Kansas Department of Agriculture
Accounts Receivable and Licensing
1320 Research Park Dr.
Manhattan, KS 66502
785-564-6700, Fax: 785-564-7490
KDA.ARandLicensing@KS.GOV

GOVERNMENT AGENCY REGISTRATION APPLICATION

AGENCY INFORMATION: Provide the following information for the agency. Please ensure correct FEIN is provided.

FEIN _____ Location County _____ Phone _____

Agency Name _____ FAX _____

Address _____

City_____ County _____ State _____ ZIP _____

E-Mail _____ Website _____

1. AGENCY HEAD: Provide the following information for the agency head that is authorized to receive correspondence and legal documents. Please ensure correct Social Security Number is provided for agency head.

SSN _____ PHONE _____FAX _____

LAST NAME _____ FIRST NAME AND MIDDLE INITIAL _____

TITLE _____

ADDRESS _____

CITY _____ COUNTY _____ STATE _____ ZIP _____

2. KS CERTIFIED COMMERCIAL PESTICIDE APPLICATOR(S) AND KS UNCERTIFIED PESTICIDE APPLICATOR(S): Government employees who apply restricted use pesticides are required by statue either to be certified in the appropriate commercial pesticide applicator certification category (ies) and subcategory (ies) or be working under the supervision of a certified commercial applicator. Provide the following information for all certified commercial pesticide applicators who will be applying pesticides under this registration. Please ensure correct Social Security Number and birth date are provided for each applicator. ATTACH SEPARATE SHEET IF MORE SPACE IS NEEDED USING THIS SAME FORMAT.

Date Employed	Staff Code (Cert or Uncertified)	Commercial Certification Number	SSN	Birth Date	Name

4. AUTHORIZED SIGNATURE OF OFFICIAL_____ DATE _____

TYPE OR PRINT NAME OF OFFICIAL _____ TITLE _____

5. SUBMIT COMPLETED APPLICATION AND REGISTRATION FEE TO KANSAS DEPARTMENT OF AGRICULTURE, ACCOUNTS RECIEVABLE AND LICENSING, 1320 Research Park Drive, Manhattan, KS 66502. **Registration Fee is $50.** No fee is required of any township located within a county which has previously applied for and received Government Agency Registration for the same calendar year this application covers.

PLEASE DO NOT WRITE BELOW THIS LINE (FOR KANSAS DEPARTMENT OF AGRICULTURE USE ONLY) KPL-500 (Rev 07/14)

FEE	CODE	TRANSACTION #	CHECK #	GAR #	COUNTY	ENTRY	EFF DATE	INITIALS	PROCESS DATE
$50	GAR								