



Petition for Informal Advisory Opinion

1320 Research Park Drive | Manhattan, KS 66502 | 785-564-6700 | agriculture.ks.gov

Kansas Department of Agriculture

Pursuant to K.S.A. 74-120 and Executive Order 18-13, an individual may petition the Kansas Department of Agriculture for an informal written advisory opinion concerning whether specific civil or criminal records will result in that individual being disqualified from receiving a license, certification, registration or permit issued by the Department.

To petition for an informal written advisory opinion, you must submit the following information to the specific Program from which you are seeking licensure:

- Your Name
- Address (including Street Address, City, State and Zip Code)
- Phone Number
- Email Address
- Type of license, certification, registration or permit being sought
- A statement that you are seeking an informal written advisory opinion as authorized by K.S.A. 74-120
- Details for each specific civil or criminal record on which you are seeking an informal written advisory opinion

The Kansas Department of Agriculture is required to issue an informal written advisory opinion within 120 days of receiving a petition from an individual. **In accordance with K.S.A. 74-120, any informal written advisory opinion shall not be binding upon the Kansas Department of Agriculture.**

Please identify the Division or Program from which you are seeking licensure and mail your request to:

Kansas Department of Agriculture
1320 Research Park Drive
Manhattan, KS 66502