



Meat & Poultry Inspection
APPLICATION FOR CUSTOM AND RETAIL
OPERATION EXEMPTION

Kansas Department of Agriculture
Meat and Poultry Inspection Program
1320 Research Park Drive
Manhattan, Kansas 66502
Phone (785) 564-6776, Fax (785) 564-6779
Website: <http://agriculture.ks.gov/>

Establishment Name _____ Establishment Number _____
Address _____

- A. Application is hereby made for inspection exemption as provided by K.S.A 65-6a31(b), at the above mentioned establishment, at which the following operations are conducted:** *(please check type of operation)*
- Custom operation. K.S.A. 65-6a31(b) (Go to section D)
 - Custom and retail operation. K.S.A. 65-6a31(b)(c) (Go to section B)
- B. I will maintain separation of custom prepared meat products and inspected meat products by the plan outlined below. (Explain how you intend to handle each of the following items. Use the back of this form if additional space is needed.)**
1. Arrangement of meat products in the cooler.
 2. Days and time of day of processing inspected products.
 3. Separation and control of curing and smoking.
 4. Marking of processed products and branding of uninspected carcasses.
- C. I sell to HRI (Hotel, Restaurant and Institution) accounts. (Answer the following questions below.)**
1. If you sell to HRI accounts you must have at least 75% of the total retail sales of meat and poultry products to be household consumers. Therefore, 25% of your sales can be to HRI. Do your retail operations meet the 75/25 rule?
Yes / No
 2. Regardless of the total pounds of meat and poultry products sold, the amount sold to HRI is limited to the dollar amount as set forth in the federal notice published annually. For 2019, the total HRI sales cannot exceed \$75,700 of meat and meat food products and \$56,600 of poultry products. Do your HRI sales meet the dollar amount limits?
Yes / No
 3. How many HRI accounts do you have?
- D. I understand the requirements of the Kansas Meat and Poultry Inspection act and Regulation 4-16-3a(c).**

(Establishment Name) _____
(Establishment Number)

(Signature of Applicant) *(Title)* _____
(Date)

(Signature of Area Supervisor) APPROVED BY _____
(Date)

All of the above information must be completed and the form signed before sending to the Kansas Department of Agriculture Meat and Poultry Inspection Program. – Manhattan Office

This institution is an equal opportunity provider.

CERTIFICATE OF EXEMPTION

Inspection Exemption is hereby granted as provided by K.S.A. 65-6a31(b). Kansas Department of Agriculture

Date

Meat & Poultry Inspection Program Manager