



1320 Research Park Drive
Manhattan, Kansas 66502

MINUTES OF THE STATE CONSERVATION COMMISSION

1. The State Conservation Commission meeting was called to order by Rod Vorhees, Chairman and Area V Commissioner, at 10:44 a.m., Monday, August 7, 2017, at the Best Western Night Watchman Inn & Suites, Greensburg, Kansas.

2. **ATTENDANCE:**

Elected Commissioners:

Ted Nighswonger, Area I Commissioner
Andy Larson, Area II Commissioner
Brad Shogren, Area III Commissioner
John Wunder, Area IV Commissioner
Rod Vorhees, Area V Commissioner

Ex-Officio & Appointed Members:

Eric Banks, State Conservationist, USDA, NRCS
Terry Medley, P.E., Water Structures Program Manager, Division of Water Resources,
Kansas Department of Agriculture

Division of Conservation, Kansas Department of Agriculture Staff:

Rob Reschke, Executive Director
Steve Frost, Administrative Manager
Dave Jones, Water Quality Program Manager

Guests:

Herb Graves, Executive Director, State Association of Kansas Watersheds (SAKW)

3. **ADDITIONS/CORRECTIONS TO AND APPROVAL OF AGENDA:**

Addition:

- i. Discuss Jackson County request for Soil Health Education Funds.

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A motion was made by Andy Larson to approve the agenda as amended. The motion was seconded by John Wunder. Motion carried.

4. MINUTES OF THE PREVIOUS MEETING:

A motion was made by John Wunder to approve the April 10, 2017, minutes as mailed. The motion was seconded by Ted Nighswonger. Motion carried.

5. COMMENTS FROM GUESTS:

- a. Herb Graves, Executive Director, State Association of Kansas Watersheds (SAKW) – Herb discussed PL 566 proposals, specifically the Pawnee Watershed proposal. He also discussed SAKW working with KAWS.

6. COMMUNICATIONS AND ANNOUNCEMENTS:

- a. Invitations to the Governor's Luncheon at the State Fair were received by Commissioners.

7. FINANCIAL REPORT:

- a. FY 2017 financial report – Frost (See Attachment A)

LUNCH BREAK – 12:00 p.m. to 1:00 p.m.

8. UNFINISHED BUSINESS:

- a. Determine FY 2018 cost-share cancellation/reallocation policy – Jones
 - * Cancel all uncommitted FY 2018 cost-share funds in the Non-Point Source Pollution Control Program (NPS) on December 1, 2017, February 2, 2018, and April 2, 2018. Reallocation will be determined based on needs reviewed by the SCC and staff after each cancellation.
 - * Cancel all uncommitted FY 2018 cost-share funds in the Water Resources Cost-share Program (WR) on December 1, 2017, February 2, 2018, and April 2, 2018. First projects targeted in targeted TMDL watershed, statewide (shovel-ready projects) and special projects.

A motion was made by Ted Nighswonger to approve the FY 2018 cost-share cancellation/reallocation policy recommendations. The motion was seconded by Brad Shogren. Motion carried.

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- b. Third Party Easement Update - Reschke
- c. Stream Mitigation Guideline Update – Reschke
- d. Discuss DOC Reviews – Reschke (See Attachment B)

9. NEW BUSINESS:

- a. Wildfire presentation by Clark County CD and NRCS (11:30 a.m. to 12:00 p.m.)
 - * KACD joined the group to watch the presentation
 - * Rod Vorhees thanked Heather Fairchild and Adam Elliott for their part in putting together the presentation.
- b. Budget guidance and direction for FY 2019 and Kansas Water Authority Recommendations - Reschke
- c. Discuss SCC luncheon at KACD convention – Vorhees
 - * Rob will check with Jackie McClaskey about inviting the Lieutenant Governor
- d. Review staff travel – Vorhees
 - * Staff attendance at the 2017 National Association of State Conservation Agencies (NASCA) annual meeting in Nebraska City, Nebraska, September 25-27, 2017.
- e. Review allocation plan/strategy of FY 2017 carry-forward funds to FY 2018 - Jones
 - * Water Resources

A motion was made by Brad Shogren to reallocate all Water Resources carry-forward funds to Conservation Districts in the areas affected by the 2017 wildfire and WTF's water technology farm. The motion was seconded by Andy Larson. Motion carried.

- * Non-Point Source

A motion was made by Brad Shogren to reallocate all Non-Point Source Carry-forward funds to Conservation Districts in the areas affected by the 2017 wildfires. The motion was seconded by Andy Larson. Motion carried.

- f. Discuss cost-share program allocation policy review – Vorhees (See Attachment C)
 - * It was requested to provide the TMDL map for the next SCC meeting
- g. Discuss Ready, Set, Go Fire Program – Vorhees (See Attachment D)
- h. Discuss Thomas County cost-share deposit policy – Reschke/Jones (See Attachment E)
 - * Pursue draft policy after checking legalities.
- i. Discuss Jackson County request for Soil Health Education Funds – Jones
 - * Jimmy Emmons was suggested as a speaker

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10. REPORTS:

a. Agency Reports:

- * NRCS – Eric Banks – Eric provided his report in the joint meeting (See Attachment F)
- * KDA – Terry Medley – Terry reported that he will not be able to attend the next SCC meeting.
- * KACD-EO – Stephanie Royer – Stephanie provided her report in the joint meeting (See Attachment G).
- * KACD – Dan Meyerhoff – provided Leopold Award information (See Attachment H) and the Area IV Fall Workshop agenda (See Attachment I) in the joint meeting.

b. Staff Reports:

- * Rob Reschke, DOC – no comment
- * Dave Jones, DOC – no comment
- * Steve Frost, DOC – no comment

c. Commissioner reports:

- * Area I – Ted Nighswonger – Ted reported that the aquifer is starting to sustain.
- * Area II – Andy Larson – Andy reported that water made it to the west bridge of Garden City earlier in the summer due to the rains.
- * Area III – Brad Shogren – Brad reported that the irrigation district is done due to high rainfall. He has had positive contact with the Corps of Engineers doing some streambank work.
- * Area IV – John Wunder – no comment
- * Area V – Rod Vorhees – no comment.

11. ADJOURNMENT:

The next regular Commission meeting is scheduled for Thursday, September 14, 2017, at 9:00 a.m. at the Kansas State Fair, Hutchinson, KS.

A motion was made by Andy Larson to adjourn the meeting. The motion was seconded by Ted Nighswonger. Motion carried. The meeting was adjourned at 2:48 p.m.



Rob Reschke
Executive Director

Kansas Department of Agriculture, Division of Conservation

SCC FY2017 Financial Report – DOC ending cash balances as of June 30, 2017

Attachment A

SWP Funds	FY2016 Actuals	FY2017 Appropriations	FY2017 Re-Allocations w CF	Expenditures	Balance	[Commitments]
Aid to Cons. Districts	\$2,101,294	\$2,092,637	\$2,092,637	\$2,092,637	\$0	\$0
Water Resources						
Administration (6%)	\$122,737		\$127,359	\$122,919	\$4,440	\$0
Cost-Share	\$1,739,323		\$1,728,099	\$990,398	\$737,701	\$665,038
TMDLs	\$54,124		\$131,334	\$79,634	\$51,700	\$47,781
CSIMS Software	\$14,650		\$128,900	\$34,350	\$94,550	\$94,550
Paybacks / Other	-\$8,687		\$6,973	\$6,973	\$0	\$0
Total WR	\$1,930,834	\$1,948,289	\$2,122,665	\$1,234,274	\$888,391	\$807,369
						Un-C: \$81,022
Non-Point Source						
Cost-Share	\$1,813,383		\$1,282,928	\$910,275	\$372,653	\$264,642
TMDLs	\$68,015		\$53,479	\$25,664	\$27,815	\$23,057
CSIMS Software	\$14,650		\$128,900	\$34,350	\$94,550	\$94,550
AFO / Other			\$28,408	\$27,875	\$533	\$0
Conservation Techs	\$80,115		\$92,207	\$92,207	\$0	\$0
NOTOP / Soil Health	\$45,818		\$23,715	\$23,715	\$0	\$0
Streambank Protection	\$13,708		\$309,069	\$131,738	\$177,331	\$171,440
Paybacks / Other	-\$9,314		\$75,959	\$67,043	\$8,916	\$1,584
Total NPS	\$2,035,689	\$1,858,350	\$1,994,665	\$1,312,867	\$681,798	\$553,689
						Un-C: \$128,109
Watershed Dam Const.	\$619,463	\$576,434	\$576,434	\$0	\$576,434	\$576,434
						Un-C: \$0
Water Supply Restoration	\$235,000	\$258,156	\$281,312	\$0	\$281,312	(to R&W) \$281,312
						Un-C: \$0
WQ Buffer Initiative	\$201,419	\$249,792	\$356,901	\$179,587	\$177,314	\$177,314
						Un-C: \$0
Riparian & Wetland	\$154,827	\$152,651	\$159,095	\$15,014	\$144,081	\$143,879
						Un-C: \$202
WTAP / CREP	\$465,380	\$0	\$249,685	\$158,687	\$90,998	\$19,885
						Un-C: \$71,113
TOTAL	\$7,743,906	\$7,136,309	\$7,833,394	\$4,993,066	\$2,840,328	\$2,559,882
						Un-C: \$280,446

Fee Funds	FY2016 Actuals	FY2017 Cash Balance	Deposits	Expenditures	Balance	[Commitments]
Land Reclamation		\$84,819	\$123,777	\$245,607	\$-37,011	[\$74,400] (from \$114,00)
Ag Liming		\$33,122	\$26,563	\$36,769	\$22,916	0
TOTAL		\$117,941	\$150,340	\$282,376	-\$14,095]	

Fiscal Notes:

- The Mined Land Reclamation Program receives its annual revenues of approximately \$123,000 from a combination of
 - license fees totaling about \$9,000 which are collected in the October – December time frame; and
 - site registration & tonnage fees totaling about \$114,000 which are collected April - May.
- The Agricultural Liming Materials Program receives its annual revenues of approximately \$33,000 from site registration & tonnage fees collected in the June – July time frame.

Land Reclamation

Annual Mine Report & Site Registration Renewal – due April 1

Tons sold / consumed per year x \$.003 + \$45 per new acre affected OR
\$45 minimum

License to Mine – due December 1

License fee is dependent on tonnage reported on the Annual Mine Report

0-9,999 tons = \$25.00

10,000-99,999 tons = \$50

100,000-499,999 = \$100

500,000 + = \$150

Ag Lime

Quarry Registration Renewal – June 30

\$25 per quarry

Annual Tonnage Report & Inspection – July 31

\$.05 per ton

August 7, 2017 Financial Report
As of June 30, 2017

FY 2017 Water Resource Cost-Share Program

	FUND
	1800-1205
FY 2017 APPROPRIATION	\$1,948,289.00
FY 2016 CARRYOVER	\$174,376.48
TOTAL APPROPRIATION	\$2,122,665.48

DESCRIPTION	PO NUMBER	ALLOCATION	COMMITTED	EXPENDITURES	PO BALANCE	UNCOMMITTED
WR Admin*		\$127,359.59	\$0.00	\$122,918.79		\$4,440.80
CSIMS - A.S.K. Task Order - Oracle to Sequel Server	23759	\$113,900.00	\$113,900.00	\$19,450.00	\$94,450.00	\$0.00
CSIMS - A.S.K. Task Order - Maintenance	23760	\$15,000.00	\$15,000.00	\$14,900.00	\$100.00	\$0.00
Misc Admin Cost	Various	\$2,754.35	\$2,754.35	\$0.00	\$2,754.35	
Scott Carlson - Travel	37690	\$102.00	\$102.00	\$0.00	\$102.00	
Katie Burke - Travel	37734	\$1,793.00	\$1,793.00	\$0.00	\$1,793.00	
Hakim Saadi - Travel	38183	\$200.00	\$200.00	\$0.00	\$200.00	
TOTAL ADMIN		\$256,259.59	\$133,749.35	\$157,268.79	\$99,399.35	\$4,440.80
WR CSIMS		\$1,728,099.45	\$0.00	\$990,398.32	\$665,038.63	\$72,662.50
110 MILE CREEK		\$16,442.00	\$0.00	\$16,442.00		\$0.00
COAL CREEK		\$8,294.72	\$0.00	\$8,117.72		\$177.00
LABETTE		\$0.00	\$0.00	\$0.00		\$0.00
PEAT CREEK		\$42,684.18	\$0.00	\$32,722.66	\$8,509.52	\$1,452.00
TWIN LAKES		\$63,913.05	\$0.00	\$22,351.54	\$34,421.68	\$7,139.83
IWC-WR		\$15,000.00	\$0.00	\$15,000.00		\$0.00
TOTAL WR CSIMS		\$1,874,433.40	\$0.00	\$1,085,032.24	\$707,969.83	\$81,431.33
PAYBACK		\$8,027.51	\$0.00	\$8,027.51		\$0.00
TOTAL		\$2,122,665.48	\$133,749.35	\$1,234,273.52	\$807,369.18	\$85,872.13

*6% of initial appropriation for administrative expenses.

PRIOR FY PO'S	PO NUMBER	ENCUMBERED	EXPENDITURES	PO BALANCE	CANCELLED
FY 2014 WR CSIMS	15024	\$136,276.71	\$10,000.00	\$0.00	\$126,276.71
FY 2015 WR CSIMS	19336	\$244,052.86	\$61,104.96	\$0.00	\$182,947.90
KSU - Irrigation Water Probe Sensor Demo Project Year Two	19708	\$8,419.00	\$8,419.00	\$0.00	\$0.00
A.S.K. Task Order FY 2016 CSIMS	22683	\$25,000.00	\$25,000.00	\$0.00	\$0.00
FY 2016 KSU-Water Probe Sensor Demo Project Contract #1874	23057	\$9,000.00	\$9,000.00	\$0.00	\$0.00
FY 2016 WR CSIMS	23693	\$636,779.75	\$310,388.63	\$326,391.12	\$0.00

FY 2017 Non-Point Source Pollution Control Program

	FUND
	1800-1210
FY 2017 APPROPRIATION	\$1,858,350.00
FY 2016 CARRYOVER	\$136,314.94
TOTAL APPROPRIATION	\$1,994,664.94

DESCRIPTION	PO NUMBER	ALLOCATION	COMMITTED	EXPENDITURES	PO BALANCE	UNCOMMITTED
NPS Admin.		\$75,959.00	\$0.00	\$67,043.46		\$8,915.54
CSIMS - A.S.K. Task Order - Oracle to Sequel Server	23759	\$113,900.00	\$113,900.00	\$19,450.00	\$94,450.00	
CSIMS - A.S.K. Task Order - Maintenance	23760	\$15,000.00	\$15,000.00	\$14,900.00	\$100.00	
Conservation Technician Positions	Various	\$92,207.34	\$92,207.34	\$92,207.34	\$0.00	\$0.00
Soil Health Workshops	Various	\$28,785.00	\$0.00	\$28,250.94		\$4,841.45
No-Till on the Plains Conference	25200	\$23,715.00	\$23,715.00	\$23,715.00	\$0.00	\$0.00
Streambank Projects		\$309,069.50	\$303,178.33	\$131,738.33	\$171,440.00	\$5,891.17
TOTAL ADMN		\$658,635.84	\$548,000.67	\$377,305.07	\$265,990.00	\$19,648.16

*Includes Soil Health Payback - \$4,307.39

NPS CSIMS		\$1,282,928.00	\$0.00	\$910,275.20	\$264,641.69	\$108,011.11
110 Mile Creek		\$5,410.00	\$0.00	\$5,410.00		\$0.00
Coal Creek		\$0.00	\$0.00	\$0.00		\$0.00
Labette Creek		\$0.00	\$0.00	\$0.00		\$0.00
Peat Creek		\$17,384.00	\$0.00	\$2,470.40	\$11,584.00	\$3,329.60
Twin Lakes		\$30,684.50	\$0.00	\$17,783.50	\$11,473.00	\$1,428.00
NPS AFO CSIMS		\$0.00	\$0.00	\$0.00		\$0.00
NPS Unallocated		\$0.00	\$0.00	\$0.00		\$0.00
TOTAL NPS CSIMS		\$1,336,406.50	\$0.00	\$935,939.10	\$287,698.69	\$112,768.71
Paybacks		\$377.40	\$0.00	\$377.40		\$0.00
TOTAL		\$1,994,664.94	\$548,000.67	\$1,312,866.77	\$553,688.69	\$132,416.87

CURRENT FY PO'S - SbPP	PO NUMBER	ENCUMBERED	EXPENDITURES	PO BALANCE	CANCELLED
Steadman LLC - Sites 7 & 16 - Cottonwood	25249	\$51,781.90	\$51,781.90	\$0.00	\$0.00
TWI-Contract SbPP-2017-1 - Cottonwood	25366	\$2,025.00	\$0.00	\$2,025.00	\$0.00
Juenemanex - Repair Delaware - Behrens 0080 - Increase	25456	\$2,289.00	\$2,289.00	\$0.00	\$0.00
Skillman Construction LLC - Cottonwood - Sites 15, 47 & 48	25677	\$75,995.98	\$75,995.98	\$0.00	\$0.00
Watershed Institute, Inc. - Cottonwood - Site No. 15	25808	\$1,671.45	\$1,671.45	\$0.00	\$0.00
Wildhorse Riverworks Inc. - Contract No. SbPP-2017-4	27503	\$1,905.00	\$0.00	\$1,905.00	\$0.00
Wildhorse Riverworks Inc. - Contract No. SbPP-2017-4	27573	\$167,510.00	\$0.00	\$167,510.00	\$0.00

CURRENT FY PO'S - CONSERVATION TECHNICIANS	PO NUMBER	ENCUMBERED	EXPENDITURES	PO BALANCE	CANCELLED
Bourbon County Conservation District	24475	\$11,091.93	\$11,091.93	\$0.00	\$0.00
Marshall County Conservation District	24479	\$11,470.17	\$11,470.17	\$0.00	\$0.00
Kiowa County Conservation DsitRICT	24485	\$11,264.36	\$11,264.36	\$0.00	\$0.00
Atchison County Conservation District	24776	\$7,345.52	\$7,345.52	\$0.00	\$0.00
Jefferson County Conservation District	24482	\$14,978.76	\$14,978.76	\$0.00	\$0.00
Osage County Conservation District	24488	\$8,673.63	\$8,673.63	\$0.00	\$0.00
Butler County Conservation DsitRICT	24478	\$3,584.53	\$3,584.53	\$0.00	\$0.00
Ness County Conservation DsitRICT	24483	\$14,644.69	\$14,644.69	\$0.00	\$0.00
Pottawatomie County Conservation District	25531	\$9,153.75	\$9,153.75	\$0.00	\$0.00

PRIOR FY PO'S	PO NUMBER	ENCUMBERED	EXPENDITURES	PO BALANCE	CANCELLED
FY 2012 TWI-On-Call Engineering - Cottonwood River	5960	\$199,157.00	\$189,199.16	\$9,957.84	\$0.00
FY 2012 KSU-Forestry	6022	\$12,929.52	\$10,291.29	\$2,638.23	\$0.00
FY 2012 TWI-On-Call Engineering - Smoky Hill River	6620	\$78,830.00	\$66,354.83	\$0.00	\$12,475.17
FY 2014 KSU/Poultry Litter - Contract 1751	14589	\$50,412.00	\$50,412.00	\$0.00	\$0.00
FY 2015 NPS CSIMS	19337	\$226,038.40	\$52,788.65	\$173,249.75	\$0.00
FY 2016 TWI-On-Call Engineering - SbPP - Cottonwood River - NPS-2016-29	21818	\$11,007.18	\$2,337.26	\$8,669.92	\$0.00
FY 2016 Juenemanex - SbPP - Repair Delaware - Behrens 0080	21869	\$8,687.90	\$8,687.90	\$0.00	\$0.00
FY 2016 Juenemanex SbPP - Repair Delaware - Ohlsen 0081	21870	\$8,886.16	\$8,886.16	\$0.00	\$0.00
FY 2016 TWI -On-Call Engineering -SbPP- Cottonwood River - Contract 1860	22080	\$6,970.00	\$6,970.00	\$0.00	\$0.00
FY 2016 TWI-On-Call - (SbPP) - Restoration -5-Projects	22667	\$86,426.40	\$56,176.90	\$30,249.50	\$0.00
FY 16 A.S.K. FY 2016 Task Order CSIMS	22683	\$25,000.00	\$25,000.00	\$0.00	\$0.00
FY 2016 - KSU - SCC Contract 1751 2-year Ext. of Poultry Litter Nutrient Mgmt.	23119	\$80,000.00	\$40,000.00	\$40,000.00	\$0.00
FY 2016 - (SbPP) - Steadman LLC - Sites 5 and 49	23469	\$230,295.05	\$227,560.71	\$0.00	\$2,734.34
FY 2016 Skillman Construction LLC - Site 13 / Contract	23498	\$32,120.28	\$32,120.28	\$0.00	\$0.00
FY 2016 NPS CSIMS	23692	\$440,798.39	\$231,490.53	\$209,307.86	\$0.00

FY 2017 Aid to Conservation Districts

	FUND 1800-1220
FY 2017 APPROPRIATION	\$2,092,637.00
TOTAL APPROPRIATION	\$2,092,637.00

DESCRIPTION	PO NUMBER	ALLOCATION	COMMITTED	EXPENDITURES	PO BALANCE	UNCOMMITTED
Aid To Conservation Districts		\$2,092,637.00	\$2,092,660.00	\$2,092,637.00	\$0.00	\$0.00
TOTAL		\$2,092,637.00	\$2,092,660.00	\$2,092,637.00	\$0.00	\$0.00

**\$23 paid from WR Admin

FY 2017 Conservation Reserve Enhancement Program/WTAP

	FUND 1800-1225
FY 2017 APPROPRIATION	\$0.00
FY 2016 CARRYOVER	\$249,685.96
TOTAL APPROPRIATION	\$249,685.96

DESCRIPTION	PO NUMBER	ALLOCATION	COMMITTED	EXPENDITURES	PO BALANCE	UNCOMMITTED
CREP Admn (S&W)		\$100,066.00	\$0.00	\$99,846.85		\$219.15
Advertising & Printing		\$1,500.00	\$0.00	\$0.00		\$1,500.00
Other Admin		\$200.00	\$0.00	\$0.00		\$200.00
TOTAL ADMIN		\$101,766.00	\$0.00	\$99,846.85		\$1,919.15
CREP CSIMS		\$78,725.20	\$0.00	\$58,840.20	\$19,885.00	\$0.00
TOTAL WR CSIMS		\$78,725.20	\$0.00	\$58,840.20	\$19,885.00	\$0.00
*WTAP Projects		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL WTAP		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

TOTAL UNALLOCATED		\$69,194.76	\$0.00	\$0.00	\$0.00	\$69,194.76
TOTAL		\$249,685.96	\$0.00	\$158,687.05	\$19,885.00	\$71,113.91

PRIOR FY PO'S	PO NUMBER	ENCUMBERED	EXPENDITURES	PO BALANCE	CANCELLED
Larry Turner (1215)	11(634)	\$58,119.60	\$58,119.60	\$0.00	\$0.00
FY 16 WR CREP CSIMS	23694	\$35,744.50	\$35,744.50	\$0.00	\$0.00

FY 2017 Watershed Dam Construction Program

FUND	
1800-1240	
FY 2017 APPROPRIATION	\$576,434.00
FY 2016 CARRYOVER	\$0.00
TOTAL APPROPRIATION	\$576,434.00

DESCRIPTION		ALLOCATION	COMMITTED	EXPENDITURES	PO BALANCE	UNCOMMITTED
Watershed Dam Construction Program		\$576,434.00	\$576,434.00	\$161,867.98	\$397,484.82	\$17,081.20
TOTAL		\$576,434.00	\$576,434.00	\$161,867.98	\$397,484.82	\$17,081.20

CURRENT FY PO'S	PO NUMBER	ENCUMBERED	EXPENDITURES	PO BALANCE	CANCELLED
Delaware WJD No. 10 - Site A-1 - Supplemental - Contract 1864	25271	\$17,620.86	\$17,620.86	\$0.00	\$0.00
Delaware WJD No. 10 - Site C-88 Watershed Dam Rehab - Contract 1893	25272	\$22,527.00	\$20,291.62	\$2,235.38	\$0.00
Marais de Cygnes DD 1 - Site M-9 - Watershed Dam Rehab - Contract 1894	25273	\$96,000.00	\$78,918.80	\$0.00	\$17,081.20
Wet Walnut Creek WJD 58 - Site 143 - Watershed Rehabilitation - Contract 1897	25274	\$81,064.00	\$0.00	\$81,064.00	\$0.00
Pawnee WJD 81 - Site 5-3A - Watershed Rehabilitation - Contract 1899	25275	\$75,280.00	\$0.00	\$75,280.00	\$0.00
Upper Marais de Cygnes WJD 101 - Site 108 - Watershed Rehabilitation - Contract 1895	25276	\$45,036.70	\$45,036.70	\$0.00	\$0.00
Vermillion Creek WD 70 - Site SC-1 - Watershed Rehabilitation - Contract 1900	25277	\$73,626.44	\$0.00	\$73,626.44	\$0.00
Long-Scott Creeks WD 93 - Site I-33 - Watershed Rehabilitation - Contract 1896	25278	\$112,911.00	\$0.00	\$112,911.00	\$0.00
Little Delaware-Mission Creeks Watershed Joint District - Site 4 - Watershed Rehabilitation - Contract 1898	25279	\$52,368.00	\$0.00	\$52,368.00	\$0.00

PRIOR FY'S PO'S	PO NUMBER	ENCUMBERED	EXPENDITURES	PO BALANCE	CANCELLED
FY 2009 Little Walnut Watershed Site 33,34,40	22 (634)	\$56,947.00	\$56,947.00	\$0.00	\$0.00
FY 2012 Little Walnut Watershed Sites 33, 34, 40	5051	\$19,513.00	\$19,513.00	\$0.00	\$0.00
FY 2012 Little Walnut Watershed Sites 30	5052	\$34,550.00	\$34,550.00	\$0.00	\$0.00
FY 2013 Mill Creek 85 WSD - Site 111	6958	\$120,000.00	\$0.00	\$120,000.00	\$0.00
FY 2014 Horseshoe Creek WJD 110 - Site 19	11624	\$64,600.00	\$0.00	\$64,600.00	\$0.00
FY 2014 Delaware WJD No. 10 - Rehab Site D-3	12795	\$35,200.00	\$26,048.00	\$9,152.00	\$0.00
FY 2015 Wet Walnut WJD 58 - Rehab Site 136	15992	\$52,904.00	\$52,904.00	\$0.00	\$0.00
FY 2015 Wet Walnut WJD 58 - Rehab Site 137	15993	\$43,907.00	\$43,907.00	\$0.00	\$0.00
FY 2015 Rock WJD 84 - Rehab Site 208	15997	\$49,120.00	\$49,120.00	\$0.00	\$0.00
FY 2015 Pawnee WJD 18 - Rehab Site 5-17	18263	\$77,911.54	\$72,759.12	\$0.00	\$5,152.42
FY 2016 Delaware WJD No. 10 - Rehab Site G-17	21237	\$97,309.00	\$86,736.40	\$0.00	\$10,572.60
FY 2016 Turkey Creek Watershed Joint District # 103/ Contract 1840	21238	\$75,200.00	\$75,200.00	\$0.00	\$0.00
FY 2016 Mill Creek Watershed Distrct 98 - Site 4-17 / contract 1846	21239	\$34,000.00	\$34,000.00	\$0.00	\$0.00
FY 2016 Pawnee Watershed Joint District #81 / Contract 1841	21240	\$42,088.46	\$42,088.46	\$0.00	\$0.00
FY 2016 Upper Marais des Cygnes Watershed Site 124 / Contract 1842	21241	\$40,048.00	\$0.00	\$40,048.00	\$0.00
FY 2016 Upper Marais des Cygnes Watershed Site 108 / Contract 1843	21242	\$28,100.00	\$28,100.00	\$0.00	\$0.00
FY 2016 Upper Marais des Cygnes Watershed Site 107 / Contract 1844	21243	\$31,904.00	\$0.00	\$31,904.00	\$0.00
FY 2016 Allen Creek Watershed District 89 - Site 124 / Contract 1845	21245	\$20,580.00	\$18,649.30	\$0.00	\$1,930.70

FY 2016 Rock Creek Watershed District 45 - Site # 75A / Contract 1854	21614	\$67,230.00	\$62,702.32	\$0.00	\$4,527.68
FY 2016 Little Delaware-Mission Creeks Watershed Joint District 5 - Site 19 / Contract 1852	21615	\$39,368.00	\$30,056.31	\$0.00	\$9,311.69
FY 2016 Thompsonville Watershed District #6 - Site #2 / Contract 1853	21616	\$25,420.00	\$23,579.72	\$0.00	\$1,840.28
FY 2016 Spillman Creek Watershed Joint District #43 - Site C-1 / Contract 1851	21617	\$11,533.20	\$11,533.20	\$0.00	\$0.00
FY 2016 Pony Creek Watershed Joint District #78 - Site #30 / Contract 1855	21618	\$37,712.00	\$35,649.28	\$0.00	\$2,062.72
FY 2016 Delaware Watershed #10 Site A-1 - Watershed Dam Rehab Project	22613	\$38,865.54	\$38,865.54	\$0.00	\$0.00

FY 2017 Water Quality Buffer Initiative Program

FUND	
1800-1250	
FY 2017 APPROPRIATION	\$249,792.00
FY 2016 CARRYOVER	\$107,109.27
TOTAL APPROPRIATION	\$356,901.27

DESCRIPTION	PO NUMBER	ALLOCATION	COMMITTED	EXPENDITURES	PO BALANCE	UNCOMMITTED
BUF CSIMS		\$249,792.00	\$179,587.14	\$179,587.14		\$70,204.86
FY 2016 Carry Over Funds		\$107,109.27	\$0.00	\$0.00		\$107,109.27
TOTAL		\$356,901.27	\$179,587.14	\$179,587.14		\$177,314.13

FY 2017 Riparian & Wetland Protection Program

FUND	
1800-1260	
FY 2017 APPROPRIATION	\$152,651.00
FY 2016 CARRYOVER	\$6,443.80
TOTAL APPROPRIATION	\$159,094.80

DESCRIPTION	PO NUMBER	ALLOCATION	COMMITTED	EXPENDITURES	PO BALANCE	UNCOMMITTED
Admn - Stream Trailer & KAWS Grant		\$5,502.70	\$0.00	\$5,300.00	\$0.00	\$202.70
Cheyenne County - South Fork Republic River Restoration	26424	\$25,000.00	\$25,000.00	\$0.00	\$25,000.00	\$0.00
Unallocated		\$114,455.40	\$114,455.40	\$0.00	\$114,455.40	\$0.00
CSIMS - RW	28462	\$14,136.70	\$0.00	\$9,713.50	\$4,423.20	\$0.00
TOTAL ADMN		\$159,094.80	\$139,455.40	\$15,013.50	\$143,878.60	\$202.70

CURRENT FY PO'S	PO NUMBER	ENCUMBERED	EXPENDITURES	PO BALANCE	CANCELLED
Contract 1914 RW KSU/KFS 2017-01 - Riparian Forest Buffer Restoration - XIII	26447	\$46,380.66	\$0.00	\$46,380.66	\$0.00
Contract 1914 RW KSU/KFS 2017-02 - Riparian Forest Buffer Restoration - XIV	26447	\$68,074.74	\$0.00	\$68,074.74	\$0.00

PRIOR FY'S PO'S	PO NUMBER	ENCUMBERED	EXPENDITURES	PO BALANCE	CANCELLED
FY 2012 TWI-On-Call - Cottonwood Reach II	24628	\$197,013.00	\$162,922.75	\$34,090.25	\$0.00
FY 2012 KSU/KFS-SbPP Buffer Maintenance Contract No. RW-TSP-2011-01	4378	\$4,800.00	\$2,463.00	\$2,337.00	\$0.00
FY 2012 KSU/KFS Delaware Tree Planting	5947	\$27,497.71	\$24,411.86	\$3,085.85	\$0.00
FY 2013 KSU / KFS Riparian Forest Buffer	10084	\$97,745.87	\$93,684.35	\$4,061.52	\$0.00
FY 2014 KSU/KFS SbPP Buffer Maintenance Contract No. - RW-KSU/KFS-2014-04	14651	\$24,153.40	\$22,362.97	\$1,790.43	\$0.00
FY 2014 KSU/KFS SbPP Buffer Maintenance Contract No. - RW-KSU/KFS-2014-01	14686	\$50,976.70	\$36,344.43	\$14,632.27	\$0.00
FY 2014 KSU/KFS SbPP Buffer Maintenance Contract No. - RW-KSU/KFS-2014-02	14687	\$17,171.51	\$13,699.20	\$3,472.31	\$0.00
FY 2014 KSU/KFS SbPP Buffer Maintenance Contract No. - RW - KSU/KFS-2014-03	14688	\$78,060.73	\$32,820.04	\$45,240.69	\$0.00
FY 2015 KSU/KFS-SbPP Buffer Maintenance Contract No. RW-KSU/KFS-2015-01	24035	\$105,713.36	\$21,160.77	\$84,552.59	\$0.00
FY 2016 KSU /KFS SbPP Buffer Main. Contract 1880 *1 Rip. Forest Buffer Main. X	23508	\$26,592.86	\$862.90	\$25,729.96	\$0.00
FY 2016 KSU /KFS SbPP For. Task Order 2 Rip. Forest Buffer Main. XI Con. 1880	23509	\$41,398.30	\$2,187.57	\$39,210.73	\$0.00

FY 2016 KSU / KFS SbPP Forestry Contract 1880 Riparian Forest Buffer Maint XII	23510	\$50,990.68	\$1,008.65	\$49,982.03	\$0.00
FY 2016 RW - CSIMS	23695	\$5,140.00	\$5,140.00	\$0.00	\$0.00

FY 2017 Lake/Water Supply Restoration Program

	FUND	
	1800-1275	
FY 2017 APPROPRIATION		\$258,156.00
FY 2016 CARRYOVER		\$23,156.00
TOTAL APPROPRIATION		\$281,312.00

DESCRIPTION	PO NUMBER	ALLOCATION	COMMITTED	EXPENDITURE	PO BALANCE	UNCOMMITTED
Lake / Water Supply Restoration Program		\$281,312.00	\$0.00	\$0.00	\$0.00	\$281,312.00
TOTAL		\$281,312.00	\$0.00	\$0.00	\$0.00	\$281,312.00

PRIOR FY PO'S	PO NUMBER	ENCUMBERED	EXPENDITURES	PO BALANCE	CANCELLED
FY 2009 Washington County Rural Water District No. 1	24 (634)	\$789,069.00	\$789,069.00	\$0.00	\$0.00
FY 2016 PostRock-004-Water Supply Rest. at Kanapolis Lake / Contract 1865	22655	\$235,000.00	\$219,589.82	\$0.00	\$15,410.18

FY 2017 Streambank Stabilization

	FUND	
	1800-1290	
FY 2017 APPROPRIATION		\$0.00
Carry Forward		\$0.00
TOTAL APPROPRIATION		\$0.00

DESCRIPTION	PO NUMBER	ALLOCATION	COMMITTED	EXPENDITURES	PO BALANCE	UNCOMMITTED
FY 2015 Glacial Hills RC & D - Sreambank Stabilization	18540	\$661,404.65	\$661,404.65	\$226,225.21	\$435,179.44	\$0.00
Wildhorse - Eng. Svcs. - Delaware Phase III Projects	17211	\$60,711.00	\$0.00	\$60,711.00	\$0.00	\$0.00
TWI - Eng. Svcs. - Delaware Phase III/IV Projects	23994	\$18,909.35	\$0.00	\$18,909.35	\$0.00	\$0.00
TWI - Eng. Svcs. - Delaware Phase III/IV Projects	23995	\$8,675.00	\$0.00	\$8,675.00	\$0.00	\$0.00
TOTAL Streambank Stabilization		\$749,700.00	\$661,404.65	\$314,520.56	\$435,179.44	\$0.00

FY 2017 Agricultural Liming Materials Fee Fund

FUND
2118-1200

DESCRIPTION	PO NUMBER	CASH BEGINNING BALANCE	DEPOSITS	EXPENDITURES	PO BALANCE	UNCOMMITTED
Agricultural Liming Materials Fee Fund		\$33,122.00	\$26,563.00	\$36,768.64	\$0.00	\$22,916.36
TOTAL		\$33,122.00	\$26,563.00	\$36,768.64	\$0.00	\$22,916.36

FY 2017 Land Reclamation Fee Fund

FUND
2542-2090

DESCRIPTION	PO NUMBER	CASH BEGINNING BALANCE	DEPOSITS	EXPENDITURES	PO BALANCE
Land Reclamation Fee Fund		\$84,819.00	\$123,777.00	\$245,607.38	-\$37,011.38
TOTAL		\$84,819.00	\$123,777.00	\$245,607.38	-\$37,011.38

PRIOR FY PO'S	PO NUMBER	ENCUMBERED	EXPENDITURES	PO BALANCE	CANCELLED
FY 2014 - A.S.K. LR Taks Order 2013-1006	14199	\$95,200.00	\$95,200.00	\$0.00	\$0.00
FY 2016 A.S.K. LR Contract 1877 - Online Reclamation License Application	23232	\$76,200.00	\$1,800.00	\$74,400.00	\$0.00
FY 16 Theis Doze-001	23492	\$34,133.89	\$34,133.89	\$0.00	\$0.00

Fiscal Year 2017 Transfers from Other State Agencies

FUND
2517-2510

DESCRIPTION	PO Number	RESOURCES RECEIVED	COMMITTED	EXPENDITURES	PO BALANCE	UNCOMMITTED
FY 2017 Conservation Technicians - KDWPT	Various	\$75,000.00	\$75,000.00	\$75,000.00	\$0.00	\$0.00
FY 2017 Conservation Technicians - KDHE	Various	\$234,837.81	\$101,033.81	\$101,033.81	\$0.00	\$138,485.12
FY 2016 & 2017 Streambank - Tuttle Creek - KWO		\$690,950.00	\$489,714.55	\$0.00	\$489,714.55	\$201,235.45
FY 2016 Streambank - Cottonwood - KWO		\$150,000.00	\$150,000.00	\$150,000.00	\$0.00	\$0.00
FY 2017 Streambank Tuttle Creek - KWO / FHRC		\$45,848.20	\$22,826.11	\$9,238.50	\$13,587.61	\$23,022.09
TOTAL		\$1,196,636.01	\$838,574.47	\$335,272.31	\$503,302.16	\$362,742.66

*Includes Conservation Technician \$4,681.12 payback

CURRENT FY PO'S	PO NUMBER	ENCUMBERED	EXPENDITURES	PO BALANCE	CANCELLED
Riley County CD - Tech. Pos. - KDHE	24186	\$5,000.00	\$5,000.00	\$0.00	\$0.00
Wilson County CD - Tech. Pos. - KDWPT	24190	\$640.20	\$640.20	\$0.00	\$0.00
Bourbon County CD - Tech. Pos. - KDWPT	24475	\$7,500.00	\$7,500.00	\$0.00	\$0.00
Bourbon County CD - Tech. Pos. - KDHE	24475	\$5,000.00	\$5,000.00	\$0.00	\$0.00
Atchison County CD - Tech. Pos. - KDHE	24476	\$5,000.00	\$5,000.00	\$0.00	\$0.00
Atchison County CD - Tech. Pos. - KDWPT	24476	\$7,500.00	\$7,500.00	\$0.00	\$0.00
Lincoln County CD - Tech. Pos. - KDWPT	24477	\$7,500.00	\$7,500.00	\$0.00	\$0.00
Lincoln County CD - Tech. Pos. - KDHE	24477	\$5,000.00	\$5,000.00	\$0.00	\$0.00
Butler County CD - Tech. Pos. - KDWPT	24478	\$7,500.00	\$7,500.00	\$0.00	\$0.00
Butler County CD-Tech. Pos. - KDHE	24478	\$5,000.00	\$5,000.00	\$0.00	\$0.00
Marshall County CD - Tech. Pos. - KDWPT	24479	\$7,500.00	\$7,500.00	\$0.00	\$0.00
Marshall County CD - Tech. Pos. - KDHE	24479	\$5,000.00	\$5,000.00	\$0.00	\$0.00
Douglas County CD - Tech. Pos. - KDHE	24480	\$14,862.11	\$14,862.11	\$0.00	\$0.00
Jefferson County CD - Tech. Pos. - KDWPT	24482	\$7,500.00	\$7,500.00	\$0.00	\$0.00
Jefferson County CD - Tech. Pos. - KDHE	24482	\$5,000.00	\$5,000.00	\$0.00	\$0.00
Phillips County CD - Tech. Pos. - KDHE	24484	\$21,467.98	\$21,467.98	\$0.00	\$0.00
Kiowa County CD - Tech. Pos. - KDWPT	24485	\$7,500.00	\$7,500.00	\$0.00	\$0.00
Kiowa County CD - Tech. Pos. - KDHE	24485	\$5,000.00	\$5,000.00	\$0.00	\$0.00
Wilson County CD - Tech. Pos. - KDWPT	24486	\$6,859.80	\$6,859.80	\$0.00	\$0.00
Wilson County CD - Tech. Pos. - KDHE	24486	\$5,000.00	\$5,000.00	\$0.00	\$0.00
McPherson County CD - Tech. Pos. - KDHE	24487	\$14,703.72	\$14,703.72	\$0.00	\$0.00

Osage County CD - Tech. Pos. - KDWPT	24488	\$7,500.00	\$7,500.00	\$0.00	\$0.00
Osage County CD - Tech. Pos. - KDHE	24488	\$5,000.00	\$5,000.00	\$0.00	\$0.00
Steadman LLC - Sites 7 & 16 - Cottonwood	25249	\$51,781.90	\$51,781.90	\$0.00	\$0.00
Pottawotomie County CD - Tech. Pos. - KDWPT	25531	\$7,500.00	\$7,500.00	\$0.00	\$0.00
Wildhorse River Works Inc. - SbPP-2017	27502	\$126,650.00	\$0.00	\$126,650.00	\$0.00

CURRENT FY PO'S	PO NUMBER	ENCUMBERED	EXPENDITURES	PO BALANCE	CANCELLED
Skillman Constuction LLC - Cottonwood - Sites 15, 47 & 48	25677	\$98,218.10	\$98,218.10	\$0.00	\$0.00
Skillman Constuction LLC - Cottonwood - Sites 15, 47 & 48	25677	\$600.00	\$600.00	\$0.00	\$0.00
Watershed Institute - SbPP-2017-6 - Cottonwood	28097	\$13,587.61	\$0.00	\$13,587.61	\$0.00
Jueneman Excavation Inc. - Tuttle - Sites BBR-30 and BBR-43 - EVT0005031	28335	\$240,978.55	\$0.00	\$240,978.55	\$0.00
Orval Jueneman Dozer Services Inc. - SbPP - Tuttle - Sites LBR-24 and BBR-51 - EVT0005031	28336	\$122,086.00	\$0.00	\$122,086.00	\$0.00

PRIOR FY PO's	PO NUMBER	ENCUMBERED	EXPENDITURES	PO BALANCE	CANCELLED
FY 2016 - Wildhorse River Works - Tuttle Creek - 6 Projects	22775	\$109,050.00	\$68,100.00	\$40,950.00	\$0.00
FY 16 Skillman Contruction LLC - Site 13 / Contract	23498	\$8,638.50	\$8,638.50	\$0.00	\$0.00

FY 2017 Transfers from Federal Agencies

Fund
3917-3825

DESCRIPTION	PO NUMBER	CASH BEGINNING BALANCE	DEPOSITS	COMMITTED	EXPENDITURES	UNCOMMITTED
Conservation Technicians	Various	\$54,880.00	\$311,513.00	\$359,706.82	\$359,706.82	\$13,777.94
TOTAL		\$54,880.00	\$311,513.00	\$359,706.82	\$359,706.82	\$13,777.94

*Includes \$7,091.76 payback

CURRENT FY PO'S	PO NUMBER	ENCUMBERED	EXPENDITURES	PO BALANCE	CANCELLED
Riley County CD - Tech. Pos.	24186	\$7,410.64	\$7,410.64	\$0.00	\$0.00
Bourbon County CD - Tech. Pos.	24475	\$27,858.00	\$27,858.00	\$0.00	\$0.00
Atchison County CD - Tech. Pos.	24476	\$24,239.50	\$24,239.50	\$0.00	\$0.00
Lincoln County CD - Tech. Pos.	24477	\$22,016.55	\$22,016.55	\$0.00	\$0.00
Butler County CD - Tech. Pos.	24478	\$24,239.50	\$24,239.50	\$0.00	\$0.00
Marshall County CD - Tech. Pos.	24479	\$27,148.50	\$27,148.50	\$0.00	\$0.00
Douglas County CD - Tech. Pos.	24480	\$24,239.50	\$24,239.50	\$0.00	\$0.00
Jefferson County CD - Tech. Pos.	24482	\$27,858.00	\$27,858.00	\$0.00	\$0.00
Ness County CD - Tech. Pos.	24483	\$31,437.00	\$31,437.00	\$0.00	\$0.00
Phillips County CD - Tech. Pos.	24484	\$24,239.50	\$24,239.50	\$0.00	\$0.00
Kiowa County CD - Tech. Pos.	24485	\$27,148.50	\$27,148.50	\$0.00	\$0.00
Wlson County CD - Tech. Pos.	24486	\$21,414.89	\$21,414.89	\$0.00	\$0.00
McPherson County CD - Tech. Pos.	24487	\$24,239.50	\$24,239.50	\$0.00	\$0.00
Osage County CD - Tech. Pos.	24488	\$29,563.49	\$29,563.49	\$0.00	\$0.00
Pottawatomie County CD - Tech. Pos.	25531	\$16,653.75	\$16,653.75	\$0.00	\$0.00

FY 2016 Watershed Protection

FUND
3889-3880

DESCRIPTION	PO NUMBER	RESOURCES RECEIVED	DEPOSITS	Encumbered	EXPENDITURES	PO BALANCE	UNCOMMITTED
Indirect EPA 319 Funds - KDHE - Streambank	Various	\$128,115.53	\$280,000.00	\$268,602.57	\$265,493.57	\$3,109.00	\$135,927.04
TOTAL		\$128,115.53	\$280,000.00	\$268,602.57	\$265,493.57	\$3,109.00	\$135,927.04
	PO NUMBER	FY 16 CARRY FORWARD FUNDS	ALLOCATION	COMMITTED	EXPENDITURES	UNCOMMITTED	
KDHE - WRAPS - CSIMS		\$9,214.10	\$8,510.10	\$0.00	\$4,684.10	\$4,530.00	
TOTAL - KDHE - WRAPS - CSIMS		\$9,214.10	\$8,510.10	\$0.00	\$4,684.10	\$4,530.00	

Prior FY PO's	PO NUMBER	ENCUMBERED	EXPENDITURES	PO BALANCE	CANCELLED
FY 2016 - WR - WRAPS - CSIMS	23696	\$64,810.47	\$38,076.92	\$26,733.55	\$0.00

CURRENT FY PO's	PO NUMBER	ENCUMBERED	EXPENDITURES	PO BALANCE	CANCELLED
Steadman LLC - Sites 7 & 16 - Cottonwood	25249	\$99,976.60	\$99,976.60	\$0.00	\$0.00
Skillman Consttuction LLC - Cottonwood - Sites 15, 47 & 48	25677	\$165,516.97	\$165,516.97	\$0.00	\$0.00
Wildhorse Riverworks-Site No. BBR-30-OS Contract No. SBPP-2017-3	25807	\$3,109.00	\$0.00	\$3,109.00	\$0.00

FY 2017 Watershed Districts Cost-Share

FUND
7305-7000

DESCRIPTION	CASH BEGINNING BALANCE	DEPOSITS	ALLOCATION	COMMITTED	EXPENDITURES	PO BALANCE	UNCOMMITTED
Cherry Plum Creek Watershed District No. 17	\$0.00	\$50,000.00	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$40,000.00
Cedar Creek Watershed District No. 97	\$0.00	\$30,000.00	\$5,897.60	\$0.00	\$2,361.90	\$3,535.70	\$24,102.40
TOTAL	\$0.00	\$80,000.00	\$15,897.60	\$0.00	\$12,361.90	\$3,535.70	\$64,102.40

Division of Conservation Cost-Share Checklist

Contract Number _____ County _____ Date Reviewed _____

Landowner _____ Practice(s) _____

<u>Check List</u>	<u>In File</u>		<u>Action Needed</u>	
	YES	NO	YES	NO
Aerial Photo	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ranking Worksheet	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CS-3 (Signed)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Check-out Field Sheet	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bill	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CS-4 (Signed)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Grazing Mgmt Plan/Forage	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Balance Est. Worksheet (If Applicable)	<input type="checkbox"/> N/A			

This worksheet is designed to be used by the County Conservation District to ensure all state cost-share files contain proper documents.

This is not a required document.

Units constructed on check-out field sheet matches units paid on CS-4? **Yes** **No**
 If no, indicate variance below:

<u>Onsite Wastewater System</u> <input type="checkbox"/> N/A				
	<u>In File</u>		<u>Action Needed</u>	
	YES	NO	YES	NO
Copy of Onsite Wastewater Eligibility worksheet	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Copy of County Permit	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<u>Abandoned Well Plugging</u> <input type="checkbox"/> N/A				
	<u>In File</u>		<u>Action Needed</u>	
	YES	NO	YES	NO
Well Plugging Worksheet	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
WWC-5P	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<u>Irrigation</u> <input type="checkbox"/> N/A				
	<u>In File</u>		<u>Action Needed</u>	
	YES	NO	YES	NO
Copy of Bid Sheet	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Irrigation Worksheet	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Durable Power of Attorney (If Applicable)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Certification of Water Rights	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<u>Livestock Waste System</u> <input type="checkbox"/> N/A				
	<u>In File</u>		<u>Action Needed</u>	
	YES	NO	YES	NO
Site Appraisal & Site Evaluation Form	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
KDHE Determination Letter	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
LWS Design	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Engineering Checkout	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<u>Riparian & Wetland</u> <input type="checkbox"/> N/A				
	<u>In File</u>		<u>Action Needed</u>	
	YES	NO	YES	NO
Copy of Design	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Copy of Permit (If Applicable)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<u>Brush Management</u> <input type="checkbox"/> N/A				
	<u>In File</u>		<u>Action Needed</u>	
	YES	NO	YES	NO
Copy of NRCS Brush Management Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

File Notes: _____

This image shows a single sheet of white paper with horizontal blue or grey ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.



Conservation District Office Review - Operations

County: _____

Date: _____

Yes___ No___ Yes___ No___	Surety Bond <i>Does the Conservation District have copies of the required surety bond for district employee(s) and supervisors on file? List the surety bond amounts for employee(s) and Supervisors:</i> District Employee Bond Amount \$_____ District Supervisors Bond Amount \$_____
Yes___ No___	District Audit <i>Does the Conservation District have the most recent district audit on file?</i> Audit Year _____
Yes___ No___	Local Operational Agreement <i>Does the Conservation District have a copy of the most recent Local Operational Agreement on file?</i> Date of agreement _____
Yes___ No___	Annual Work Plan <i>Does the Conservation District have a copy of the most recent Annual Work Plan on file?</i> Date of Annual Work Plan _____
Yes___ No___ Yes___ No___ Yes___ No___	Minutes and Treasurers Report Review Months Reviewed: _____ Minutes Signed by the appropriate parties? Do the Treasurers Reports balance from month to month? Does the Treasurers Report contain an unpaid bills report and/or claim vouchers?
Yes___ No___ Yes___ No___ Yes___ No___	District Credit Card Is the Conservation District's name on the credit card? Has the Conservation District approved a credit card policy? Do the District Supervisors review the credit card statement and bills monthly?
Yes___ No___	Have all monthly and/or quarterly payments been made for employee withholding, unemployment insurance, tax, social security/Medicare etc. Payment made to state and federal agencies needs to be reconciled with the payroll records to ensure accurate accounting.
Yes___ No___	Annual Report <i>Does the Conservation District have a copy of the most recent Annual Report?</i> Date of Annual Report _____
Yes___ No___ Yes___ No___ Yes___ No___ Yes___ No___	Personnel Policy Handbook Does the Conservation District have a Personnel Policy Handbook? Does the Conservation District have a Signed Employee Agreement with employees? Does the board review employee time sheets? Is the board in compliance with Fair Labor Standard Act?

Division of Conservation Staff:

_____ Date: _____

County Conservation District Employee:

_____ Date: _____

FY 2017 CD Cost-Share & Operations Review Schedule
Review FY's 2014, 2015 & 2016

as of 6/30/2017

Management Unit (11 Units)	County (37 Counties)	FY Reviewed	Last FY Reviewed	Date Reviewed	FY to Review Next	Overpayment Description/Comments	Total Overpayment
Emporia	Lyon	2014	2017	11/1/2016	2020		
Emporia	Chase	2014	2017	11/1/2016	2020		
Emporia	Morris	2014	2017	8/30/2016	2020		
Lyndon	Shawnee	2014	2017	11/30/2016	2020		
Lyndon	Osage	2014	2017	1/4/2017	2020		
Lyndon	Douglas	2014	2017	11/29/2016	2020		
Medicine Lodge	Barber	2014	2017	10/19/2016	2020		
Medicine Lodge	Comanche	2014	2017	10/19/2016	2020	Overpayment on NPS 2016-5	\$337.40
Medicine Lodge	Harper	2014	2017	10/18/2016	2020	Overpayment on WR 2014-4	\$141.60
Pratt	Pratt	2014	2017	5/10/2017	2020		
Pratt	Kiowa	2014	2017	5/9/2017	2020		
Pratt	Edwards	2014	2017	5/9/2017	2020		
Pratt	Stafford	2014	2017	5/10/2017	2020		
Abilene	Dickinson	2015	2017	10/12/2016	2020		
Abilene	Clay	2015	2017	9/20/2016	2020		
Abilene	Ottawa	2015	2017	9/21/2016	2020	Overpayment on WR 2015-6	\$304.83
Belleville	Republic	2015	2017	6/6/2017	2020		
Belleville	Jewell	2015	2017	6/5/2017	2020	Overpayments on WR 2014-2, WR 2014-3, WR 2014-5, WR 2015-10, WR 2016-9	\$2,347.86
Belleville	Mitchell	2015	2017	6/27/2017	2020		
Belleville	Cloud	2015	2017	6/7/2017	2020		
Dodge City	Ford	2015	2017	4/11/2017	2020		
Dodge City	Gray	2015	2017	4/11/2017	2020		
Dodge City	Meade	2015		6/27/2017		Disaster Fires; will complete reviews in FY 2018	
Dodge City	Clark	2015		6/27/2017		Disaster Fires; will complete reviews in FY 2018	
Effingham	Doniphan	2015	2017	12/8/2016	2020		
Effingham	Atchison	2015	2017	12/15/2016	2020		
Effingham	Jefferson	2015	2017	11/29/2016	2020		
Effingham	Leavenworth	2015	2017	12/15/2016	2020	Overpayments on WR 2014-6, WR 2015-2, WR 2015-3, WR 2016-7	\$4,289.20
Great Bend	Barton	2015	2017	4/25/2017	2020		
Great Bend	Rush	2015	2017	4/24/2017	2020		
Great Bend	Pawnee	2015	2017	4/25/2017	2020	Overpayments on WR 2015-13, WR 2016-4 & NPS 2015-5	\$1,181.27
Hiawatha	Brown	2015	2017	1/12/2017	2020	Overpayment on WR 2015-13	\$226.30
Hiawatha	Nemaha	2015	2017	1/31/2017	2020		
Hiawatha	Jackson	2015	2017	1/31/2017	2020		
Hoxie	Sheridan	2015	2017	3/30/2017	2020		
Hoxie	Thomas	2015	2017	3/29/2017	2020		
Hoxie	Sherman	2015	2017	3/29/2017	2020		

16 Overpayments Totalling \$8,828.46

FY 2018 CD Cost-Share & Operations Review Schedule
Review FY's 2015, 2016 & 2017

as of 8/2/2017

Management Unit (12 Units)	County (35 Counties)	FY Reviewed	FY to Review Next	Date Reviewed	FY to Review Next	Overpayment Description	Total Overpayment
Atwood	Rawlins	2016	2018	7/11/2017	2021	Overpayment on WR 2015-15	\$1,001.03
Atwood	Cheyenne	2016	2018	7/11/2017	2021		
Atwood	Decatur	2016	2018	7/12/2017	2021		
Burlington	Coffey	2016	2018	1/10/2018	Possible Date		
Burlington	Anderson	2016	2018	1/10/2018	Possible Date		
Burlington	Linn	2016	2018	1/9/2018	Possible Date		
Columbus	Cherokee	2016	2018	8/29/2017	Scheduled		
Columbus	Labette	2016	2018	8/29/2017	Scheduled		
Columbus	Crawford	2016	2018	8/28/2017	Scheduled		
Eureka	Greenwood	2016	2018	10/17/2017	Possible Date		
Eureka	Woodson	2016	2018	10/18/2017	Possible Date		
Eureka	Wilson	2016	2018	10/18/2017	Possible Date		
Hugoton	Morton	2015	2018	5/8/2018	Possible Date		
Hugoton	Stevens	2015	2018	5/8/2018	Possible Date		
Hugoton	Seward	2015	2018	5/9/2018	Possible Date		
Kingman	Reno	2015	2018	10/24/2017	Possible Date		
Kingman	Kingman	2015	2018	10/25/2017	Possible Date		
Leoti	Greeley**	2015	2018	7/25/2017	2021		
Leoti	Wichita	2015	2018	7/25/2017	2021		
Leoti	Scott	2015	2018	7/26/2017	2021		
Lincoln	Lincoln	2015	2018	7/5/2017	2021		
Lincoln	Ellsworth	2015	2018	7/5/2017	2021		
Lincoln	Saline	2015	2018	7/6/2017	2021	Overpayment on WR 2017-4	\$770.00
Marion	Marion	2015	2018	7/19/2017	2021		
Marion	Mcpherson	2015	2018	7/19/2017	2021		
Marion	Rice	2015	2018	7/18/2017	2021		
Paola	Franklin	2015	2018	12/12/2018	Possible Date		
Paola	Miami	2015	2018	12/12/2018	Possible Date		
Paola	Johnson	2015	2018	12/13/2018	Possible Date		
Paola	Wyandotte	2015	2018	12/13/2018	Possible Date		
Ulysses	Stanton	2015	2018	10/10/2017	Possible Date		
Ulysses	Grant	2015	2018	10/11/2017	Possible Date		
Ulysses	Haskell	2015	2018	10/12/2017	Possible Date		
Winfield	Cowley	2015	2018	8/1/2017	2021		
Winfield	Butler	2015	2018	8/2/2017	2021		

2 Overpayments Totalling \$1,771.03

State Cost-Share Allocation Policy Review

July 2017

Issue: Review and update cost-share allocation policy to address a changing political landscape and rapidly evolving state priorities. Considerations for updating include many factors such as:

- Significantly reduced State Water Plan appropriations
- Pressure to more comprehensively address targeted areas of concern
- Responsibility to maximize efficiency and effectiveness of cost-share allocations
- Requirement to be more flexible and responsive to identified resource concerns

Audience: Initially - DOC Staff, SCC Commissioners

Later - Conservation Districts, Kansas Water Authority, Legislature, State Agencies

Current Policy:

Water Resources Allocation:

- The Governor and Legislature determine amount allocated annually from the State Water Plan Fund.
- District Needs Allocation – a portion of the final allocation as recommended by the DOC/SCC and approved by the Legislature. Initial DNA Allocation is 60% divided equally and 40% based on a point system (see Addendum). CD determines projects. Must be DOC eligible practices.
- Total Maximum Daily Load (TMDL): A portion of the balance of the appropriation after DNA is deducted determined by DOC/SCC. Used for TMDL and Nine Element Plan priority areas.

Non-Point Source Allocation:

- The Governor and Legislature determine amount allocated annually from the State Water Plan Fund.
- NPS Allocation- a portion of the appropriation recommended by the DOC and approved by the legislature. 60% of the NPS Allocation is divided equally among CD's. 40% is divided based on a point system: Sensitive groundwater areas, registered stream miles, source water assessment, precipitation.
- Total Maximum Daily Load (TMDL): A portion of the balance of the appropriation after NPS allocation is deducted determined by DOC. Used for TMDL and Nine Element priority areas.

Reallocation of Funds:

- A reallocation of WR and NPS funds may occur in the winter and spring of each program year. Reallocations will be determined by the DOC and SCC.

Legal Authorization: Authorized by Kansas Statutes and Administrative Regulations - See Addendum/Supporting Documents

Discussion/History:

Political Considerations

- Legislative history approving of separate cost-share programs
- Justifying state cost-share funding when USDA funding at \$20M plus
- All counties receive cost-share; equity concerns
- Other entities competing for limited SWP funds
- Need for science based allocations

Outcome Examples:

WRCSP= \$1,400,000 NPSPCP= \$1,200,000 (\$2,600,000 Total)

Example 1

1. BASE Allocation to Counties Each county receives \$10,000 base allocation $105 \times \$10,000 = \$1,050,000$
 - a. 60 days to commit using county ranking criteria to include:
 - i. Ability to address the resource concern
 - ii. Level of cost-share accepted, eg: 30% gets more points than 60%
 - b. All districts encouraged to set cost share rate no higher than 60%
 - c. Uncommitted and cancelled comes back to DOC
 - d. Penalty if cancelled and returned to DOC for Priority Allocations
 - e. \$10,000 distribution is proportional between WR and NPS (\$6,000 WR and \$4,000 NPS)
 - f. Program integrity of funds retained
 - g. Performance tracking would affect future years funding (eg: no committed NPS funds then allocations reduced 20% every year)
2. DOC Priority Allocations \$1,550,000 DOC allocated to TMDL and/or High Priority watersheds with state ranking criteria to include:
 - i. Ability to address the resource concern
 - ii. Level of cost-share accepted, eg: 30% gets more points than 60%
 - b. Cancellation/Reallocation November and March again to priority areas
 - c. Final cancellation/reallocation of all funds May 1 and allocated by project requests ranked by DOC

Example 2

1. CSIMS controlled project entry
 - a. May or may not have a base allocation
 - b. DOC programs eligibility and ranking criteria into CSIMS
 - c. Counties enter project into CSIMS
 - d. All projects rank ordered by CSIMS every 30 days or 60 days?
 - e. Lower cost-share accepted would get extra points

- f. Base allocation may come at end of FY around April 1 to get remaining funds committed

Implementation Timeline:

Policy Review for decision: August 7 SCC Meeting, September 14 SCC Meeting, November 20 KACD Convention, Spring Workshops 2018.

- KAR revision: January 2019 approved, Implemented 2020 allocations
- No KAR Revision: Implemented FY 2019 allocations
- CSIMS enhancement completion June 2018

Fiscal Impact:

- Dependent on new policy
- CSIMS programming costs estimated at \$50,000 for Option 2

Unintended Effects:

- Many non-state priority districts have allocations reduced
- May foster perception of needing less state aid

Feasibility/Equity/Political Considerations:

- Equity issues raised by legislators
- Another threat to state aid
- Less local decision making

Addendums/Supporting Docs:

1. Kansas Statutes authorizing cost-share
2. Kansas Administrative Regulations authorizing cost-share allocation procedures
3. 2018 Cost-Share allocations

**Conservation District Law Addressing Cost-Share
(Pertinent Sections)**

2-1902. Legislative determination D. Declaration of policy. It is hereby declared to be the policy of the legislature to provide for the conservation, use and development of the soil and water resources of this state, and for the control and prevention of soil erosion, flood damages and injury to the quality of water, and thereby to preserve natural resources, control floods, prevent impairment of dams and reservoirs, assist in maintaining the navigability of rivers and harbors, preserve wild life, protect the tax base, protect public lands, and protect and promote the health, safety, and general welfare of the people of this state.

2-1915. Conservation structures and practices, grants; riparian and wetland protection programs; return of water right, cost-share grants; water quality buffers, grants, valuation of land. (a) Appropriations may be made for grants out of funds in the treasury of this state for terraces, terrace outlets, check dams, dikes, ponds, ditches, critical area planting, grassed waterways, tailwater recovery irrigation systems, precision land forming, range seeding, detention and grade stabilization structures and other enduring water conservation practices installed on public lands and on privately owned lands and, the control and eradication of sericea lespedeza as provided in subsection (n) of K.S.A. 2-1908, and amendments thereto, on public lands and on privately owned lands. Except as provided by the multipurpose small lakes program act, any such grant shall not exceed 80% of the total cost of any such practice.

**Kansas Administrative Regulations Addressing Allocations
(Pertinent Sections)**

K.A.R. 11-1-7 Allocation of water resources cost-share program funding. (a) Appropriation for the water resources cost-share program may be used for financial assistance to construct conservation and water quality practices or to contract for technical expertise, with specific allocations for each recommended annually by the commission and approved by the governor and legislature. (b) The allocation of WRCSP funds shall be made by the commission on or after July 1 to districts or other entities receiving funds. (c) Appropriated funds for cost-share assistance shall be allocated to districts under three accounts: (1) The district needs allocation (DNA) shall represent a portion of the total WRCSP appropriation and shall be allocated to all districts. The total amount of the appropriation dedicated to the DNA shall be recommended by the commission and shall be subject to approval by the governor and legislature. The DNA may be used for eligible conservation and water quality improvement practices as determined by the conservation districts. The approved DNA shall be allocated to districts based on the following criteria: (A) Non-federal rural acres: one point for each 100,000 acres, with a maximum point total of eight;

(B) water quality: ranging from one point for districts in low sedimentation areas up to eight points for districts in high sedimentation areas; and

(C) water quantity: ranging from one point for districts in areas of high rainfall and significant surface water storage up to eight points for districts in areas of low rainfall, limited surface water storage, and depleting groundwater supplies.

(2) The water quality (WQ) or total maximum daily load (TMDL) allocation shall represent a portion of the balance of the appropriation remaining after the DNA is deducted. WQ or TMDL funds may be allocated by the commission to districts if the following requirements are met:

(A) The WQ allocation shall be used only in targeted areas identified by the state water plan and commission for eligible practices that address sedimentation, nutrient and pesticide runoff, and bacteria from livestock waste.

(B) The TMDL allocation shall be utilized in the identified watersheds for only those practices that address the impairment for which the TMDL was established.

(3) The annual irrigation initiative allocation (IIA) shall be made by the commission in accordance with the following criteria:

(A) The amount remaining after the DNA and WQ allocation are deducted;

(B) commission-developed targeting criteria based on irrigation water use in areas of major groundwater decline;

(C) state water plan priority areas;

(D) other priority areas with declining ground- water supplies as identified by the governor, legislature, agencies groundwater management and conservation districts; and

(E) any other criteria determined by the commission to meet the water resource goals and objectives of the state.

K.A.R. 11-1-8 Conservation district program. Each participating district board of supervisors shall develop and submit to the commission for approval, upon commission-prescribed forms, the district's fiscal year financial assistance program under the following provisions: (a) The district shall develop the program after receiving the state program forms and a list of eligible practices from the commission.

(b) Each participating district shall develop annual financial assistance prioritization criteria following commission guidelines, upon which the district shall base its considerations for cost-sharing.

(f) Financial assistance levels set by the district shall not exceed 70% of the actual cost or the countywide average cost, whichever is less, and shall not change during the fiscal year unless a specific allowance is granted by the commission.

(g) The maximum amount of financial assistance allowed for each practice, except \$20,000 for livestock waste systems and irrigation systems, shall be \$10,000 unless exempted by the commission.

K.A.R. 11-1-9 Financial assistance contract. (a) Each request for a financial assistance payment shall be submitted to the district on forms prescribed by the commission. All requests submitted on commission-prescribed forms shall be considered for approval or disapproval by the district board of supervisors or its designee and duly recorded in the minutes of the regularly scheduled board meeting.

(b) Financial assistance requests shall be consistent with each district's current fiscal year program as approved by the commission, and all commission requirements and procedures shall be followed in the submittal of financial requests.

(c) The actual cost or county average cost, whichever is less, shall be used as a basis for determining financial assistance earned.

(d) (1) The applicant shall not begin construction until written approval of the submitted request is given by the commission to the district, unless the commission determines that an exception is warranted.

(f) Each contract shall be assigned by the commission an expiration date of 60 days following the date the contract is approved by the commission if the conservation district does not assign the expiration date.

(g) Districts may grant an extension of any length of time during the contract period but not beyond June 30.

K.A.R. 11-1-10 Cancellation of funds. (a) A status report of all active contracts and each district's uncommitted balance shall be prepared by the commission on or after June 1 and shall be provided to each district. 46 (b) Cost-share funds uncommitted and not under contract at the close of business on June 30 shall become void.

(c) Cost-share funds under contract for practices on which construction has not begun by June 30 shall be individually evaluated by the commission and may be encumbered and continued for one or more years or may become void.

(d) Cost-share funds under contract for practices on which construction has not begun by June 30, due to inclement weather or other factors beyond the control of the applicant, shall be individually evaluated by the commission and may be encumbered and continued for one or more years.

(e) Cost-share funds under contract for practices on which construction has begun but has not been completed by June 30 may be encumbered and continued for one year.

(f) Encumbered contracts not completed within the year of encumbrance may expire and become void, if not extended by the commission.

(g) Any contract may be extended by the commission if the contract is determined by the commission to be highly significant in pollution reduction.

K.A.R. 11-1-12 Special projects. (a) Funds may be withheld by the commission from the annual appropriation, and funds released by the districts may be reserved by the commission for the purpose of cost-sharing or contributing to special projects that the commission considers necessary and of high priority for the abatement of soil erosion and water pollution, and for conservation of water resources.

(b) (1) Authority shall rest with the commission to fund special projects for the purpose of testing, development, implementation, and demonstration of new cost-share practices appropriate for future soil and water conservation and water quality needs.

(2) Special projects may be funded by the commission from annual appropriations if the projects are determined to be essential to increasing the effectiveness and efficiency of the cost-share program.

(c) Special projects shall be conducted for a specified period of time and in a limited area as determined by the commission.

K.A.R. 11-7-5. Allocation of non-point source pollution control funding. (a) When funds are available, any district with an approved local non-point source management plan shall annually request from the commission NPS funding for new and existing project work plans to implement specific elements of the plan and to request contract funds by April 1, using forms prescribed by the commission.

(b) Annual district allocations shall be made by the commission in accordance with the following criteria:

(1) The amount of geographic inclusion in a state water plan priority area;

(2) the identified areas or drainage addressing the protection of public water supply areas;

- (3) other locally identified priority areas;
- (4) the total maximum daily load project areas; and
- (5) any other criteria determined by the commission to meet the resource goals and objectives of the state.

K.A.R. 11-7-7. Conservation district program. Each participating conservation district board of supervisors shall develop and submit to the commission for approval, using commission-prescribed forms, the district's fiscal year financial assistance program under the following provisions:

- (a) The district may develop the program after receiving the state program forms from the commission.
- (b) The district shall select the non-point source pollution control practices from those identified in the project work plans that will best address pollution prevention and improvement.
- (c) The district shall implement its adopted program policies upon approval by the commission.
- (d) The financial assistance applicant shall follow the minimum standards of design, construction, operation, and maintenance as outlined in K.A.R. 11-7-12, 11-7-13, and 11-7-14.
- (e) Financial assistance levels set by the conservation district shall not exceed 70% for private ownership and 50% for public entities and shall not change during the fiscal year unless a specific allowance is granted by the commission.
- (f) The maximum amount of financial assistance allowed for each practice shall not exceed \$10,000. However, the maximum amount of financial assistance allowed shall be \$1,000 for abandoned water well plugging and \$20,000 for livestock waste systems. The amounts specified in this subsection shall apply, unless exempted for reasons prescribed by the commission.
- (g) Each district shall develop financial assistance prioritization criteria following commission guidelines and requirements in the funding of financial assistance contracts.

FY 2018 WR DNA Allocation

County	FY 2018 WR DNA Allocation	County	FY 2018 WR DNA Allocation
Allen	10,946	Linn	\$10,946
Anderson	10,946	Logan	\$14,036
Atchison	11,976	Lyon	\$12,491
Barber	15,066	Marion	\$13,006
Barton	13,521	Marshall	\$13,521
Bourbon	10,946	McPherson	\$13,521
Brown	12,491	Meade	\$14,551
Butler	13,521	Miami	\$11,976
Chase	11,976	Mitchell	\$13,006
Chautauqua	11,461	Montgomery	\$10,946
Cherokee	10,431	Morris	\$12,491
Cheyenne	14,551	Morton	\$13,006
Clark	15,066	Nemaha	\$13,521
Clay	13,521	Neosho	\$10,946
Cloud	13,006	Ness	\$15,066
Coffey	11,976	Norton	\$14,036
Comanche	14,551	Osage	\$11,976
Cowley	13,521	Osborne	\$14,551
Crawford	10,946	Ottawa	\$13,521
Decatur	14,036	Pawnee	\$14,036
Dickinson	13,521	Phillips	\$14,551
Doniphan	12,491	Pottawatomie	\$13,521
Douglas	11,976	Pratt	\$12,491
Edwards	12,491	Rawlins	\$14,551
Elk	11,461	Reno	\$13,521
Ellis	14,551	Republic	\$12,491
Ellsworth	13,521	Rice	\$12,491
Finney	15,581	Riley	\$11,976
Ford	14,551	Rooks	\$14,036
Franklin	11,976	Rush	\$14,036
Geary	11,461	Russell	\$13,521
Gove	14,551	Saline	\$13,521
Graham	14,036	Scott	\$13,521
Grant	13,006	Sedgwick	\$13,521
Gray	13,521	Seward	\$13,006
Greeley	13,521	Shawnee	\$11,461
Greenwood	12,491	Sheridan	\$14,036
Hamilton	14,036	Sherman	\$14,551
Harper	14,036	Smith	\$14,036
Harvey	11,461	Stafford	\$12,491
Haskell	14,036	Stanton	\$13,521
Hodgeman	13,521	Stevens	\$13,521
Jackson	12,491	Sumner	\$14,551
Jefferson	11,976	Thomas	\$14,551
Jewell	14,036	Trego	\$14,036
Johnson	11,461	Wabausee	\$12,491
Kearny	13,521	Wallace	\$14,036
Kingman	14,036	Washington	\$13,521
Kiowa	13,006	Wichita	\$14,036
Labette	10,946	Wilson	\$11,461
Lane	13,521	Woodson	\$10,946
Leavenworth	11,976	Wyandotte	\$11,850
Lincoln	13,521	Total	\$1,373,744

*Allocation reflects an approximate 14.5% reduction from FY 2017

NPS FY 2018 NPS Base Allocation

County	FY 2018 NPS Base Allocation	County	FY 2018 NPS Base Allocation
Allen	\$9,450	Linn	\$10,170
Anderson	\$9,450	Logan	\$7,290
Atchison	\$11,610	Lyon	\$13,050
Barber	\$9,690	Marion	\$11,610
Barton	\$9,690	Marshall	\$10,650
Bourbon	\$9,450	McPherson	\$9,690
Brown	\$10,890	Meade	\$7,290
Butler	\$11,610	Miami	\$10,170
Chase	\$13,050	Mitchell	\$9,210
Chautauqua	\$10,170	Montgomery	\$11,610
Cherokee	\$11,610	Morris	\$11,610
Cheyenne	\$6,570	Morton	\$7,050
Clark	\$9,210	Nemaha	\$12,330
Clay	\$10,170	Neosho	\$10,170
Cloud	\$10,650	Ness	\$8,250
Coffey	\$11,610	Norton	\$9,690
Comanche	\$9,690	Osage	\$12,330
Cowley	\$11,610	Osborne	\$10,170
Crawford	\$10,170	Ottawa	\$9,690
Decatur	\$7,530	Pawnee	\$9,690
Dickinson	\$11,610	Phillips	\$9,690
Doniphan	\$10,170	Pottawatomie	\$12,330
Douglas	\$10,890	Pratt	\$10,170
Edwards	\$8,730	Rawlins	\$6,570
Elk	\$12,330	Reno	\$11,610
Ellis	\$9,690	Republic	\$10,170
Ellsworth	\$10,170	Rice	\$9,210
Finney	\$7,290	Riley	\$12,330
Ford	\$8,730	Rooks	\$8,730
Franklin	\$11,610	Rush	\$8,730
Geary	\$10,890	Russell	\$9,690
Gove	\$7,290	Saline	\$10,170
Graham	\$9,210	Scott	\$7,050
Grant	\$7,050	Sedgwick	\$10,650
Gray	\$7,290	Seward	\$7,530
Greeley	\$6,810	Shawnee	\$12,330
Greenwood	\$12,330	Sheridan	\$7,530
Hamilton	\$6,810	Sherman	\$7,050
Harper	\$10,170	Smith	\$10,170
Harvey	\$10,170	Stafford	\$10,170
Haskell	\$6,810	Stanton	\$6,570
Hodgeman	\$8,250	Stevens	\$7,050
Jackson	\$12,330	Sumner	\$9,690
Jefferson	\$12,330	Thomas	\$7,530
Jewell	\$10,650	Trego	\$9,690
Johnson	\$10,170	Wabausee	\$12,330
Kearny	\$7,050	Wallace	\$7,290
Kingman	\$10,650	Washington	\$10,170
Kiowa	\$9,690	Wichita	\$7,050
Labette	\$10,170	Wilson	\$10,170
Lane	\$6,810	Woodson	\$9,450
Leavenworth	\$11,610	Wyandotte	\$8,575
Lincoln	\$9,210	Total	\$1,018,015

*Allocations reflect an approximate 25% reduction from FY 2017

Your Personal **Wildland Fire ACTION GUIDE**



☒ *Ready*



Photo courtesy of the Iuka Fire Department

☒ *Set*

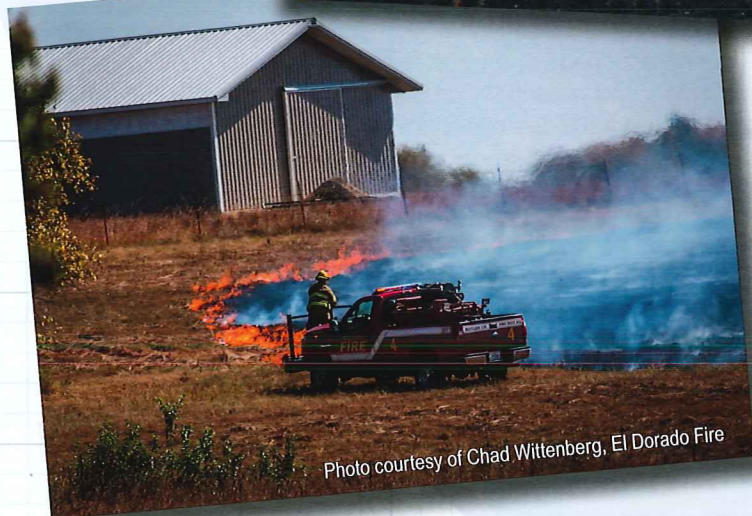


Photo courtesy of Chad Wittenberg, El Dorado Fire

☒ *Go!*

K-STATE
Research and Extension



Ready, Set, Go!

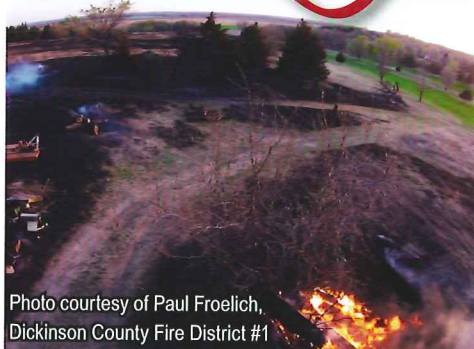


Photo courtesy of Paul Froelich,
Dickinson County Fire District #1

Saving Lives and Property through Advance Planning

This publication was prepared by the International Association of Fire Chiefs' RSG! Program & the USDA Forest Service, U.S. Department of the Interior, & the U.S. Fire Administration. This guide was customized by the Kansas Forest Service, the Kansas Office of the State Fire Marshal, and Kansas State University Cooperative Research and Extension. Special thanks to Texas A&M Forest Service for providing portions of the guide.

To learn more about the Ready, Set, Go! Program and its partners, visit www.wildlandfireRSG.org.

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The fire season is a year-round reality, requiring firefighters and residents to be ready for the threat of wildland fire.

Each year, wildland fires consume hundreds of homes in the Wildland-Urban Interface (WUI). Studies show that as many as 80 percent of the homes lost to wildland fires could have been saved if their owners had followed simple fire-safe practices. In addition, wildland fire related deaths occur because people wait too long to leave their homes.

Your fire department takes every precaution to help protect you and your property from wildland fire. However, in a major wildland fire event, there may simply not be enough fire resources or firefighters to defend every home.

Successfully preparing for a wildland fire enables you to take personal responsibility for protecting yourself, your family, and your property. In this Action Guide, we provide tips and tools you need to prepare for a wildland fire threat; have situational awareness when a fire starts; and to act early as directed by local officials.

The Ready, Set, Go (RSG)! Program works in collaboration with existing wildland fire public education efforts. RSG is brought to you in partnership with the fire service, and amplifies the common goal we all share of wildland-fire preparedness. Visit www.wildlandfirersg.org to learn about becoming prepared.

Community Wildfire Readiness (CWR) provides local residents, fire and emergency responders, business owners, builders, civic groups and leaders, and local officials with the tools, resources, guidance, and support to prepare for the threat of wildland fire. CWR resources help to create a collaborative community where all parties are involved in successfully adapting to their wildland fire challenge. Visit www.iafc.org/CWR for resources and more information.

You are a key leader to creating change. You and the members of your community can take simple steps to increase your wildland fire preparedness. Your knowledge and actions may empower others to follow your lead, increasing their safety and potentially decreasing property loss and damage. Being prepared for a wildland-fire event is vital, as responder resources can be spread thin. Taking advanced personal action can result in improved safety for all involved.

Fire is, and always has been, a natural occurrence in the wildland. Hills, canyons, and forests burned periodically long before homes were built. Wildland fires are fueled by a build-up of dry vegetation and driven by seasonal hot and dry winds, which are extremely dangerous and difficult to control. Many people have built homes in the wildland-urban interface and landscaped without fully understanding the impact a fire may have on their lives. Few have adequately prepared their families for a timely evacuation in the event of a wildland fire.

It is not a question of if, but when, the next major wildland fire will occur.

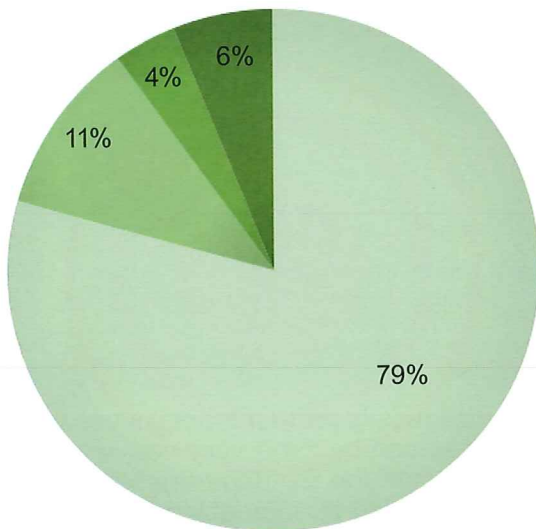
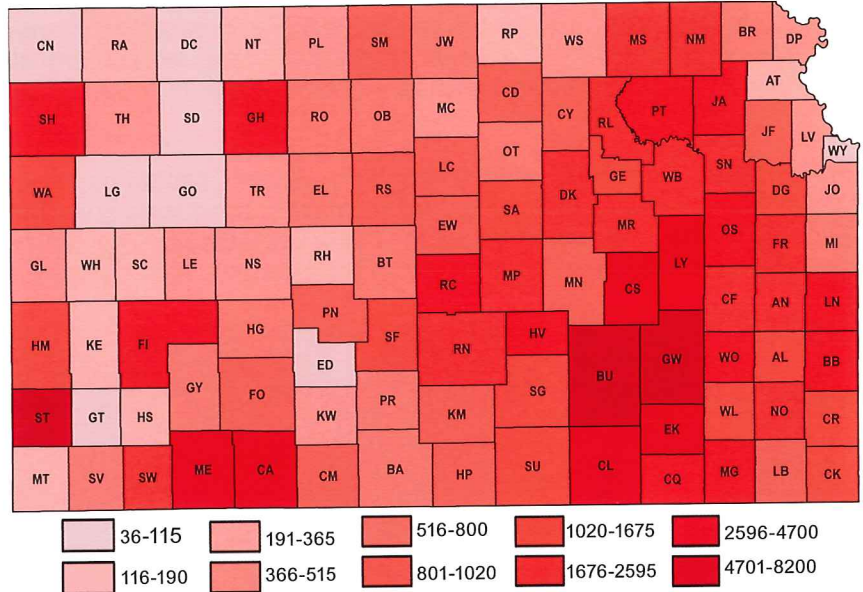
Through advance planning, understanding, and preparation, we can all be partners in the wildland fire solution. The tips on the following pages are designed to help create awareness and a safer environment for you, your family, and firefighters.

The Growing Wildland Fire Problem in Kansas

Human Factors and Wildland Fires

An average of 110,000 acres are burned in accidental or uncontrolled fires every year. That is a land area bigger than Wyandotte County.

10 Year Average of Burned Acres from Wildfires



Mostly Career
 Career
 Mostly Volunteer
 Volunteer

79.5% of fire departments in Kansas report being volunteer fire departments. Another 10.8% report being mostly volunteer fire departments.*

*Statistics according to National Fire Department Census, as of 01/2016



Photo courtesy of Paul Froelich, Dickinson County Fire District #1

Your neighbor's fire can become your fire.



A dozen fire departments worked a 1,500 acre fire with multiple structures in harm's way. No one was left to respond to four other grass fires.



Multiple grass fires left only one firefighter to fight a greenhouse fire. Strained resources increase response times and create more danger for all calls.

Impacts on People & Communities

Kansas grasslands developed with fire. Both lightning and human-caused fires have shaped the grassland ecosystem for thousands of years. Fire is an important part of maintaining healthy, diverse rangelands in Kansas. Where precipitation is greater, the amount of biomass (fuel) is also greater, and fires need to occur more often to control fuel loads and remove undesirable vegetation.

Two types of fires are prevalent in Kansas: prescribed fires and wildfires. Prescribed fires are human-caused, intentional fires to achieve ecosystem management goals such as higher quality forage, excellent grassland bird habitat, and reduced fuel loads. A prescribed fire is carefully planned and occurs only when weather conditions, fuel loads, crew staffing, firebreak preparation, and equipment all fall within pre-determined guidelines (the "prescription"). A wildfire can occur at any time, often in the most adverse weather conditions for controlling the fire.

Grasslands are inherently prone to fire, and wildfires should be expected. Eastern redcedar, a native but formerly localized tree, has spread across the grasslands, producing fires that are more difficult to control. In the Flint Hills region of Kansas, prescribed fire is so widely used that smoke can cause poor air quality hundreds of miles away during peak burning days in the spring. Occasionally, a prescribed fire will escape.



Photo courtesy of Chad Wittenberg, El Dorado Fire

Fire protection in Kansas is largely provided by volunteer fire departments, with mostly part-time employees who must take time off work to fight fires. During busy fire seasons, the work load can become very heavy for so few people. As the rural population of Kansas ages, there are fewer people to staff the fire departments. When a large fire occurs, fire departments in adjoining districts and counties will be called in, increasing the burden across a larger area and leaving few resources in the home location.

Grass fires move very quickly compared to forest fires. Slight changes in humidity are nearly instantaneously reflected in fire behavior: lower humidity causes more erratic and intense fire behavior.

It is important that communities and individuals be prepared for rapidly moving wildfires. Plans for evacuation of people and livestock need to be thought out and ready to implement. Homes can be constructed and maintained with the possibility of wildfire in mind. Prescribed fires can be used to reduce fuel loads, especially around critical buildings and other infrastructure. Redcedar can be controlled to reduce embers that start new fire locations during a wildfire.

Landowners can attend burn workshops which are held around the state each year to improve their burning skills. Groups of landowners can form Burn Associations to help each other burn their property safely and share equipment and crew. The Kansas Department of Health and Environment conducts outreach to reduce air quality problems caused by smoke.

By accepting that they live in a fire-prone environment, Kansans can take action to protect themselves and their possessions. "Good" fire can be used to reduce wildfires while maintaining the iconic, beautiful prairies all around us. Working together, we can live with fire.

Actions You Can Take Today!



Photo courtesy of Chad Wittenberg, El Dorado Fire

Weed around the property regularly, especially areas that a lawn mower is not appropriate for (tall dry grasses, rocky terrain, etc.).



Remove leaf litter and other debris that accumulates around the building, under vegetation, and in other collection areas.



Remove leaf litter, straw, and other debris from under and around propane tanks to create 10 feet of clearance around them.



Eliminate ladder fuels by pruning tree branches on trees around the property to within at least 6 feet of the ground, using a bypass lopper (seen above), pruner saw, or long reach/hand pruner.



Remove flammable materials from underneath the house, decks, and porches. Common flammables include scrap-wood, firewood, and combustible furniture.



Mow the lawn regularly to keep grasses shorter than 4 inches tall around the home. Do not mow in the heat of the day or when the wind is blowing. Never mow in dry vegetation.

Extra Precautions for Kansas Farmers and Ranchers

Protect investments by cleaning equipment to avoid starting a fire in the first place. Where possible, store hay bales in defensible space and never under power lines. Prepare not only for inside pets but outside livestock. Have emergency halters stockpiled and clear gates for a speedy evacuation of cattle.



Prepare Your Property

- ☐ Establish and maintain firebreaks around pastures and structures.
- ☐ Reduce vegetation and remove combustible material around all structures.
- ☐ Reinforce fences with metal posts, if applicable.
- ☐ Create a safe zone that is clear of all vegetation for equipment.
- ☐ Close all doors and windows, and turn on exterior and interior lights in barns and other structures.
- ☐ Shut off gas supply and propane tanks.
- ☐ Contact your wildland firefighting agency or local fire department to coordinate firefighting on your property.
- ☐ Keep copies of gate keys and a written list of combinations in a known location.
- ☐ Keep an emergency supply kit in all ranch and personal vehicles.
- ☐ Prioritize structures, equipment, and other assets by assessing the risk and value of each and the effort it would take to protect them.
- ☐ If you would like to offer your equipment (water tank, tractor, etc.) for firefighting, make arrangements and contracts prior to use for proper tracking and reimbursement.

Remember that nothing you own is worth your family members' lives.

Prepare Your Animals

- ☐ Create a livestock evacuation plan.
- ☐ Ensure proper registration and branding of livestock.
- ☐ Establish a contingency plan for feeding livestock if grazing land is destroyed by fire.

Evacuating Your Animals

- ☐ In the event of a fire, do not hesitate to hook up your stock trailer and load the animals you will evacuate.
- ☐ Unlock and open gates so livestock can escape flames and firefighters can gain access.
- ☐ Close all barn doors so horses and livestock will not go into a burning building.



Communicate with fire personnel before the fire season begins.

Offer knowledge of your area to fire crews. Your knowledge of access roads, location of structures, location of water sources, fence lines, and geography of the land can prove helpful to fire crews who may not be familiar with the area.

Communicate with fire operations. Ask questions, offer assistance, give permission. Chances are if a fire is on your ranch, fire crews will need to be in contact with you. Be patient and understand that there are many moving parts to a fire operation. Sometimes decisions require communication between several stakeholders and may take longer than you are accustomed to.

Don't panic or jump to conclusions. Firefighters and ranchers have the same goals when a wildfire occurs - to protect lives, property, and livelihoods. Grazing areas and stored hay can be a costly loss for ranchers. By offering your knowledge and communicating with fire operations, fire crews can run an operation effectively and efficiently while protecting what is important to you.

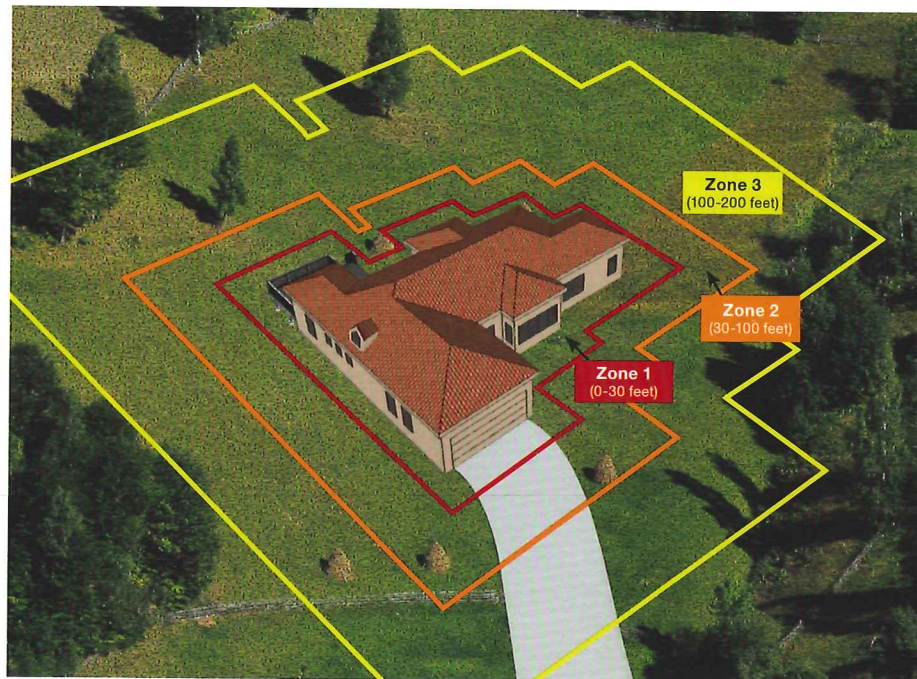


Create Defensible Space

Defensible space is the space between a structure and the wildland area that, under normal conditions, creates a sufficient buffer to slow or halt the spread of fire to a structure. It **protects the home** from igniting due to direct flame or radiant heat. Defensible space is essential to help protect a structure during a wildland fire.

You can create defensible space by removing weeds, brush, and other vegetation from around your property.

Defensible space is made up of three zones around your home. Follow the advice under each zone to help protect your home.



ZONE 1

0-30 feet around your home or to property line

- Use hard surfaces, such as concrete or noncombustible rock mulch, 0-5 feet around your home.
- Use non-woody, low growing herbaceous vegetation. Succulent plants and ground covers are good choices.
- Store firewood, and other combustible materials, at least 30 feet away from your home, garage, or attached deck.
- Trim back touching or over hanging branches from the roof to a distance of at least 10 feet.

ZONE 2

30-100 feet around your home or to property line

- Create vegetation groups, "islands," to break up continuous fuels around your home.
- Remove ladder fuels to create a separation between low-level vegetation and tree branches to keep fire from climbing up trees.
- Remove leaf and needle debris from the yard.

ZONE 3

100-200 feet around your home or to property line

- Keep grass and wildflowers under 8 inches in height.
- Create and maintain a minimum of 10 feet between the tops of trees.
- Remove ladder fuels, creating a separation between low-level vegetation and tree branches to keep fire from climbing up trees.
- Remove dead trees and shrubs.

Ladder Fuels

Ladder fuels are those that will allow the fire to climb from the surface fuels into the upper portion of the tree. They can be eliminated by increasing horizontal and vertical separation between vegetation.



Making Your Home Fire Resistant - Harden Your Home

Construction materials and the quality of the defensible space surrounding the structure are what increases the chance of survival in a wildland fire. Embers from a wildland fire will find the weak link in your home's fire protection scheme and gain the upper hand because of a small, overlooked or seemingly inconsequential factor. Below are some measures you can take to safeguard your home.



Home Improvements

BALCONIES and DECKS

Embers can collect in or on combustible surfaces or the undersides of decks and balconies, ignite the material, and enter the home through walls or windows.

Consider protecting your home with a residential fire sprinkler system. In addition to extinguishing a fire started by an ember that enters your home, it also helps protect you and your family year-round from any fire that may start in your home.

ROOFS

Roofs are the most vulnerable surface where embers land because they can lodge and start a fire. Roof valleys, open ends of barrel tiles, and rain gutters are all points of entry.

EAVES

Embers can gather under open eaves and ignite combustible material.

VENTS

Embers can enter the attic or other concealed spaces and ignite combustible materials. Vents in eaves and cornices are particularly vulnerable, as are any unscreened vents.

WALLS and FENCING

Combustible siding or other combustible or overlapping materials provide surfaces or crevices for embers to nestle and ignite. Combustible fencing can become engulfed and, if attached to the home's siding, can carry the fire right to the home.

WINDOWS and DOORS

Embers can enter gaps in doors, including garage doors. Plants or combustible storage near windows can be ignited from embers and generate heat that can break windows and/or melt combustible frames.

Tour a Wildland Fire Prepared Home

Home Site and Yard: Ensure you have 100 feet of managed vegetation around your home or to your property line. This area may need to be enlarged in severe fire hazard areas. This may mean looking past what you own to determine the impact a common slope or neighbors' yard will have on your property during a wildland fire. Remember the importance of routine maintenance. Keep woodpiles, propane tanks, and combustible materials away from your home and other structures, such as detached garages, barns, and sheds. Ensure trees are away from power lines.

Inside: Keep working fire extinguishers on hand. Install smoke alarms on each level of your home and near bedrooms. Test them monthly and change the batteries twice a year.

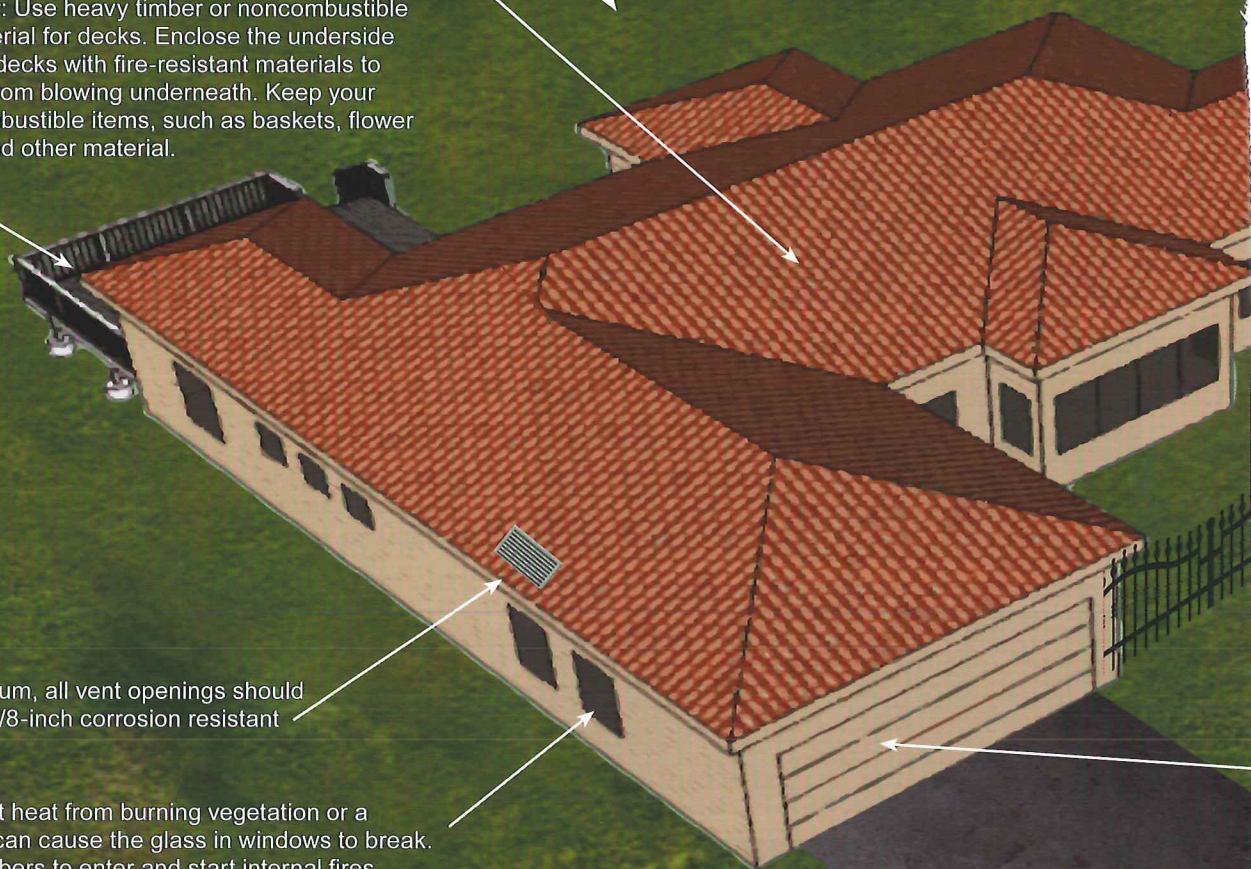
Address: Make sure your address is clearly visible from the road and constructed of noncombustible materials. Reflective numbering is recommended.

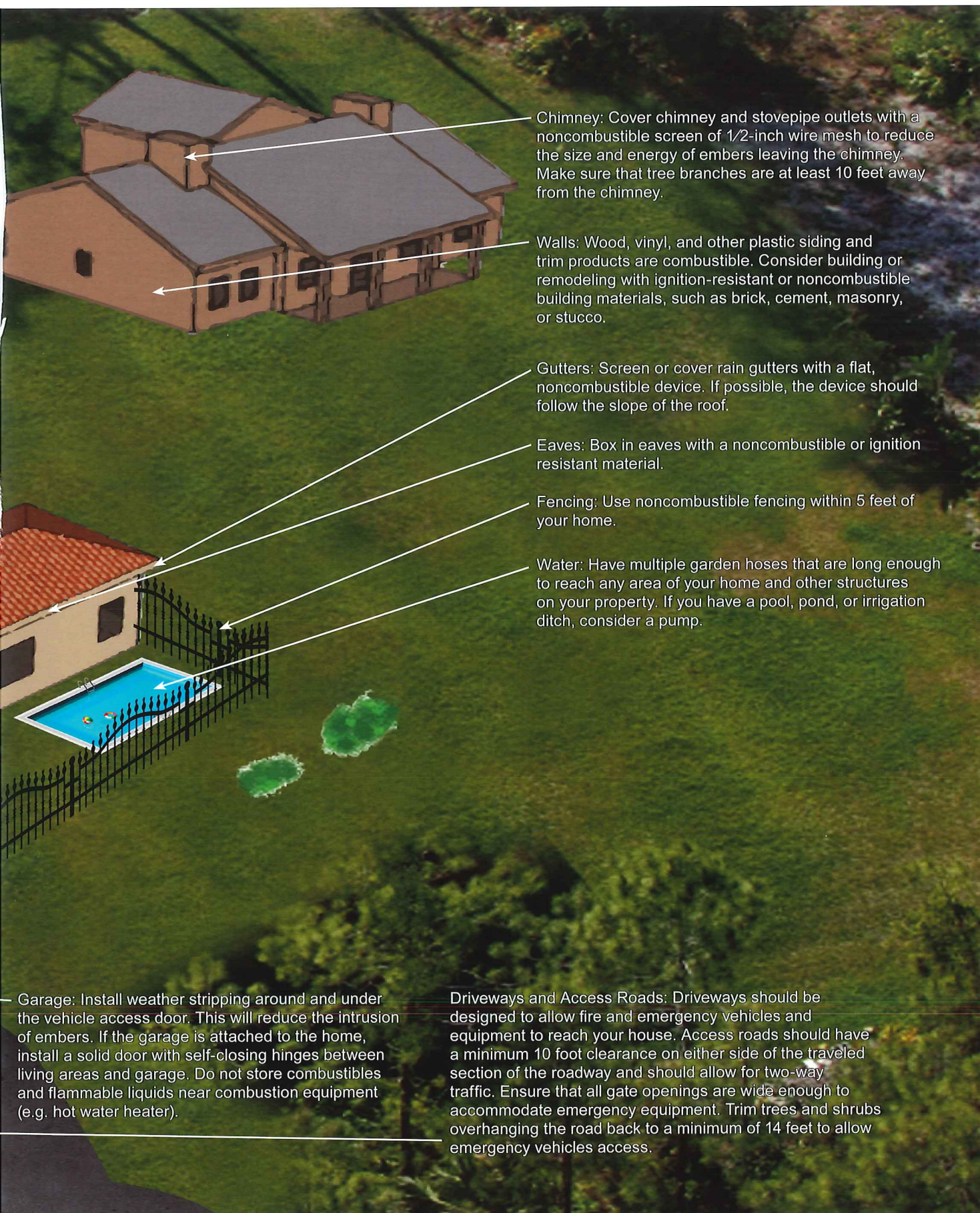
Roof: Use a Class A fire-rated roof covering, such as composition shingles, metal, or tile, when roofing or re-roofing. Block any spaces between roof decking and covering to minimize ember intrusion. Clear pine needles, leaves, and other debris from your roof and gutters. Prune tree branches within 10 feet of your roof.

Deck/Patio Cover: Use heavy timber or noncombustible construction material for decks. Enclose the underside of balconies and decks with fire-resistant materials to prevent embers from blowing underneath. Keep your deck clear of combustible items, such as baskets, flower arrangements, and other material.

Vents: At a minimum, all vent openings should be covered with 1/8-inch corrosion resistant metal mesh.

Windows: Radiant heat from burning vegetation or a nearby structure can cause the glass in windows to break. This will allow embers to enter and start internal fires. Single-pane and large picture windows are particularly vulnerable to glass breakage. Install dual-paned windows with a minimum of one pane being tempered glass to reduce the chance of breakage during a fire. Limit the size and number of windows in your home that face large areas of vegetation.





Chimney: Cover chimney and stovepipe outlets with a noncombustible screen of 1/2-inch wire mesh to reduce the size and energy of embers leaving the chimney. Make sure that tree branches are at least 10 feet away from the chimney.

Walls: Wood, vinyl, and other plastic siding and trim products are combustible. Consider building or remodeling with ignition-resistant or noncombustible building materials, such as brick, cement, masonry, or stucco.

Gutters: Screen or cover rain gutters with a flat, noncombustible device. If possible, the device should follow the slope of the roof.

Eaves: Box in eaves with a noncombustible or ignition resistant material.

Fencing: Use noncombustible fencing within 5 feet of your home.

Water: Have multiple garden hoses that are long enough to reach any area of your home and other structures on your property. If you have a pool, pond, or irrigation ditch, consider a pump.

Garage: Install weather stripping around and under the vehicle access door. This will reduce the intrusion of embers. If the garage is attached to the home, install a solid door with self-closing hinges between living areas and garage. Do not store combustibles and flammable liquids near combustion equipment (e.g. hot water heater).

Driveways and Access Roads: Driveways should be designed to allow fire and emergency vehicles and equipment to reach your house. Access roads should have a minimum 10 foot clearance on either side of the traveled section of the roadway and should allow for two-way traffic. Ensure that all gate openings are wide enough to accommodate emergency equipment. Trim trees and shrubs overhanging the road back to a minimum of 14 feet to allow emergency vehicles access.

Ready, Set, Go!

Create Your Own Action Guide

Now that you have done everything you can to prepare your home, it is time to prepare your family. Your Personal Wildland Fire Action Guide must be prepared with all members of your household well in advance of a fire. Use these checklists to help you prepare and gain situational awareness in the threat of wildland fire.

Ready – Get Ready

- ☐ Create a Family Disaster Plan that includes meeting locations and communication plans and rehearse it regularly. Include in your plan the evacuation of large animals, such as horses.
- ☐ Have fire extinguishers on hand and train your family how to use them.
- ☐ Ensure that your family knows where your gas, electric, and water main shut-off controls are and how to use them.
- ☐ Plan and practice several different evacuation routes.
- ☐ Designate an emergency meeting location outside the fire hazard area.
- ☐ Assemble an emergency supply kit as recommended by the American Red Cross. Keep an extra kit in your vehicle.
- ☐ Appoint an out-of-area friend or relative as a point of contact so you can communicate with family members.
- ☐ Maintain a list of emergency contact numbers in your emergency supply kit.
- ☐ Have a portable radio or scanner so you can stay updated on the fire.



Set – Be Prepared

- ☐ Monitor fire weather conditions and fire status. See www.inciweb.org. Stay tuned to your TV or local radio stations for updates.
- ☐ Evacuate as soon as you are set!
- ☐ Alert family and neighbors.
- ☐ Dress in appropriate clothing (i.e., clothing made from natural fibers, such as cotton, and work boots). Have goggles and a dry bandana or particle mask handy.
- ☐ Ensure that you have your emergency supply kit on hand and that it includes all necessary items, such as a battery powered radio, spare batteries, emergency contact numbers, and ample drinking water.
- ☐ Remain close to your house, drink plenty of water, and keep an eye on your family and pets until you are ready to leave.

INSIDE CHECKLIST, IF TIME ALLOWS

- ☐ Close all windows and doors, leaving them unlocked, and remove all shades and curtains.
- ☐ Remove lightweight curtains.
- ☐ Move furniture to the center of the room, away from windows and doors.
- ☐ Turn off pilot lights and air conditioning.
- ☐ Leave your lights on so firefighters can see your house under smoky conditions.

OUTSIDE CHECKLIST, IF TIME ALLOWS

- ☐ Bring combustible items from the exterior of the house inside (e.g., patio furniture, children's toys, door mats, etc.) If you have a pool place combustible items in the water.
- ☐ Turn off propane tanks and other gas at the meter.
- ☐ Don't leave sprinklers on or water running. They can effect critical water pressure.
- ☐ Leave exterior lights on.

- ☐ Back your car into the driveway to facilitate a quick departure. Shut doors and roll up windows.
- ☐ Have a ladder available.
- ☐ Patrol your property and extinguish all small fires until you leave.
- ☐ Cover attic and ground vents with pre-cut plywood or commercial seals if time permits.

IF YOU ARE TRAPPED: SURVIVAL TIPS

- ☐ Stay in your home until fire passes. Shelter away from outside walls.
- ☐ Bring garden hoses inside house so embers and flames do not destroy them.
- ☐ Look for spot fires and extinguish them if found inside house.
- ☐ Wear long sleeves and long pants made of natural fibers, such as cotton.
- ☐ Stay hydrated.
- ☐ Ensure you can exit the home if it catches fire (remember if it's hot inside the house, it is four to five times hotter outside).
- ☐ Fill sinks and tubs for an emergency water supply.
- ☐ Place wet towels under doors to keep smoke and embers out.
- ☐ After the fire has passed, check your roof and extinguish any fires, sparks, or embers. Check the attic, too.
- ☐ If there are fires that you cannot extinguish, call 9-1-1.

Go! – Act Early

By leaving early, you give your family the best chance of surviving a wildland fire. You also help firefighters by keeping roads clear of congestion, enabling them to move more freely and do their job in a safer environment.

WHEN TO LEAVE

Do not wait to be advised to leave if there is a possible threat to your home or evacuation route. Leave early enough to avoid being caught in fire, smoke, or road congestion. If you are advised to leave by local authorities, do not hesitate!

WHERE TO GO

Leave to a predetermined location (it should be a low-risk area, such as a well-prepared neighbor or relative's house, a Red Cross shelter or evacuation center, motel, etc.)

HOW TO GET THERE

Have several travel routes in case one route is blocked by the fire or by emergency vehicles. Choose the safest route away from the fire.

WHAT TO TAKE

Take your emergency supply kit containing your family and pet's necessary items.



EMERGENCY SUPPLIES LIST

The American Red Cross recommends every family have an emergency supply kit assembled long before a wildland fire or other emergency occurs. Use the checklist below to help assemble yours. For more information on emergency supplies, visit www.redcross.org.

- ☐ Three-day supply of water (one gallon per person, per day) and non-perishable food for your family (3 day supply).
- ☐ First aid kit and sanitation supplies.
- ☐ Flashlight, battery-powered radio, and extra batteries.
- ☐ An extra set of car keys, credit cards, cash, or traveler's checks.
- ☐ Extra eyeglasses, contact lenses, prescriptions, and medications.
- ☐ Important family documents and contact numbers, including insurance documents.
- ☐ Map marked with evacuation routes.
- ☐ Easily carried valuables and irreplaceable items.
- ☐ Personal electronic devices and chargers.
- ☐ Note: Keep a pair of old shoes and a flashlight handy in case of a sudden evacuation at night.

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My Personal Wildland Fire ACTION PLAN

Write up your Wildland Fire Action Plan and post it in a location where every member of your family can see it. Rehearse it with your family.

During high-fire-danger days in your area, monitor your local media for information and be ready to implement your plan.

Hot, dry, and windy conditions create the perfect environment for a wildland fire.

IMPORTANT PHONE NUMBERS

Out-of-Area Contact _____ Phone: _____

Work _____

School _____

Other _____

EVACUATION ROUTES

1 _____

2 _____

3 _____

WHERE TO GO

READY, SET, GO!

LOCATION OF EMERGENCY SUPPLY KIT(S)

NOTES

Contact your local fire department for more tips to prepare before a wildland fire.

My Personal Wildland Fire ACTION PLAN

Residential Safety Checklist

Tips To Improve Family and Property Survival During A Wildland Fire

Ready

Get ready

- ☒ Dispose of or relocate combustible material from around your home.
- ☒ Trim trees & bushes, allowing ample space between your home & landscape vegetation.

Set

Be prepared

- ☒ Arrange your 'go kit' with prescription medication, emergency supplies, important documents, and other essential items.
- ☒ Create your own action plan; involve your family and practice exit plans from the home and neighborhood frequently.
- ☒ Be sure you're familiar with local emergency notification systems and evacuation systems.

Go!

Act early

- ☒ Get your 'go kit' and leave well before the threat approaches, following a planned accessible route.
- ☒ Stay aware of the situation and follow your plan.
- ☒ Cooperate with local authorities during evacuation and re-entry processes.

Ready, Set, Go!

www.wildlandfireRSG.org



FEMA



THOMAS COUNTY COST-SHARE CONTRACT DEPOSIT POLICY

- *"All applicants are required to submit a 10% deposit of the cost-share amount to the Thomas County Conservation District. Upon completion of the project and final payment approval from the Division of Conservation, the Conservation District will refund the 10% deposit. If the conservation work is not completed, the deposit becomes the property of the Conservation District to cover administrative and technical fees."*

- DOC staff attended Thomas County Conservation District Board Meeting on June 14th to discuss the deposit policy with the board and staff.
 - Thomas County CD Board was informed that SCC/DOC does not currently have an authorized policy allowing districts to take deposits on cost-share contracts.
 - Recommendation was to cease this practice until a statewide discussion takes place to see if there are other/additional alternatives.
 - DOC staff asked Thomas County to be prepared to discuss/explain the policy at state and regional meetings.
 - DOC staff informed Thomas County that they cannot charge penalty fees for reimbursement of administrative and technical fees because technical assistance is provided by NRCS and administrative costs are provided from state aid to conservation districts and county match.



NRCS HIGHLIGHTS OF ACTIVITIES
for the joint meeting of the
KANSAS ASSOCIATION OF CONSERVATION DISTRICTS
And
STATE CONSERVATION COMMISSION
GREENSBURG, KANSAS
August 7, 2017

MANAGEMENT AND STRATEGY

- From a budget perspective, Kansas NRCS will finish FY17 in good shape mainly due to the high number of staff vacancies we experienced through the year. The President's proposed budget for FY18 has significant budget reductions for NRCS, so the agency is operating with extreme caution at this point going into FY18.

Personnel

- Acting Assistant State Conservationist for Field Operations in Area 1 will be Troy J. Munsch from August 1 to 19 and Monty R. Breneman from August 20 through December 9, 2017.
- The agency was approved to fill 284 positions with new (external) hires and 199 of those positions are in entry-level customer-facing field office positions. The remaining 85 positions will be filled above states. Kansas was allotted six positions to fill and we will be filling five currently vacant Soil Conservation Technician positions and one Soil Conservationist position. These are the only external positions approved to be filled for FY 2017. These 199 external hire positions are in addition to Pathways conversions (interns and recent graduates).
- There are two new hires:
 - Ramon (Ray) Gonzalez, District Conservationist, Russell, Kansas (transferred from Tennessee)
 - Haley Bond, District Conservationist, Clay Center, Kansas (transferred from Arkansas)
- We also have 5 returning students and 5 new students this year.

PROGRAMS

- Kansas received an additional 250,000 acres for Conservation Stewardship Program (CSP).
- All eligible CSP 2017-1 General Signup applications will be funded.
- Kansas approved four Conservation Innovation Grants (CIG) for approximately \$200,000.
- Two Regional Conservation Partnership Program (RCPP) preproposals from Kansas have been asked back for full proposal consideration.

Environmental Quality Incentives Program (EQIP)

- Kansas received an additional \$3.9 million in EQIP federal assistance (FA)
- An additional \$8 million in EQIP FA was requested from National Headquarters (NHQ) and is waiting on notification of approval.

Agricultural Conservation Easement Program–Wetland Reserve Easements (ACEP-WRE)

- Currently working on closing five FY 2016 Wetland Reserve Easements (WRE).
- Completing internal reviews and making offers on 23 FY 2017 enrollments.
- FY17 easement monitoring is close to 70% complete.

- The Area Wide Market Analysis (AWMA) has been completed to establish FY18 Geographic Area Rate Caps (GARCs). This will need to be reviewed by and recommendations made by KTC before State Conservationist can approve. Plan on posting the AWMA analysis to the Web site and conduct the KTC meeting via teleconference. Goal is to complete this in August.

Watershed Operations

- Notified in July that NRCS received \$150 million in PL-566 Watershed Operations funding. Funds will be used for project backlog with priority to structures that are ready for construction, remediation of existing structures, and new projects. Watershed Districts must submit proposals for funding to the Kansas NRCS State Office by August 18, 2017. Proposals will be submitted to national headquarters for review, ranking, and funding decisions. Expect funding decisions to be made this early this fall.

Emergency Watershed Protection Program (EWP)

- Recovery work has now been completed on the Marion County streambank project and the Dickinson County tornado debris removal projects.
- Work has begun on the Doniphan County and the Wabaunsee County streambank projects.
- Design is nearing completion for the Upper Verdigris emergency spillway repair.

Watershed Rehabilitation Program Activities

- Kansas received FY 2017 funds to complete designs for four sites that have completed rehabilitation planning. Additionally, Kansas received funding to complete one dam assessment in Walnut Creek watershed.
- The Supplemental Watershed Plan and Environmental Assessment has been completed on Upper Walnut sites 6 & 21. A Finding of No Significant Impact (FONSI) still needs to be posted, then we can enter into the design phase of the project.
- The draft of the Watershed Project Plan Supplement No. 2 and Environmental Evaluation for the Little Walnut-Hickory Watershed Joint District No. 18 has been completed and is out for public comment. A public meeting is scheduled for 7:00PM Central Time, Tuesday, September 5, 2017, at the Leon Community Center, 116 Central Street in Leon, Kansas.

TECHNOLOGY

Resources

- With the first release of Conservation Desktop (CD) in July 2017, NRCS will begin to transition away from the current conservation planning software called Customer Service Toolkit. Toolkit has been the primary conservation planning software for over 15 years, but will be replaced with CD through a phased approach over the next two years. During the two year period, Toolkit and CD will run in parallel and accessing the same conservation planning database. When the full capabilities of CD are released for use at the field level, then Toolkit will be retired. National level training for CD will be provided to a limited number of individuals in each state in August 2017.
- Pollinator Short Course sponsored by NRCS and Xerces (on August 22 and 23, 2017).
 - August 22 location: Wetland Center in Barton County
 - August 23 location: Lee Richardson Zoo in Garden City

OUTREACH

Outreach

- NRCS sponsored the keynote speaker, Peggy Thomas, for the Kansas Foundation for Agriculture in the Classroom 2017 Summer Conference. Peggy Thomas authored several children's books about presidents and agriculture. Educators from around the state attended to learn about incorporating agriculture education in their classroom. NRCS had a booth with educational posters and career handouts for teachers to use in the classroom to teach about careers in agriculture.

Press Releases

- **Kansas NRCS Seeking Proposals for Wetland Conservation Projects**
Program provides opportunities to restore, monitor, and manage wetlands
Natural Resources Conservation Service (NRCS) announced it is investing up to \$15 million nationwide in technical and financial assistance to help eligible conservation partners voluntarily protect, restore, and enhance critical wetlands on agricultural lands.
- **USDA Announces Renewal Options for Expiring CSP Contract**
408,805 Acres Under the Conservation Stewardship Program Set to Expire in Kansas
USDA announced a contract renewal sign-up period is underway for the Conservation Stewardship Program (CSP), USDA's largest working lands conservation program with more than 80 million acres enrolled. Kansas has 243 contracts that are expiring this year that encompass 408,805 acres in Kansas.
- **NRCS Repairs Streambank from Flooding Damage in Brown and Doniphan Counties**
A severe thunderstorm hit Brown and Doniphan counties in northeast Kansas last September where over 12 inches of rain fell, causing substantial flooding and road closures for several days. Near Robinson, Kansas, the Wolf River swelled from its banks damaging streambanks and roads creating a threat to life. Financial assistance was provided by NRCS under the Emergency Watershed Protection (EWP) Program. Work consisted of shaping and grading over 230 feet of streambank, removing over 2,500 cubic yards of sediment, installing over 3,000 tons of riprap, 4,900 square yards of geotextile, and stabilizing the 1/2 acre construction site. The final project cost was \$245,000.
- **The Kansas Conservation Innovation Grant Award Winners for 2017**
USDA NRCS Provides Matching Seed Money for Conservation Innovators
In-state applicants competed for \$200,000 from Kansas NRCS. At the national level, USDA NRCS awarded more than \$22.6 million to 33 projects. There are four award winners at the state level and one winner from Kansas at the national level. The Kansas winners were:
 - 1) **Playa Lakes Joint Venture**, *Kansas Dynamic Surface Water Application*, \$50,000
 - 2) **Kansas State University**, *Improving Soil Health & Profitability with Cover Crops and Precision Conservation*, \$49,990
 - 3) **Kansas State University**, *Restoring Grazing Land Hydrologic Services Through Eastern Redcedar*, \$49,281
 - 4) **Kansas State University**, *Cover Crops to Increase Water Infiltration in Dryland & Irrigated Systems in Western Kansas*, \$49,933
 - 5) **Kansas State University (national winner)**, *Using Farmer-Based Water Technology Farms to Implement New Irrigation Technologies to Sustain the Rural Economy*, \$672,982



· Kansas Association of Conservation Districts · Employees' Organization

KACD-EO Report

KACD/SCC Joint Meeting--August 2017

District staff and supervisors can volunteer to assist with manning the Soil Tunnel Trailer booth at the upcoming state fair. Scott Carlson with KDA-DOC created a google calendar for those who want to sign up. Link is:

https://docs.google.com/spreadsheets/d/1q_OnPh4FiDaOXLzZDeuUajuJs9OtQ5OYSbD5RrbT0T4/edit?usp=sharing

EO has started planning our annual meeting set for KACD Convention. Our theme will be decided at our September meeting. EO plans on continuing our 50/50 raffle and Christmas Ornament Silent Auction. Each district is asked to bring an ornament or Christmas item to be raffled.

EO board is in charge of bringing auction items from each KACD area for the convention auction fundraiser. At our September meeting EO will be deciding if want to rotate areas every other year or continue having each area bring an item each year. Dollar amount tossed out was \$200. So EO reps will be contacting districts for ideas and items for the auction.

Districts did receive their funding from the State in July but budgets are extremely tight for districts. If you county contributed the full \$25,000 you received \$20,739.04. Districts have not all heard back from their county commissioners yet on next year's county allocations. Some counties already know they are getting cut. So lots of brainstorming for financial opportunities for districts going on.

EO did approve two district scholarships for education to two district managers. One scholarship is still available.

EO did receive a letter from the NCDEA requesting assistance with updating a list of district staff that provide some level of conservation planning assistance. There are four categories: Apprentice Conservation Planner, Certified Conservation Planner, Master Certified Conservation Planner and Technical Specialist Conservation Planner. Patty as made some contacts with NRCS and I believe NRCS is going to help EO with this instead of mass emailing to all the districts. NRCS thinks it will just include district technicians. I have a copy for every one of the categories and their description of their planning levels.

There are several cover crop tours being put on this month, but EO wants you to be aware of the two upcoming Pollinator Short Course workshops. I have a copy for everyone to take with them. First workshop is August 22, 2017 at Kansas Wetlands Center near Great Bend and the second workshop is August 23, 2017 at Lee Richardson Zoo in Garden City. Xerces and NRCS will be presenting. Grant for the Kansas Soybean Commission will cover registration and meals for producers and bee keepers. Sharp Bros Seed Co. will cover the meal cost for everyone else however NRCS is having their employees pay for their own meals. Rush County Conservation District wrote the grant.

And as always, if anyone has any questions or issues they need assistance with please contact your Area KACD-EO rep for assistance or EO President.

Who should be included in the National Conservation Planner Database?

- All NRCS and Partner agency employees and volunteers who independently provide assistance to customers with one or more of the nine steps of conservation planning.
- Fully captured conservation planner data ensures adequate resource allocation and training access for all.
- Do not include Technical Service Providers registered in TechReg as conservation planners.
- Partner agency employees who are not functioning in a conservation planner role should not be added to the database.

Example Conservation Planners

Apprentice Conservation Planner



Ramona is an NRCS Range Conservationist in Idaho. She was previously designated as a Certified Conservation Planner, but the designation has lapsed. She still provides conservation planning assistance to customers.



Tom is a Conservation District employee in California. He has been independently assisting in the development of conservation plans for at least the last five years, but never pursued certification.

Certified Conservation Planner



Luciana is a District Conservationist in Minnesota. She has worked in several States over the past few years and routinely provides conservation plans to customers. She keeps her skills sharp through comprehensive training, obtaining continuing education contact hours, and repetition.



Greg is a Soil Conservation Technician in Iowa with many years of experience. He routinely and independently provides conservation plans to customers. He attends training and learns new technologies as he can.

Master Certified Conservation Planner



Leslie is an experienced Supervisory Soil Conservationist in Maine who has been involved with several area wide conservation plans over the years. She reviews the work of her employees and provides on-the-job training.



Mark is an experienced Area Resource Conservationist in Texas. He provides quality assurance and training routinely on an area level and is able to write conservation plans to maintain his planner designation.

Technical Specialist Conservation Planner



Ahmed is a new NRCS Conservation Agronomist in Arkansas. He was previously a consultant with Crop Protection Services. He trains and assists planner on agronomic aspects of conservation planning, and provides quality assurance. He does not have occasions to write complete conservation plans for customers.



Sarah is an Area Resource Conservationist in Ohio. She was previously a District Conservationist and a Certified Conservation Planner, but no longer approves conservation plans. She maintains her designation by assisting conservation planners, providing technical training, conducting quality assurance work, and completing professional education.

Pollinator Short Course

Tuesday, August 22, 2017

9 am to 4 pm

Kansas Wetland Center

Auditorium

592 NE K-156 HWY

Great Bend KS 67530

Wednesday, August 23, 2017

9 am to 4 pm

Lee Richardson Zoo

Baffa Lechure Hall

312 E Finnup Drive

Garden City, KS 67846

COURSE AGENDA

9 am

Registration

9:10—9:45 am

Introduction

Importance of Pollinators

9:45—10:30 am

Basic Pollinator Biology & Recognition

10:45—11:30 am

Pollinator-Friendly Agriculture

11:30—12:00

Pollinator Habitat Assessment

12:00—12:30 pm

Lunch Provided by Sponsors

12:30—2:00 pm

Field Visit—Weather Permitting

2:00—3:00 pm

Habitat Restoration &
Land Management

3:15—3:30 pm

NRCS Technical & Financial Support

3:30—4:00 pm

Additional Resources & Wrap-Up



Registration—\$30

Lunch Provided (limited #)

RSVP—by August 18th

785-222-2615 Ext 101

Producer registration & meals are covered by grant. Additional sponsor funds available for agency/partner meals. Need to RSVP to reserve a meal.

Workshops organized by Xerces Society for Invertebrate Conservation, Natural Resources Conservation Service, and Rush County Conservation District.

Sponsors:

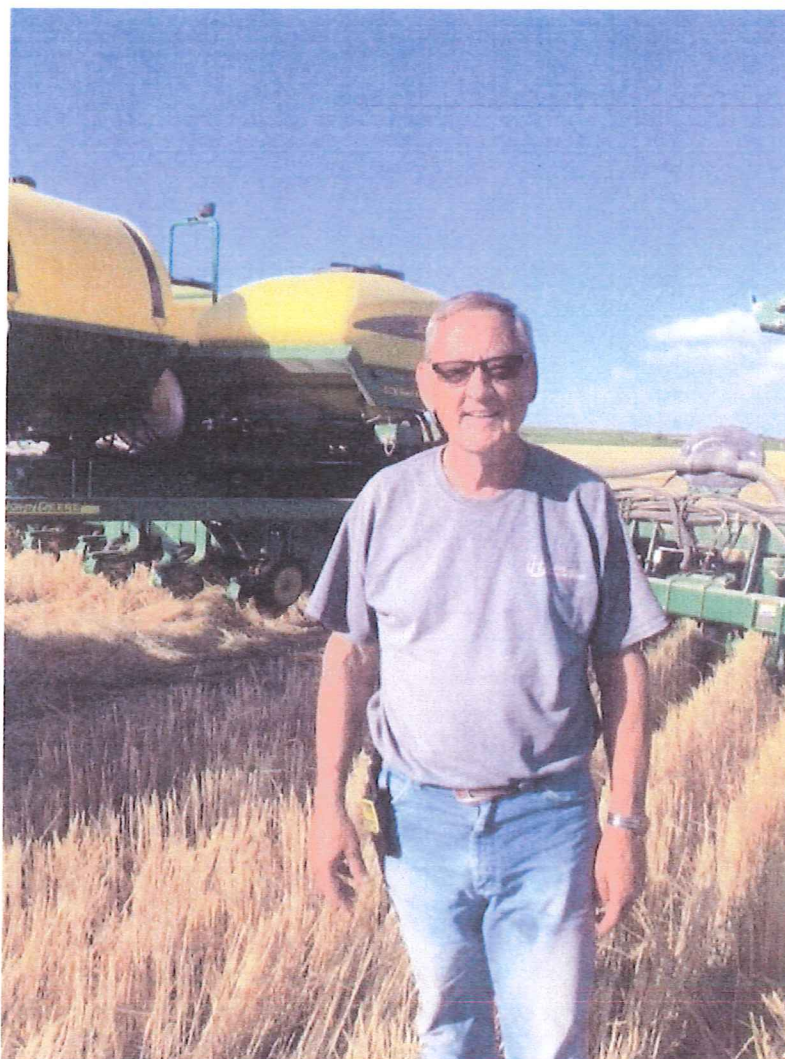
USDA is an equal opportunity employer, provider and lender.

Please contact us if any accommodations are needed including meal.





MENU

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Jim Krueger, executive director for the Kansas Association of Conservation Districts.

By Sara Kangas

Time and time again, we've seen that locally-led, voluntary conservation on working lands is one of the biggest driving forces of effectively preserving and protecting natural resources. Landowners across the

nation are committed to this very principle, and with more than 75 percent of land in the United States privately owned, it's important to recognize and celebrate their achievements.

The Leopold Conservation Awards Program was designed to do exactly that. The program is currently active in 13 states across the country – California, Colorado, Kansas, Kentucky, Missouri, Nebraska, North Dakota, Oklahoma, South Dakota, Texas, Utah, Wisconsin, and Wyoming – and the award nominees are evaluated by an independent panel of agriculture professionals in six categories: responsible management, sustainable revenue, leadership, overall land health, innovation, and outreach.

The winners receive a crystal award, plus a \$10,000 cash prize provided by sponsors in each state. In Kansas and North Dakota, the award programs are held in partnership with the states' conservation district associations.

Jim Krueger, executive director for the Kansas Association of Conservation Districts, told NACD that each year the state panels see a wide range of applicants. "Anything from rangeland cattlemen to dairies to small farms to diversified grain and livestock to grain only – we've got about everything. It doesn't really matter to us whether they're a diversified operation or grain only or livestock only, it's all about what they've done in the line of conservation and their ability to share that information."

That diversity helps promote the message of conservation.

Kreuger says that a majority of applicants, who are required to engage in community outreach, are involved with their local districts and use district-provided technical assistance. "Some of the best conservation teaching comes from following the progressive farmer in the county or in the area," said Krueger.



"I think what makes (the awardees) extraordinary is that they look outside of the box... so way past what they can do to address the resource concern," Kreuger said. To them, "it's not so much about 'let's preserve it,' but 'let's make it better!'"

The Leopold Conservation Award is often referred to as the "Nobel Prize of agriculture." Kreuger told NACD that last year's Kansas recipients donated their cash winnings to their county 4-H foundation. While he says the panel doesn't expect everyone to do that, it was nice to see people giving back to the next generation. "(Aldo) Leopold was all about preserving and maintaining and improving for future generations. I know that's how the winners of the Leopold award felt – and I think that's what made them winners."

Nominations are still open in California, Oklahoma, Utah, Wisconsin, and Wyoming. If you're interested in nominating someone for this or next year's awards program, [visit the Sand County Foundation's website](#).



Sara Kangas is NACD's communications and operations coordinator. She can be reached at sara-kangas@nacdnet.org.

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Area IV KACD Fall Workshop

August 23, 2017

Shawnee County Farm Bureau Building

3801 SW Wanamaker Road

Topeka, KS

\$8.00 lunch cost

RSVP to Judy Boltman @ judy@sccdistrict.com

Tentative Agenda 2017 Fall Workshop

TIME TOPIC PRESENTER

9:00 a.m. Registration for KACD Fall Meeting

9:15 a.m. Welcome/Introductions, KACD Area Director

9:30 a.m. Maximize Your Legislative Contacts, Kim Christiansen

Director of Government Relations and Legal Counsel KEC, Inc.

10:30 a.m. DOC Report, Rob Reschke, Director KDA Division of Conservation

11:15 A.M. NRCS Report, Eric Banks, NRCS State Conservationist

11:45 a.m. Break for lunch

1:00 p.m. Kansas Forestry Issues in Kansas, Larry Biles, Kansas State Forester

1:30 p.m. KACD Strategic Plan, Dan Meyerhoff, Executive Director, KACD

2:00 p.m. KACD EO Report, KACD EO Area Representative

2:10 p.m. KACD Report, Convention, Monarch Butterfly RCPP, Dan Meyerhoff,
KACD Executive Director

2:45 p.m. Area Director Update and Nominations

3:00 p.m. Resolution presentation and discussion

3:30 p.m. Adjourn for a safe trip home