

Submit To: CHIEF ENGINEER
Division of Water Resources
Kansas Department of Agriculture
1320 Research Park Drive
Manhattan, KS 66502-5000
<http://agriculture.ks.gov/dwr>

**REQUEST TO REDUCE A PORTION OF
AN EXISTING WATER RIGHT**
NO FEE REQUIRED



Application is hereby made for approval of the Chief Engineer to reduce a portion of **File No.** _____.

Names and addresses of the owners of the authorized place of use:

- 1) _____
- 2) _____
- 3) _____
- 4) _____
- 5) _____

The above listed owner(s) request a:

A. REDUCTION OF AUTHORIZED MAXIMUM ANNUAL QUANTITY OF WATER.

Reduce the maximum annual quantity of water to _____ acre-feet million gallons

B. REDUCTION OF AUTHORIZED MAXIMUM RATE OF DIVERSION OF WATER.

Reduce the maximum rate of diversion to _____ gallons per minute (g.p.m.)

C. REDUCTION IN NUMBER OF AUTHORIZED POINTS OF DIVERSION.

A reduction in the point(s) of diversion may result in the reduction of the rate and quantity authorized by the amounts associated with those points of diversion.

Note: Applicant must submit a map detailing the proposed point(s) of diversion

It is requested that the authorized points of diversion be reduced to:

1. One in the _____ Quarter of the _____ Quarter of the _____ Quarter of Section _____, more particularly described as being near a point _____ feet North and _____ feet West of the Southeast corner of said section, in Township _____ South, Range _____ E W, _____ County, Kansas.
2. One in the _____ Quarter of the _____ Quarter of the _____ Quarter of Section _____, more particularly described as being near a point _____ feet North and _____ feet West of the Southeast corner of said section, in Township _____ South, Range _____ E W, _____ County, Kansas.
3. One in the _____ Quarter of the _____ Quarter of the _____ Quarter of Section _____, more particularly described as being near a point _____ feet North and _____ feet West of the Southeast corner of said section, in Township _____ South, Range _____ E W, _____ County, Kansas.
4. One in the _____ Quarter of the _____ Quarter of the _____ Quarter of Section _____, more particularly described as being near a point _____ feet North and _____ feet West of the Southeast corner of said section, in Township _____ South, Range _____ E W, _____ County, Kansas.

If more space is needed, attach additional sheets as necessary.

D. REDUCTION OF THE AUTHORIZED **PLACE OF USE** OF WATER.

*A reduction in place of use may result in a reduction of the authorized rate and quantity. See K.A.R. 5-3-23 for details.
 *Note: Applicant must submit a map detailing the proposed place of use**

IF IRRIGATION USE

Owner(s) - NAME: _____

ADDRESS: _____

Sec.	Twp.	Range	NE¼				NW¼				SW¼				SE¼				TOTAL ACRES		
			NE¼	NW¼	SW¼	SE¼	NE¼	NW¼	SW¼	SE¼	NE¼	NW¼	SW¼	SE¼	NE¼	NW¼	SW¼	SE¼			

List any other water rights that cover this place of use. _____

Owner(s) - NAME: _____

ADDRESS: _____

Sec.	Twp.	Range	NE¼				NW¼				SW¼				SE¼				TOTAL ACRES			
			NE¼	NW¼	SW¼	SE¼	NE¼	NW¼	SW¼	SE¼	NE¼	NW¼	SW¼	SE¼	NE¼	NW¼	SW¼	SE¼				

List any other water rights that cover this place of use. _____

If more space is needed, attach additional sheets as necessary.

IF NON-IRRIGATION USE

Describe: _____

E. REDUCTION IN THE **TYPES OF BENEFICIAL USE** AUTHORIZED.

It is requested that the types of beneficial use of water be reduced to: _____.

COMMENTS: _____

The request must be signed by all owners of the place of use authorized by the water right or permit and his or her spouse, if married. Please indicate if there is no spouse. Unless the water right or permit has been legally severed from the authorized place of use, the owners of the water right or permit are the owners of the authorized place of use. If land is being purchased under contract, the seller must sign as owner until such time as the contract is completed.

In the event that all applicants cannot appear before one notary public, they may as necessary sign separate copies of the application before any notary public conveniently available to them. All copies signed in this manner shall be considered to be valid parts of the application.

If the request is signed on behalf of any owner by someone with legal authority to do so (for example, an agent, one who has power of attorney, or an executor, executrix, conservator), it will be necessary to attach proper documents showing such authority.

I, the undersigned owner of this water right or permit declare that: (1) I am freely and voluntarily choosing to reduce the water right listed; and (2) I am waiving any rights to a hearing or an appeal that I may have had regarding the reduction of the water right listed.

I declare that I am an owner, as identified herein, or that I represent an owner, as identified herein, and am authorized to make this request on his or her behalf.

Dated at _____, Kansas, this _____ day of _____, 20____.
(City) (Month) (Year)

(Owner)

(Spouse)

(Print)

(Print)

(Owner)

(Spouse)

(Print)

(Print)

(Owner)

(Spouse)

(Print)

(Print)

State of Kansas)
) SS
County of _____)

I hereby certify that the foregoing application was signed in my presence and sworn to before me this _____ day of _____, 20____.
(Month) (Year)

Notary Public

My Commission Expires: _____