

## KDA Specialty Crop Growers Reimbursement Application

The Kansas Department of Agriculture has funds available for reimbursement to Kansas specialty crop growers who attend a specialty crop focused conference sometime between December 2020 and June 2021.

The objective of the project is to provide conference expense support for specialty crop producers in the state through a reimbursement stipend of \$850 provided to each participant in order to offset the cost of their registration, mileage/flights, hotel, meals, etc. To receive the reimbursement stipend, grant applicants must fulfill all requirements of completing three surveys, submitting eligible receipts, and providing receipt of conference registration.

For a conference to qualify, it must be a multi-day conference having a primary focus on specialty crops, as defined by USDA. This may include sessions about production practices, specialized equipment and technology, pest and disease management, specialty crop marketing practices, or business principles for specialty crop producers. To determine if a conference qualifies, the grant applicant will provide a copy of the agenda to KDA to review its relevance to the listed stipulations.

Examples of conferences that may be eligible for applicants to attend include, but are not limited to:

- Great Lakes Expo Fruit, Vegetable, & Farm Market Conference, December 8-10, 2020, Virtual
- Southeast Regional Fruit & Vegetable Conference, January 5-7, 2021, Virtual
- North American Strawberry Growers Association Conference, January 18-20, 2021, Virtual
- Unified Wine & Grape Symposium, January 26-29, 2021, Sacramento, CA
- American Society of Enology & Viticulture Annual Conference, June 21-24, 2021, Monterey, CA

Conferences not eligible will include those within the state of Kansas and the Great Plains Growers Conference.

### Details required to apply:

- This form/application completed, signed and dated by **December 18th at 5pm**
- W-9 form (Available at [www.irs.gov](http://www.irs.gov))
- Agenda for the conference you plan to attend

Based on the receipt of the completed application packet by KDA, reimbursements will be on a first-come, first-served basis until the limited program funds are exhausted. Print clearly or type the KDA Specialty Crop Growers Reimbursement Application. Questions should be directed to Sammy Gleason, From the Land of Kansas Program Coordinator, at 785-564-6755 or [sammy.gleason@ks.gov](mailto:sammy.gleason@ks.gov).

**Please submit separate forms for each applicant.**

**Conference Attendee Name:**

**Business/Farm Name:**

**Business/Farm Address:**

**City/State/Zip:**

**Mailing Address:**

**City/State/Zip:**

**Phone:**

**Email:**

**Conference Requesting Reimbursement for:**

**Dates of Conference:**

**Conference Location:**

**Have you previously attended:**

**I certify that the above information is accurate and that no part of my expenses has or will be reimbursed from other sources.**

**Conference attendee signature:**

**Date:**

Please also attach an agenda for the conference you are applying for reimbursement for.