “Communicable disease” means an illness caused by an infectious agent or its toxins that occurs through the direct or indirect transmission of the infectious agent or its products from an infected individual or via an animal, vector or the inanimate environment to a susceptible animal or human host.</p>	<p>Add new definition.</p>
<p>K.A.R. 9-18-5 Importing dogs and cats.</p> <p>(a) Dogs and cats shall not be imported into Kansas unless the dogs and cats are accompanied by a certificate of veterinary inspection issued by a licensed veterinarian, stating that each dog and cat meets the following requirements:</p> <p>(a) (1) Is free from symptoms of any communicable disease;</p> <p>(b) (2) has not been exposed to rabies; and</p> <p>(c) (3) has been vaccinated against rabies with a product licensed by the U.S.D.A., with the duration of immunity and method of administration in accordance with the manufacturer’s guidelines.</p> <p>Dogs and cats under three months of age shall not be required to be vaccinated against rabies.</p> <p>(4) has received at least one vaccine against parvovirus and distemper if a dog at or over 8 weeks of age</p> <p>(5) has received at least one vaccine against panleukopenia, rhinotracheitis virus, and calicivirus if a cat at or over 8 weeks of age</p> <p>(b) Dogs intended for breeding purposes or imported for rehoming purposes shall also be tested for the following diseases within 30 days of import and have a negative test prior to entry:</p> <p>(1) heartworm disease, (2) canine brucellosis, and (3) intestinal parasitism</p> <p>(c) Cats intended for breeding purposes or imported for rehoming purposes shall also be tested for the following diseases within 30 days of import and have a negative test prior to entry:</p> <p>(1) Feline leukemia virus, (2) Feline immunodeficiency virus, (3)</p> <p>(Authorized by K.S.A. 2016 Supp. 47-607, 47-607d, 47-610; implementing K.S.A. 2016 Supp. 47-607, 47-607d, 47-608, 47-610; effective Nov. 17, 2017.)</p>	<p>Add additional import requirements on dogs and cats imported for breeding purposes or rehoming purposes.</p>
<p>K.A.R. 9-18-7 Records.</p> <p>(a) Each licensee shall maintain records for each animal purchased, acquired, held, transported, sold, or disposed of in any other manner, on a form provided by the commissioner.</p> <p>(1) Each cat or dog of weaning age and older shall be individually identified. The records shall include the following:</p> <p>(A) The name, and address, and phone number of the person from whom each animal was acquired;</p> <p>(B) the date each animal was acquired;</p> <p>(C) a description of each animal, including the following:</p> <p>(i) the animal’s birthdate if known, age, size, color markings, sex, species, and breed;</p>	<p>Including the phone number in both acquisition and disposition records will aid disease outbreak traceability in the event that becomes necessary.</p>

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<p>(ii) any available information regarding vaccinations; (ii) any known or suspected information regarding behavioral issues including but not limited to aggression; (iii) any other significant identification for each animal, including any official tag number, microchip, or tattoo; and (D)(iv) the name, and address, and phone number of the person to whom any animal is sold, given, bartered, or otherwise delivered or euthanized, and the date on which the action took place. The record shall show the method of disposition. (2) Records for each cat or dog of weaning age and older shall include all medical records, including but not limited to: i. a list of all medications administered, including vaccinations and deworming medications; ii. a list of all injuries or illnesses the animal has had; and iii. documentation for every veterinary visit which shall include physical exam findings; diagnosis; treatments prescribed or administered, with dosing and route information; procedures performed; and veterinary discharge instructions; and iv. the fitness of a dog or cat for breeding, including the justification for determining the dog or cat is unfit, if applicable. (2) (3) The records of animals other than cats and dogs shall be kept so that the origins of lots can be identified. Animals from multiple origins may be comingled if records indicate all of the origins of a lot. The records shall include the date the lots were acquired, from whom the lots were acquired, general identification information, and disposition information. (b) Each licensee shall store records for the current license year and previous two license years on the licensed premises and on the premises where the animals are located and shall make the records available for inspection upon request. (Authorized by and implementing K.S.A. 47-1712; effective Nov. 17, 2017.) (c) Each licensee shall have an updated animals-on-hand spreadsheet in electronic or hard copy form, that includes the name, age or birthdate, gender, acquisition date, coat color and markings, microchip or other identification for each dog and cat on the premises. (d) A complete copy of an animal's record, as required in this section, shall be provided to any prospective future owner or pet foster home prior to the time of permanent or temporary physical or legal transfer of the animal, whichever occurs earlier. Registration of any tattoo, microchip, or other identification number shall also be transferred. (e) Licensees that are found to keep inadequate and disorganized records may be required to use a form specified by the commissioner if the proper identification, acquisition, and disposition of each animal cannot be easily ascertained.</p>	<p>The medical record information is already required to be kept by licensees per K.S.A. 47-1701 (dd)(1)(C) but has been an issue by not being routinely available by licensees when asked. There seems to be a lack of understanding as to what constitutes a medical record. Spelling it out here is intended to alleviate that confusion.</p>
<p>K.A.R. 9-18-8. Access to premises. Each licensee shall provide the commissioner or the commissioner's representatives with access to</p>	<p>Feedback requested</p>

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<p>the licensee’s premises Monday through Friday, between 7:00 a.m. and 7:00 p.m., in order to take any of the following actions:</p> <ul style="list-style-type: none">(a) Enter the licensee’s place of business;(b) examine records required to be kept under K.A.R. 9-18-7;(c) make copies of the records;(d) ensure the licensee’s adult dog and cat population has not exceeded the number indicated as the facility’s maximum capacity in its license application or on the veterinary care form;(d)(e) inspect premises and animals as the commissioner or the commissioner’s representatives consider necessary to enforce the provisions of the act and this article of the department’s regulations;(e)(f) document, by the taking of photographs and other means, any conditions and areas of noncompliance; and(f)(g) use a room, table, or other facilities necessary for the examination of the records and inspection. (Authorized by and implementing K.S.A. 47-1712; effective Nov. 17, 2017.)	
<p>K.A.R. 9-18-9. Inspections of premises.</p> <ul style="list-style-type: none">(a) Each premises that is licensed or that the commissioner finds reasonable grounds to believe is required to be licensed under the act shall be subject to routine inspections by the commissioner or any of the commissioner’s authorized representatives to determine compliance with the act and all applicable regulations.(b) Each premises shall be subject to routine inspections at the following intervals:<ul style="list-style-type: none">(1) A routine inspection shall be conducted every three to 12 months for the following:<ul style="list-style-type: none">(A) each new premises and each premises that has failed one of its two most recent inspections;(B) each premises that has failed one of its two most recent inspections; or(C) each premises that has failed to make the facility available for an inspection one or more times within the last year.(2) A routine inspection shall be conducted every nine to 18 months for each premises that has passed its two most recent inspections.(3) A routine inspection shall be conducted every 15 to 24 months for each premises that has passed its three most recent inspections.(c) In addition to routine inspections, any premises may be subject to one or more additional inspections under any of the following circumstances:<ul style="list-style-type: none">(1) A violation was found in a previous inspection;(2) A complaint is filed regarding the premises;(3) The ownership of the premises changed in the previous year;(4) The license for the premises was not renewed in a timely manner;or<ul style="list-style-type: none">(5) The number of adult dogs and/or cats on a premises surpasses the maximum amount of animals stated on the initial license application or veterinary care form.	

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<p>(d) Routine inspections shall be made on Monday through Friday, between the hours of 7:00 a.m. A.M. and 7:00 p.m. P.M., except that these inspections may be conducted at alternate times, upon the agreement of all interested persons or entities.</p> <p>(e) If the owner or operator of the premises is not routinely available between the hours of 7:00 a.m. A.M. and 7:00 p.m. P.M., the owner or operator shall designate a representative who will be present while the inspection is conducted and shall notify the commissioner in writing of the name of the designated representative. The designated representative shall be 18 years of age or older and mentally and physically capable of representing the licensee in the inspection process. The owner or operator shall notify the commissioner in writing of any new representative who is designated to be present during inspections.</p> <p>(f) Any inspection to investigate allegations of violations adversely affecting the health, safety, and welfare of the animals may be conducted on any day of the week and at any hour deemed reasonably necessary by the commissioner.</p> <p>(g) Prior notice of inspection dates shall not be provided to the owner or operator of any licensed premises. (Authorized by K.S.A. 47-1712; implementing K.S.A. 2018 Supp. 47-1709, K.S.A. 2018 Supp. 47-1733, and K.S.A. 2018 Supp. 47-1736; effective Nov. 17, 2017; amended Feb. 8, 2019.)</p>	
<p>K.A.R. 9-18-10 General requirements for housing facilities.</p> <p>(a) Construction. Each housing facility shall be designed and constructed as follows:</p> <p>(1) In a manner that is structurally sound; and</p> <p>(2) in a manner that protects animals from injury, contains the animals securely, and restricts other animals from entering.</p> <p>(b) Housekeeping. Each licensee shall keep the premises where housing facilities and food storage are located, including buildings and surrounding grounds, clean and in good repair to protect the animals from injury, to facilitate the husbandry practices required by K.A.R. 9-18-14 and to reduce or eliminate breeding and living areas for rodents and other pests and vermin. The licensee shall keep the premises free of accumulations of trash, junk, waste products, and discarded matter. The licensee shall control weeds, grasses, and bushes so as to facilitate cleaning of the premises and pest control and to protect the health and well-being of the animals.</p> <p>(c) Surfaces.</p> <p>(1) The surfaces of each housing facility, including any houses, dens, fixtures, and objects in the housing facility that are similar to furniture, shall be constructed and maintained in a manner and made of materials that allow them to be readily cleaned and sanitized on a regular basis, or shall be removed or replaced when worn or soiled.</p>	

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<p>(2) All interior surfaces and any surfaces that come into contact with animals, including but not limited to feed and water dishes, shall meet the following requirements:</p> <p>(A) Be free of rust; and</p> <p>(B) be free of constructed of materials that are durable, non-chewable, and will not develop jagged edges or sharp points that might injure the animals.</p> <p>(3) Each licensee shall maintain all surfaces on a regular basis, which shall include regular cleaning and sanitizing. Surfaces shall be replaced when the surfaces are worn or permanently soiled and can no longer be effectively cleaned and sanitized.</p> <p>(4) The floors and walls of each indoor housing facility, and any other surfaces in contact with the animals, shall be impervious to moisture. The ceilings of each indoor housing facility shall be impervious to moisture or shall be replaceable.</p> <p>(d) Water and electric power. Each indoor housing facility or sheltered housing facility shall have electric power. Each outdoor housing facility shall have lighting and electric power that allows for animal husbandry as required under this act. Each housing facility shall have access to adequate running potable water for animal and facility needs.</p> <p>(e) Storage. Each licensee shall store supplies of food and bedding in a manner that protects the supplies from spoilage, contamination, and vermin infestation. Food requiring refrigeration shall be stored accordingly. Each licensee shall keep all open supplies of food and bedding in leakproof containers with tightly fitted lids. Only food and bedding currently being used may be kept in the animal areas. The licensee shall not store any substance that is toxic to the animals in food storage and preparation areas. However, toxic substances that are required for normal husbandry practices may be stored in the animal areas if stored in a manner that prevents harmful exposure to animals.</p> <p>(f) Drainage and waste disposal.</p> <p>(1) Each licensee shall provide for the regular and frequent collection, removal, and disposal of animal and food wastes and other debris in a manner that minimizes contamination and disease risks.</p> <p>(2) Animal excreta shall be removed from enclosures at least once daily or more often as necessary to prevent an excessive accumulation thereof and prevent animals from coming into contact therewith.</p> <p>(2) (3) If present, disposal facilities and drainage systems shall be properly constructed, installed, and maintained in such a manner to avoid all foul odors and any backup of sewage.</p> <p>(3) (4) Each licensee shall ensure that animals stay dry and there is no any standing water or other liquid in or around the animal enclosures is removed in an efficient manner so that the animals stay dry.</p>	<p>USDA regulations include this language:</p> <p>§ 3.1 9 CFR AWR (1-1-2020 Edition) (d) Water and electric power. The housing facility must have reliable electric power adequate for heating, cooling, ventilation, and lighting, and for carrying out other husbandry requirements in accordance with the regulations in this subpart. The housing facility must provide adequate <u>running</u> potable water for the dogs’ and cats’ drinking needs, for cleaning, and for carrying out other husbandry requirements.</p> <p>Merriam Webster Dictionary defines “running water” as water distributed through pipes and fixtures.</p>
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<p>(4) (5) Each licensee shall use trash containers for facility waste that are leakproof and shall keep tightly fitted lids on the containers at all times.</p> <p>(g) Washing facilities. Washing facilities shall be provided for animal caretakers and shall be readily accessible. Washing facilities may include washrooms, basins, sinks, or showers. (Authorized by and implementing K.S.A. 47-1712; effective Nov. 17, 2017.)</p>	
<p>K.A.R. 9-18-13. Primary enclosures.</p> <p>(a) Construction. Each primary enclosure shall be designed and constructed of suitable materials so that the primary structure is structurally sound. Each licensee shall keep the primary enclosure in good repair.</p> <p>(b) Maintenance. Each primary enclosure shall be constructed and maintained so that the primary enclosure meets the following conditions:</p> <p>(1) Provides all the animals with shelter and protection from extreme temperatures and weather conditions that could be uncomfortable or hazardous;</p> <p>(2) provides sufficient shade to protect from direct sun all the animals housed in the primary enclosure simultaneously;</p> <p>(3) has floors that are constructed in a manner that protects the animals’ feet and legs from injury. If the floor is constructed of mesh or slats, the floor shall not allow the animals’ feet to pass through any openings in the floor and if any metal strands are used to construct a suspended floor for the primary enclosure, the metal strands shall be nine gauge wire or wire that is greater than 1/8 of an inch in diameter or shall be coated with plastic, fiberglass, or a comparable material that can maintain a temperature suitable for the species in outdoor and non-climate-controlled areas. A solid, impermeable, non-chewable surface shall be provided for each animal that is large enough for each animal to fully stand, turn around and lay down upon in a stretched position. This solid surface must be provided in both indoor and outdoor areas. If a suspended floor is used in a primary enclosure, that floor shall be strong enough that the floor does not sag or bend between structural supports; and</p> <p>(4) if stacked cages are used to house animals, provides an impervious barrier between the levels of stacked cages. The barrier may be removed as needed or cleaning.</p> <p>(5) Wire strand flooring is prohibited in any new construction.</p>	<p>Feedback requested for (5): How reasonable would it be to phase wire strand flooring out entirely after a few years? Or just prohibit in new construction?</p>
<p>K.A.R. 9-18-17. Feeding and watering.</p> <p>(a)(1) Each licensee shall meet the “adequate feeding” requirements as defined in K.S.A. 47-1701, and amendments thereto. Each licensee shall feed all animals as appropriate to species and age. All cats and dogs shall be fed at least once each day, unless restricted by written order by the attending veterinarian. The food shall be uncontaminated, wholesome, palatable, and of sufficient quantity</p>	

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<p>and nutritive value to maintain the normal condition and weight of the animal. The diet shall be appropriate for each animal’s age and condition.</p> <p>(2) Each licensee shall provide a sufficient number of food receptacles for animals, which shall meet the following requirements:</p> <p>(A) Be easily accessible to all animals being fed;</p> <p>(B) be located so as to minimize contamination by excreta and pests;</p> <p>(C) be protected from rain and snow; and</p> <p>(D) either be discarded after one use or be easily cleaned and sanitized.</p> <p>(b) Each licensee shall meet the “adequate watering” requirements as defined in K.S.A. 47-1701, and amendments thereto. Drinkable water shall be supplied in a sanitary manner and in adequate amounts at intervals suitable for each animal’s species and either continuously accessible to each animal or supplied to maintain the health and well-being of each animal. If water is not continuously accessible, then water shall be provided at least twice daily for at least one hour each time or more often as conditions warrant, unless restricted by written order of the attending veterinarian or not species-appropriate.</p> <p>(c) Food and water shall be provided in receptacles that are made of material not easily destructible by chewing.</p>	
<p>K.A.R. 9-18-21. Adequate veterinary medical care.</p> <p>(a) Each licensee shall have an attending veterinarian who provides the licensee’s animals with “adequate veterinary medical care,” as defined in K.S.A. 47-1701 and amendments thereto.</p> <p>(b) The written program of veterinary care must address the requirements for adequate veterinary care in K.S.A. 47-1701(dd)(1)(A) and must also include the following:</p> <p>(i) the requirement that each of the licensee’s animals is observed at least once daily to ensure the health, safety, and welfare of each animal, unless otherwise specified by the attending veterinarian;</p> <p>(ii) a complete physical examination from head to tail of each puppy or kitten by the attending veterinarian prior to sale, adoption, or exchange;</p> <p>(iii) a complete physical examination from head to tail of each dog and cat by the attending veterinarian not less than once every 12 months;</p> <p>(iv) vaccinations for contagious and/or deadly diseases of dogs and cats (including rabies, parvovirus and distemper for dogs and including rabies, panleukopenia, rhinotracheitis virus, and calicivirus for cats) and sampling and treatment of parasites and other pests (including fleas, worms, coccidia, giardia, and heartworm) in accordance with a schedule approved by the attending veterinarian;</p> <p>(v) preventative care and treatment of dogs and cats to ensure healthy and unmatted hair coats, properly trimmed nails, and clean and healthy eyes, ears, skin, and teeth, unless otherwise specified by the attending veterinarian;</p>	<p>USDA regulations already include this language: § 3.13 - Veterinary care.. The written program of veterinary care must address the requirements for adequate veterinary care for every dealer and exhibitor in § 2.40 of this subchapter and every research facility in § 2.33 of this subchapter, and must also include: (1) Regularly scheduled visits, not less than once every 12 months, by the attending veterinarian to all premises where animals are kept, to assess and ensure the adequacy of veterinary care and other aspects of animal care and use; (2) A complete physical examination from head to tail of each dog by the attending veterinarian not less than once every 12 months; (3) Vaccinations for</p>

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<p>(vi) a requirement that a dog or cat shall not be bred if the attending veterinarian determines the dog or cat is unfit for breeding purposes; and</p> <p>(vii.) a requirement that an on-site quarantine plan for the facility be in place in the event of a disease outbreak on the premises to minimize disease spread;</p>	<p>contagious and/or deadly diseases of dogs (including rabies, parvovirus and distemper) and sampling and treatment of parasites and other pests (including fleas, worms, coccidia, giardia, and heartworm) in accordance with a schedule approved by the attending veterinarian, unless otherwise required by a research protocol approved by the Committee at research facilities; and (4) Preventative care and treatment to ensure healthy and unmatted hair coats, properly trimmed nails, and clean and healthy eyes, ears, skin, and teeth, unless otherwise required by a research protocol approved by the Committee at research facilities.</p>
<p>K.A.R. 9-18-23. Transfer, movement, adoption, or other permanent relocation of feline immunodeficiency virus-positive cats and feline leukemia virus-positive cats.</p> <p>(a) The transfer, movement, adoption, or other permanent relocation of any feline immunodeficiency virus- positive cat (FIV-positive cat) and/or feline leukemia virus-positive cat (FeLV-positive cat) from a licensed animal shelter or rescue network to another licensed animal shelter or rescue network and to a foster home or a member of the public shall be allowed if a veterinarian who has a veterinary- client-patient relationship with the animal shelter or rescue network where the FIV-positive cat and/or FeLV-positive cat is currently located performs the following:</p> <p>(1) Confirms that the FIV-positive cat and/or the FeLV-positive cat to be transferred, moved, adopted, or otherwise permanently relocated is a non-symptomatic FIV-positive cat and/or FeLV-positive cat; and</p> <p>(2) provides a written statement to the animal shelter or rescue network and to the new owner or holder authorizing the transfer, movement, adoption, or other permanent relocation of the FIV-positive cat and/or FeLV-positive cat that states the symptoms, the risks, and the recommendations of how the cat should be housed to minimize the spread of the virus.</p>	<p>Adds Feline Leukemia Virus-positive cats to entire regulation</p>

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<p>(b) All notifications and statements created under this regulation shall be maintained as a part of the recordkeeping requirements under K.A.R. 9-18-7.</p> <p>(c) If the commissioner determines that the continued transfer, movement, adoption, or other permanent relocation of FIV-positive and/or FeLV-positive cats endangers the health of any other domestic animals, this regulation may be temporarily suspended by order of the commissioner. (Authorized by and implementing K.S.A. 2018 Supp. 47-610 and K.S.A. 47-1712; effective Dec. 20, 2019.)</p>	
<p>K.A.R. 9-18-31. Euthanasia methods; prohibition.</p> <p>The following portion of the American veterinary medical association's document titled "AVMA guidelines for the euthanasia of animals: 2013 edition" is hereby adopted by reference: pages 5-102, excluding the section titled "references" on pages 84-97 and any portion that applies to any animal that is not an "animal" as defined in K.S.A. 47-1701 and amendments thereto. For the purposes of this document, the terms "animal" and "euthanasia" shall have the meanings specified in K.S.A. 47-1701, and amendments thereto. Each licensee who euthanizes any animals shall follow the recommendations and guidelines for the handling and care of animals during the euthanasia process as identified in the most current edition of the AVMA guidelines for the euthanasia of animals. Each licensee and shall use only the acceptable methods of euthanasia for a particular species to be euthanized as specified in this document. Inhaled carbon monoxide shall not be used as a method of euthanasia of dogs and cats. For the purposes of this document, the terms "animal" and "euthanasia" shall have the meanings specified in K.S.A. 47-1701, and amendments thereto. (Authorized by K.S.A. 47-1712; implementing K.S.A. 2015 Supp.47-1718; effective April 29, 2016.)</p>	<p>Change language so that the most current version of the AVMA guidelines document is applicable for this regulation.</p>
<p>(NEW) K.A.R. 9-18-32 Notifications Required by Licensees</p> <p>(a) Each licensee must notify the commissioner or the commissioner's authorized representative via mail, email, or phone call of the following circumstances by the time indicated:</p> <p>(1) No later than 14 days after a change in a licensee's contact information, licensees must provide KDA the updated contact information.</p> <p>(2) No later than 30 days prior to transporting animals to a new facility for which a licensee intends to operate pursuant to its license, licensees shall provide KDA the new address and must pass a pre-license inspection prior to operating out of such facility.</p> <p>(3) No later than 14 days prior to maintaining a total number of adult dogs or cats on a premises higher than the number set forth in a licensee's license application, or than the number last provided to KDA by the licensee in writing, each licensee shall notify KDA the maximum number of animals it intends to maintain on its premises.</p>	<p>This would be a new regulation and is intended to address the issues we have with licensees failing to notify the office when significant changes occur in their contact information, their location, and/or when they decide to drastically increase the number of animals on their premises.</p>

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<p>(4) No later than 30 days prior to closing a facility, licensees must notify KDA of their intent to close and the date of intended closure.</p> <p>(b) Each licensee must notify any prospective dog or cat pet foster home or permanent owner of any known or suspected behavioral or medical condition.</p>	
<p>K.A.R. 9-18-34. License Applications and Renewals.</p> <p>(a) Prior to the approval of any initial or renewal license or permit application, the following must be submitted to the commissioner or the commissioner’s representative:</p> <ul style="list-style-type: none">(1) completed license application for the facility type;(2) certification that the person has read and understands all provisions of the Kansas Pet Animal Act, and amendments thereto, and rules and regulations adopted thereunder;(3) completed veterinary care form;(4) completed contingency form(5) fee required for the license type;(6) any other information the commissioner deems necessary to evaluate the fitness of the applicant.	

