## Application Instructions for Construction Approval – Fertilizer Bulk Storage Facility

The Application for Bulk Fertilizer Storage Facility form must be submitted by all applicants. Schedules that are applicable to the operations at each fertilizer facility must also be submitted. **The application is divided into different schedules, you need complete only the application schedule that applies to your specific type of facility or situation.** Schedule specific instructions are included. The schedules that may be required are:

Schedule A: New Fertilizer Facility

Schedule B: Load Pad and Operational Area

Schedule C: Dry Fertilizer Storage, Handling & Blending

Schedule D: Facility Modification

Schedule E: Bladder Tank or Innovative Design

The application, data and information should be typed or legibly printed in ink. All pages should be numbered and organized in the following sequence:

- 1. Application for Bulk Fertilizer Storage Facility
- 2. Schedule A: New Fertilizer Facility
- 3. Location Area Map
- 4. Plot Plan of Facility
- 5. Flow Diagram Water System Protection
- 6. Operational and Management Practices Plan
- 7. Construction Plans and Specifications
- 8. Schedule B: Load Pad and Operational Area
- 9. Flow Diagram Collection and Recovery System
- 10. Construction Plans and Specifications
- 11. Schedule C: Dry Fertilizer Storage, Handling & Blending
- 12. Process Flow Diagram Dry Fertilizer Operations
- 13. Construction Plans and Specifications
- 14. Schedule D: Facility Modification
- 15. Construction Plans and Storage
- 16. Schedule E: Bladder Tank or Innovative Design
- 17. Construction Plans and Storage
- 18. Other Information

Construction plans and drawings item 7, 10, 13, 15 and 17 may be more conveniently grouped as the last section. These drawings are often applicable to more than one schedule. In some cases, one plan view may cover both operational and secondary containment systems. In this situation reference the drawing number on the schedules. It is the responsibility of the applicant to clearly identify all confidential business information submitted with the application package.

Application Delay for Specific Schedules: If you are not submitting plans for a specific schedule with your application, this should be clearly stated in your cover letter and noted in the comment section of the application form. Estimate the date that the plans will be submitted.

Each application must provide sufficient information to allow the Department to conduct an independent engineering review to determine if the containment systems, structures, and operational practices planned will result in compliance with the applicable statutes KAR 4-4-900 through KAR 4-4-986.

Detailed instructions are included for each section of the application. These instructions and those on each schedule should allow you to prepare this application. Contact the Kansas Department of Agriculture at (785) 564-6688 if you have questions.

## Application for Bulk Fertilizer Storage Facility

Mail or email completed application to:

Kansas Department of Agriculture Pesticide & Fertilizer Program 1320 Research Park Drive Manhattan, KS 66502 KDA.PestFert@ks.gov

Facility Name				
Mailing Address				
	Street Address		City	County
Facility Address				
•	Street Address		City	County
	Quarter	Section	Township	Range
Application Contact:			Telephone:	
	I is to verify that p			ect. This application for ements of the State of Kansas
☐ New Facility Const	truction	☐ Expansion	n to Existing Facility	
☐ Liquid Only		☐ Dry Only		☐ Liquid & Dry
□ Bladder Tank		☐ Innovative	e Design	
Complete Application requirements for each				ules along with the associated
Description of Proje below:	ect: Documents su	ubmitted as a pa	art of this application c	over the fertilizer items checked
☐ Schedule A	New Fertilizer	Facility		
☐ Schedule B	Load / Unload	Pad Area and	Recovery System Pla	ın Schedule
☐ Schedule C	Dry Fertilizer	Storage, Handl	ing, and Blending Plar	า
☐ Schedule D	Modification o	r Expansion		
☐ Schedule E	Bladder Tanks	s or Innovative	Design	
Comments: (If addition	onal space is need	ded, attach a se	eparate sheet.)	

	scription – Facility Storage Tanks & Load Pads (Check all applicable sections and complete relative estions in section.)					
1.	□ Liquid Fertilizer Storage Tanks(s) Less Than 100,000 Gallons					
	Receiving: Rail Truck Barge					
	Number of Tanks Capacity of each (gal.)					
	Does facility have secondary containment for these liquid fertilizer storage tanks?					
	Yes No					
	Describe type of secondary containment structure(s):					
2.	□ Liquid Fertilizer Storage Tanks(s) More Than 100,000 Gallons					
	Number of Tanks Capacity of each					
	Leak Detection Method					
3.	□ Load/Unload Pad					
	Does facility have a load / unload pad that provides for containment and recovery of spillage from blending and loading of fertilizers and equipment washing? Yes No					
	Load Pad containment volume: gallons					
4.	□ Dry Fertilizer Storage and Handling					
	Receiving: Rail Truck Barge					
	Incline conveyor to roof opening					
	Conveyor/elevator leg inside distribution conveyor					
	Other:					
	Blender: Under Roof Outside Open Top Blender Closed Top Blender					
	What type of material is used for the dry load pad?					

5.	□ Fertilizer Blending Operations					
	Liquid Blending Both					
	Is the process of impregnating dry fertilizer materials with pesticides conducted in facility blending					
	operation? Yes No Considering Process					
	Does facility have on-board impregnation on application equipment? Yes No					
6.	□ Water Supply – Proximity to Wells & Waters of the State					
	Facility Well on Site: Depth feet;					
	Connection to community / public water system					
	Other water source:					
	Does facility have a back-flow protection? Yes No					
	Describe:					
	Distance to community wells:					
	Number of off-site private wells within 1,320 feet of your property?					
	Use of these wells:					
	Soil type:					
	Nearest Surface Water: Name of stream, river, lake:					
7.	Does your facility have a bio-security plan? Yes No					
	If yes, please include a copy of your bio-security plan with your application.					
8.	Did your facility submit any confidential business information? Yes No					
	Confidential business information will be maintained in a segregated file. You must specifically identify individual documents as confidential business information when you submit them to assure segregation.					

1.	Certification of Construction Plans and Specifications:					
	a. Certificate by Applicant					
		schedules and accur	s, and that to the b	est of my knowledge ar nstruction plans, and s	nd belief such info	application, the attached rmation is true, complete, e prepared by me or a
		Name: _			Title:	
		Signature	e:		Date:	·
	b.	Certificate	by Design Engin	eer		
		facility cor	ntainment system:	s conforms to the require	rements of KAR 4	and that the design of the -4-900 through KAR 4-4- me or under my direction.
		Engineer	ſ <sub></sub>			
			Name	Registratio		Seal
		Firm				
		Address			Telephone	
		Signature	e	<del></del>	Date	
2.	Certific	ation of App	plication			
	and am I/We ag the con	n/are author gree and un	rized to sign this and and that con ystem(s) as subm	application in accordance ditions of construction a	ce with KAR 4-4-90 opproval are that I/	the attached schedules, 00 through KAR 4-4-986. we construct and operate I requirements of KAR 4-
	Authori	ized Applica	ant:			
	Name	)		Title		
	Signa	ture		Date		

Company Name \_\_\_\_\_

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Schedule	A -	ivew	Fertilizer	Facility	/

Facility Name			
Project Location			
•	Street Address	City	County

This information is required for all fertilizer facility construction applications. Documents and information required by this schedule are to verify that the operational area containment, collection, and recovery system(s) conform to the requirements of KAR 4-4-900 through KAR 4-4-986. Construction plans, engineering drawings, flow diagrams, and descriptions must be adequate to illustrate your plans. The summary of specific parts of this information is requested on the back of this form.

- 1. Location Area Map Provide a location map of the area surrounding the facility. Identify the relative locations of the following on the map, or by notations, the distance and direction: a) All water wells within 1,320 feet and all abandoned wells within 300 feet of the facility boundary; b) Surface water flow path to area lakes, streams, or storm water drains; c) Notation of soil type and approximate ground water depth at the facility location. Preferably, this location map should be done on a copy from the U.S. Geological Survey Quadrangle Map, or the County Plat Book with adequate scale to show required details.
- 2. Plot Plan Provide a plot plan showing all facility structures, storage tanks, facility well, connections to public water systems, storm sewers and drainage tile within property boundaries and use of adjacent property. Identify all containment structures and operational areas, including unloading, loading, blending, and equipment washing pads. Topography of property can be shown by contour lines or notation and arrows depicting surface water flow across and from facility. The plot plan should be drawn to a reasonable scale or adequately dimensioned.
- Water Supply/Well Protection Plan Provide a schematic flow diagram of the facility water distribution system between facility well and/or public water system connection and all process or operational use points. Identify backflow protection (break-tank, fixed air gap, reduced pressure principal backflow valves) on diagram.
- 4. Operational and Management Practices Plan This requires a narrative description of the practices that will be employed at the facility for handling recovered materials, accumulated precipitation, and to minimize the volume of recovered materials generated. The following should be included:
  - a. List types of fertilizer handled or stored and total storage capacity available at the facility.
  - b. Methods of storage, reuse, or disposal and estimated quantity of solutions and solids recovered in the operational area containment and recovery system(s).
  - c. Methods for handling storm water collected in operational area and secondary containment systems. This may include practices to keep containment systems clean to prevent storm water contamination and special precaution taken to ensure contaminated storm water is not discharged. Define differences in practices employed off-season such as by-pass or operational area collection systems.
  - d. Methods utilized to minimize the collection or contamination of collected storm water, quantity of rinsates, solutions, and solids. These practices include use of pressure washers, rinsing and washing application equipment in the field, reducing operational spillage, containers to catch predictable spillage, diversion of roof and surface water flow, buildings or covers over containment systems, and management practices to minimize contamination of collected storm water.

## Schedule A – New Fertilizer Facility Summary

Fa	cility Name	
1.	Location Area Map included in application:	Yes No
	Community Well(s)within 1,320 feet?	Yes No Feet
	Private Well(s) within 1320 feet?	Yes No Feet
	Approximate Groundwater Depth	feet Soil Type
	Abandoned Well(s) within 300 feet?	Yes No Feet
		Oil Gas Water
	Nearest Down Gradient Surface Water - Na	ame of lake, stream, and approximate distance:
	Distance in feet to nearest: Residence	Municipality Hospital
	Institution	Commercial Business
2.	Plot Plan is included in application: Yes	No
	Approximate size of facility property:	X feet
3.	Water System Protection Flow Diagram atta	ached: Yes No
	Facility well at location? Yes No	; Depth feet
	Connection to public water system? Yes	No
	Indicate backflow protection type; E = Existi	ting or P = Planned, and installation date(s):
	break tank (/)	
	fixed air gap (/)	
	reduced pressure principal backflow	valves (/)
4.	Operational and management practices pla	ın attached: Yes No
	List fertilizers handled and stored, and the to	otal storage capacity at facility:
	Do you wash application vehicles at the fac	cility? Yes No
	Is a stormwater bypass arrangement used of	or planned for your operational area?
	No Yes, explain	

### Schedule B – Load Pad and Operational Area

Facility Name	 	 
-		
Project Location		

Documents and information required by this schedule are to verify that the operational area containment, collection, and recovery system(s) conform to the requirements of KAR 4-4-900 through KAR 4-4-986. Construction plans, engineering drawings, flow diagrams, and descriptions must be adequate to illustrate your plans.

- Construction plans and specifications: Provide plans and elevation drawings of all operational area containment structures and the collection and recovery system with overall and component dimensions and elevations referenced to a single facility benchmark. Cross-sections must show construction details, elevations, and dimensions of loading pad floor, curbs, sumps, catchment basins, and all transfer structures and piping. Identify all construction materials and specifications.
- 2. Loading Area Containment: On the containment structure drawing show capacity and layout of collection and recovery system, including storage tanks, pumps, and piping system. Provide detailed drawing notes indicating a) capacity in gallons of the largest vehicle tank normally loaded; b) Total gallon capacity of containment structure; c) Gravity or automatic transfer system tank capacity in gallons used for containment; d) Capacity of largest blending or makeup tank over pad.
- 3. Collection and Recovery System Flow Diagram: Provide a schematic flow diagram of the collection and recovery system from the containment collection sump to recovery storage tanks and to reuse loading or mixing operation, and any provisions for storm water by-pass. Show and label all components showing pertinent features, sizes, capacities, and flow rates.
- 4. Unloading Area Containment: Describe methods or systems used to catch and recover spillage from unloading operation. Provide drawings of permanent structures.
- 5. Washing Area Containment: Provide drawing of wash pad and recovery system if a separate structure is used for this purpose.
- 6. Blending Area Containment: Describe methods or systems used to catch and recover spillage from these operations. Provide sketches or drawings if necessary to explain.
- 7. Transfer Structures: Describe preventative maintenance practices to ensure below grade transfer structures (sumps, collections tanks, wet wells, scale pits, etc.) are sealed to prevent leakage.
- 8. Construction Timetable: Provide approximate dates on summary.

# Schedule B – Load Pad and Operational Area Summary Facility Name 1. Construction plans and specifications are provided for systems checked: \_\_\_\_\_ Loading area containment \_\_\_\_\_ Unloading area containment \_\_\_\_\_ List Other Systems \_\_\_\_\_ 2. Loading Area Containment Capacity – Provide gallons for each: Available collection tank capacity with automatic transfer...... Capacity of largest mixing tank or make-up tank over pad ...... 3. Collection and Recovery System Flow Diagram Number or recovery storage tanks \_\_\_\_\_ Capacity of each \_\_\_\_\_ Are provisions provided for storm water by-pass? Yes \_\_\_\_\_ No\_\_\_\_ 4. Unloading Area Containment – Describe system used and note drawing number: \_\_\_\_\_\_ Blending Area Containment – Describe system used and note drawing number: \_\_\_\_\_\_ 6. Washing Area Containment – Describe methods and note drawing number: \_\_\_\_\_\_\_ 7. Transfer Structures - Are any below grade structures used for spill collection in the containment systems? Yes \_\_\_\_\_ No\_\_\_\_ If yes, check type below and provide details including capacity and material of construction. \_\_ Scale Pit \_ Below Pad Tank \_\_\_\_\_

Gravity Fill Tank

8. Construction Time Schedule Dates:

\_\_\_\_ Other: \_\_\_\_

Start Date: (	/)
Completion Date: (	[//
<b>Operational Date:</b>	( / / )

Schedule C - Dry Fertilizer Storage, Handling, and Blending

Facility Name			
Project Location <sub>-</sub>			
•	Street Address	City	County

Documents and information required by this schedule are to verify that dry fertilizer storage, handling, and blending operations conform with the requirements of KAR 4-4-900 through KAR 4-4-986. Narrative, drawings, or schematic flow diagrams may be used to describe the facility storage methods and operational processes and to illustrate your plans for containment and recovery of spillage and to minimize emissions.

- 1. Plot Plan: On the facility plat plan (Schedule A) or a separate drawing, show the storage building, blending area, unloading, and loading locations, and the distance and location of the nearest residence and commercial building.
- Process Flow Diagram: Provide a schematic flow diagram of all processes including Truck/Rail Unloading, Storage, Weighing, Blending, Impregnation, applicator/Truck Loading, and all associated conveyor and front-end loader transfer operations. Identify each function or process, show flow rates and type of conveyors, blender, and other equipment. Show by graphics or notations the processes that are enclosed or under roof.
- 3. Storage Facilities: Describe storage buildings and, if necessary, provisions to prevent ground or surface water pollution. If additional space is needed, attach a separate sheet.
- 4. Containment and Recovery of Spillage: Describe the containment or collection of spillages and the clean-up practices or recovery methods planned for all exposed outdoor operational processes. These may include unloading, loading, conveying, front-end loader handling, weighing, and blending. Describe the provisions for the diversion of surface water flow around the operations. If additional space is needed, attach a separate sheet.
  - Describe or provide drawings of operational containment and recovery systems for pesticide impregnation operations including provisions for blender/equipment wash water collection. If additional space is needed, attach a separate sheet.
- 5. Particulate Emission Control: Describe methods, equipment or techniques used to minimize particulate matter/dust emissions. If additional space is needed, attach a separate sheet.
- 6. Blending Operations, Herbicide Impregnation, and Compliance Time Schedule: Provide information requested in summary.

# Facility Name 1. Dry fertilizer facilities, distance, and location of nearest residence(s) and/or commercial building(s) shown on: (check) \_\_\_\_\_ Plot Plan \_\_\_\_\_ Separate Drawing 2. Process Flow Diagram is attached: Yes No On each process below, place an "E" to designate enclosed, "R" to designate under-roof only, or an "O" for any exposed outdoor operation. \_\_\_\_\_ Unloading \_\_\_\_\_ Storage \_\_\_\_\_ Front End Loader Handling \_\_\_\_\_ Weighing \_\_\_\_\_ Blending \_\_\_\_\_ Loading \_\_\_\_\_ Conveyor Storage Facilities: Describe 4. Containment and Recovery of Spillage: Describe for each process exposed outdoors and note drawing number(s) 5. Particulate Emission Control: Describe for each process exposed outdoors: \_\_\_\_\_ 6. Blending Operations, Herbicide Impregnation, and Compliance Time Schedule. Herbicide Impregnation process in blender? Yes \_\_\_\_\_ No\_\_\_\_ If yes, then provide: Herbicides Used **Annual Amounts** Odor Emission Control Methods: \_\_\_\_\_ Operational Date: (\_\_\_\_\_/\_\_\_\_/\_\_\_\_)

Schedule C – Dry Fertilizer Storage, Handling, and Blending Summary

Scl	chedule D – Facility Modification Schedule					
Fac	cility Name					
Pro	oject Location Street Address					
	Street Address	City	County			
def alte	R 4-4-900 through KAR 4-4-986 requires that inition "Modification" means changes in structurers the efficiency of containment structures or sygrams, and descriptions must be adequate to illustrated.	res, processes, or activities resterns. Construction plans,	s at a fertilizer facility which			
are	s includes any change that modifies the approve a containment structures. An obvious example ntainment area resulting in increased tank base k.	e is a change or addition	to storage tanks within the			
1.	Application for Facility Modification: Compete t appropriate approval signatures and submit containment structures may require amendment many cases the facility modification can be ade	along with this schedule.  In to previous drawings and	Configuration changes in don't the related schedule. In			
2.	Reference to Existing Application: Schedule	Drawing Number				
	Description of containment structure or system	involved:				
3.	Storage Tank Changes: Describe Tank Change					
	Containment Capacity: Existing ga Minimum capacity required by KAR 4-4-900 thr		_			
4.	Other Modification: Describe the planned chan sheet.)	iges: (If additional space is	needed, attach a separate			
	Describe the change in structure or system efficiency.)	siency: (If additional space i	s needed, attach a separate			

# Project Location \_\_\_\_\_\_ Documents and information required by this schedule are to verify that the secondary containment structure and capacity conforms to the requirements of KAR 4-4-900 through KAR 4-4-986. Construction plans, engineering drawings, flow diagrams, and descriptions must be adequate to illustrate your plans. Indicate the secondary containment plans submitted in this schedule by checking the fertilizer storage system(s) below: \_\_\_\_\_ Bladder Tank Application \_\_\_\_\_ Innovative Design Application Number of Liquid Fertilizer Tanks: Less than 100,000 gallons

Schedule E – Bladder Tank or Innovative Design

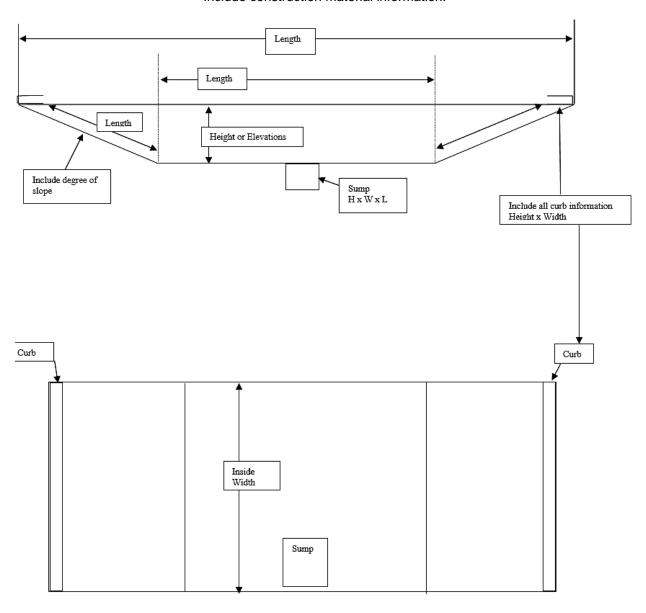
\_\_\_\_ 100,000 gallons or larger

- 1. Certified Engineering Plans and specifications: Provide plan and elevation drawings with overall and component dimensions and elevations referenced to single facility benchmark. Include cross- sections to indicate construction details, elevations, and dimensions of walls, floor, sumps and all other piping and components. Identify all materials and applicable construction specifications. Note manufacturer, trade name of all synthetic liners or prefabricated materials and provide written confirmation of compatibility and estimate of life expectancy from the manufacturer. When necessary, to prevent tank flotation, show details of anchoring method. Bladder tank or innovative design plans must be certified and stamped by a professional engineer.
- 2. Storage Tank Schedule: Show location and assigned tank number of each storage tank within the secondary containment on the plan view. Provide tank capacity, dimensions, and the product contained in each tank on the plan view or by tank schedule referencing tank numbers. Illustrate provisions for placement of future tank(s) by broken lines.
- 3. Secondary Containment Capacity: Note the following on the drawing: a) The minimum required containment capacity to satisfy KAR 4-4-900 through KAR 4-4-986 for current storage tanks. b) The actual containment volume in gallons provided. c) Specific provisions for future tank(s) within the containment.
- 4. Construction Time Schedule: Provide approximate dates (on the summary form) that construction will begin, be completed, and put in operation.

## Schedule E – Bladder Tank or Innovative Design Summary Facility Name Secondary Containment for \_\_\_\_\_ Engineering Plans & Specifications: Material(s) of construction \_\_\_\_\_\_ 2. Storage Tank Schedule: Complete table below. If additional space is needed, attach a separate sheet. Tank Product Capacity Dimensions Material of No. (gallons) Dia. x Ht. Construction 3. Secondary Containment Capacity: 4. Minimum required capacity \_\_\_\_\_ gallons 5. Facility design capacity \_\_\_\_\_ gallons 6. Containment dimensions: Length \_\_\_\_\_\_ ft.; Width \_\_\_\_\_ ft.; Height \_\_\_\_\_ ft. 7. Provisions for future tanks? Yes \_\_\_\_\_ No\_\_\_\_ Number and size \_\_\_\_\_ 8. Construction Timetable Dates: Start Date: (\_\_\_\_/\_\_\_/\_\_\_) Completion Date: (\_\_\_\_/\_\_\_/\_\_\_) Operational Date: (\_\_\_\_\_/\_\_\_\_)

## **Load Pad Dimension Requirements**

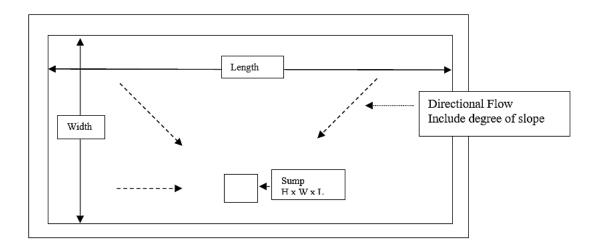
Include construction material information.



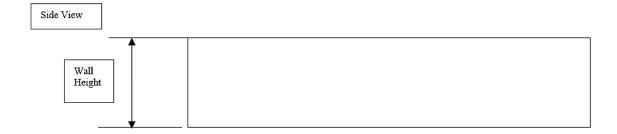
## **Secondary Containment Dimension Requirements**

Include all construction material information, including footings and directional flow.

Top View



If outside dimensions are used, then the wall thickness must also be included.



## Kansas Department of Agriculture Secondary Containment Calculation Form

Fac	cility Name				
City	y			Date	
Loa	ading Pad:				
L _	x W	x H	x 7.5 =	=	_ gallons
Sui	mp:				
L _	x W	x H	x 7.5 =	=,	_ gallons
Tot	al Load Pad Contair	nment			
Lar	gest Tank on Load I	Pad			
Co	ntainment Area:				
L _	x W	x H	x 7.5 =	=	_ gallons
Sui	mp:				
L _	x W	x H	x 7.5 =	=	_ gallons
Dis	placement (do not in	nclude the displa	cement of the lar	gest tank):	
Us	$e \pi r^2 h x 7.5$	$\pi = 3.1416$	h = heig	ght of dike wall	
1.	Diameter	=	gallons	Largest Tank:	gallons
2.	Diameter	=	gallons	110% of Largest Tank: _	gallons
3.	Diameter	=	gallons		
4.	Diameter	=	gallons		
Tot	al Placement				
Sui	mmary:				
1.	Containment Capa	city:			
2.	Total Displacement	t:			
3.	Containment less I	Displacement:			
4.	110% of Largest Ta	ank			
5.	Subtract #4 from #3	3			
If th	ne answer to #5 is a	positive number	, you have suffici	ent capacity.	