

# Kansas Commercial Industrial Hemp Program

## EFFECTIVE DISPOSAL REPORT – INDUSTRIAL HEMP PRODUCER LICENSE

Please review *K.A.R. 4-34-25. Effective disposal; violations*, before completing and submitting the document.

### **K.A.R. 4-34-25. Effective disposal; violations.**

- (a) Each plant or plant part deemed to be in violation of the act for any reason, including containing a delta-9 tetrahydrocannabinol concentration greater than 0.3 percent on a dry-weight basis shall, by order of the secretary, be subject to effective disposal.
- (b) If required pursuant to federal law, all plants or plant parts that require effective disposal shall be destroyed or disposed of as required by the controlled substances act, 21 U.S.C. 801 et seq., and in compliance with requirements of the United States drug enforcement agency.
- (c) If allowed pursuant to federal law, each licensee shall conduct effective disposal at the licensee's expense within 10 days of notice. Each licensee shall effectively dispose of all volunteer plants within and adjacent to the licensed growing area during the current license year and for at least three years after the last date of planting. Each licensee shall allow representatives of the secretary to be present during the effective disposal of plants or plant parts, or proof of the effective disposal may be required by the secretary. Each licensee who conducts effective disposal shall, within 14 days of conducting the effective disposal, report the number of acres effectively disposed of to the department. A licensee who conducts effective disposal shall not be eligible for a refund of any fees paid, the cost of effective disposal, or the value of the crop.
- (d) Each licensee whose plants are effectively disposed of shall be responsible for reimbursing any law enforcement agency whose officers or agents are required to participate in or be present during the effective disposal for all of the law enforcement agency's costs associated with the effective disposal.
- (e) Failure of a licensee to conduct effective disposal as required by the secretary within 10 days shall result in the secretary's conducting effective disposal at the expense of the licensee, unless an extension is granted by the secretary.
- (f) A licensee's failure to conduct effective disposal as required by the secretary, failure to reimburse the secretary for any costs incurred as a result of the secretary's conducting effective disposal, or failure to reimburse any law enforcement agency for any costs associated with effective disposal shall be grounds for denial of any future hemp producer license application.
- (g) Each licensee who violates the act with a culpable mental state of negligence shall be subject to a corrective action plan as specified in K.A.R. 4-34-29 and reported to the appropriate state or local law enforcement agency. Each licensee who violates the act with a culpable mental state greater than negligence shall be reported to the United States attorney's office and the Kansas attorney general's office, in addition to the appropriate state or local law enforcement agency.

---

Please reference the Kansas Department of Agriculture's Commercial Industrial Hemp Program's [Rules and Regulations](#)

After completion of the Effective Disposal Report, please attach all relevant documentation to support the report.

### HOW TO SUBMIT REPORT FORMS TO KDA

#### **by email:**

[kda.industrialhemp@ks.gov](mailto:kda.industrialhemp@ks.gov)

Please name the file: KDA license number: Licensee's Name – Hemp Producer, Report Type, date submitted (ex. 20-XXXX: First Name Last Name- Hemp Producer Effective Disposal Report DDMMYYYY)

Acceptable file types: .pdf, .jpeg; .png

#### **by mail:**

Kansas Department of Agriculture  
Commercial Industrial Hemp Program  
1320 Research Park Drive  
Manhattan, KS 66502

Acceptable file types: 8.5 x 11 in. paper copy

#### **Your Industrial Hemp License Information Online**

<https://portal.kda.ks.gov/>



**EFFECTIVE DISPOSAL  
REPORT – INDUSTRIAL HEMP  
PRODUCER LICENSE**

KANSAS DEPARTMENT OF AGRICULTURE  
PLANT PROTECTION AND WEED CONTROL  
PROGRAM

KDA requires that each licensee who conducts effective disposal must, within 14 days of conducting the effective disposal, report the number of acres destroyed of to the department. Destroy means to make incapable of being harvested or processed by means of being incinerated, tilled under the soil, or made into compost or by using another manner approved by the secretary. This process is also known as destruction which is a type of effective disposal.

**SECTION 1: Producer Information**

Licensee's Name: \_\_\_\_\_ KDA License Number: \_\_\_\_\_  
(as it appears on the license) (Ex. 20-XXXX)

**SECTION 2: Effective Disposal Information (Tables 2.1 – 2.4)**

**Table 2.1-** Lot information

Entry	Lot Name	GPS: Latitude Ex: 39.12345	GPS: Longitude Ex: -96.12345	Acres Planted	Date Planted (MM/DD/YYYY)
1					
2					
3					
4					
5					

**Table 2.2-** Variety and intended end-use information

Entry	Variety	End-Use Information					
		Grain	Floral	Fiber	Seed	Seedlings	Clones
1		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Table 2.3-** Destruction information

Entry	Acres Destroyed	Date Destroyed	Time Destroyed	Method Employed (attach descriptions as necessary)
1				
2				
3				
4				
5				

**Table 2.4-** Reason for effective disposal (mark only one) and provide explanation on a subsequent page.

Entry	> 0.3% THC	Poor Germ. /Emergence	Adverse Weather	Irrigation Failure	Weed Pressure	Insects or Plant Disease	Other
1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**SECTION 3: Licensee Certification**

I hereby verify and affirm that the information contained above is true and accurate. I understand that if KDA determines this information to be false, misleading or incorrect, KDA may revoke any license and any future license applications that I submit may be denied. I acknowledge and will comply with all requirements in K.A.R. 4-34-25 and K.A.R. 4-34-29.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date