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|  | KANSAS DEPARTMENT OF AGRICULTURE--LODGING PROGRAM  1320 Research Park Dr 2nd Floor  Manhattan, KS 66502  PHONE: 785-564-6767 FAX: 785-564-6779 [agriculture.ks.gov](http://www.agriculture.ks.gov) EMAIL: kda.fsl@ks.gov | | | | | | | | | |
| **VARIANCE REQUEST FORM** | | | | | | | | | | |
| Request Date | | | Name of Person Requesting Variance | | | Name of Facility Owner | | | | |
| Facility Name | | | | | Name of Inspector | | | | License No. | |
| Street Address | | | | | City | | County | | Zip Code | |
| Mailing Address | | | | | City | | State | | Zip Code | |
| Request for multiple locations?  YES  NO | | | | Please list other locations: | | | | | | |
| **Lodging Regulation Requirement/s to be Waived (See References on Back)** | | | | | | | | | | |
| Lodging Regulation Reference | | Regulation Requirement | | | | | | | | Variance required? |
|  | |  | | | | | | | | YES  NO |
| Proposed Method & Description | | | | | | | | | | |
|  | | | | | | | | | | |
| ADDITIONAL COMMENTS (attach supporting materials): | | | | | | | | | | |
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|  | | | | | | | | | | |
| Owner/Person-in-Charge *(Signature or Typed Name)* | | | | | | | | Date | | |

Common Variance Requests

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| **Short Title** | **Lodging Regulation Reference** | **Lodging Regulation Requirement** | **Variance Required** |
| Variance | K.S.A 4-27-3(d) | A variance may be granted by the secretary to modify or waive one or more requirements of a regulation if the secretary determines that a health hazard, safety hazard, or nuisance will not result from the variance. | YES |
| Manual Warewashing | K.S.A 4-27-10(c)(3) | The manual cleaning and sanitizing of dishware, utensils, and food equipment shall meet all of the following requirements [4-27-10(c)(3)(A)-(F)]. | FIELD APPROVAL |
| Warewashing Compartment Size | K.S.A 4-27-10(c)(3)(A)(i) | A sink with at least three compartments or three adjacent sinks shall be used and shall be large enough to permit the immersion of the largest item of dishware, utensils, or food equipment articles to be cleaned. | FIELD APPROVAL |
| Mechanical Warewashing | K.S.A 4-27-10(c)(4) | The mechanical cleaning and sanitizing of dishware, utensils, and food equipment may be done by spray-type or immersion commercial dishwashing machines. Another type of dishwashing machine or device may be used if the machine or device meets the requirements of this regulation. | FIELD  APPROVAL |
| Cleaning Frequency for Extended Stay in Guest Rooms | K.S.A 4-27-9(g) | If the same guest continuously occupies the same room for five or more days, the room shall be serviced and cleaned at least every five days. For each extended-stay establishment, the guest room shall be serviced and cleaned at least every five days. | YES |