

Report Number: _____

Date: _____

KANSAS DEPARTMENT OF AGRICULTURE
DIVISION OF WEIGHTS AND MEASURES
1320 Research Park Dr.
Manhattan, KS 66502
KDA.Weights.Measures@KS.GOV

Notification of Nonconforming Weighing or Measuring Device

Each service company shall notify the weights and measures office within 48 hours of any attempt to calibrate, repair, or adjust a measuring or weighing device that cannot be certified as conforming with all applicable tolerances, specifications, and requirements.

1. Device Location

- a. Facility ID: _____
- b. Business Name: _____
- c. Address: _____
- d. City: _____

2. Device Information

- a. Make: _____
- b. Model: _____
- c. Serial Number: _____

3. Technical Representative

- a. Technician Name: _____
- b. Service Company: _____

4. Date on which calibration, repair, or certification was attempted: _____

5. Description of factors preventing device from meeting requirements:

K.A.R. 99-25-6 Notification of nonconforming weighing or measuring device. (a) Each service company shall notify the weights and measures office by telephone, facsimile, mail, or e-mail within 48 hours of any attempt to calibrate, repair, or adjust a measuring or weighing device that cannot be certified as conforming with all applicable tolerances, specifications, and requirements. (b) If a service company sends in a report by a telephone, facsimile, or e-mail, the service company shall mail a hard copy of the same information to the weights and measures office within seven days of the date of the attempt to repair, adjust, or calibrate the weighing and measuring device.(c) Each report mailed to the administrator shall be considered timely if it is postmarked by the second business day following the unsuccessful attempt to calibrate, repair, or adjust the weighing and measuring device described in the report.