

**Kansas Department of Agriculture
Division of Conservation
Application for State Cost-Share Assistance
Watershed Dam Construction**

Instructions For DOC –WD1

The following instruction will assist in the completion of the application form found in the Watershed District Handbook. All forms may be copied but please use one side of paper only.

Section 1. Complete legal name of district and mailing address to receive all correspondence pertaining to the application.

Section 2 through 8 Self-explanatory.

Section 9. Engineers estimated construction and engineering costs for the project.

Section 10. The Division of Conservation's policy authorizes cost-share up to 70 percent of the cost of construction plus the actual costs of engineering's, geologic investigations and inspection costs, not to exceed 10 percent of the actual cost of construction. The maximum cost-share per district per year is \$120,000.

Section 11. List all anticipated sources and amounts of funds to be used for the project other than state funds.

Section 12. The benefits of the structure are important justification for the structure. Be thorough and realistic in listing the benefits.

Section 13. An attachment shall contain the district's explanation of procedures to address concerns expressed in the Environmental Coordination Act (ECA) review process.

Section 14. Self-explanatory.

Section 15. Complete all information and signatures as requested.

Section 16. The application must be authorized by the Board of Directors. Complete the information as requested.

Section 17. Include all attachments with the application:

No. 1- Land Treatment Practices above site.

This information is available from the Conservation District. Use the format prescribed by the Division of Conservation.

No. 2- Benefit to cost ratio, calculations and substantiation:
Complete this sheet with information as requested and attach substantiation of benefits.

No. 3- Aerial Photograph of site, drainage area and downstream benefit area:
Photos should be no larger than 8 ½ inches by 11 inches or folded to this size for filing purposes. More than one photo should be keyed for the purpose of fitting together for an overall view of project.

In addition to photographs, other types of maps maybe submitted such as quadrangle maps, benefit area map from general plans or others that may be of value to reviewers.

No. 4- Explanation of procedures to address concerns expressed in the Environmental Coordination Act (ECA) review process.

Section 18. The original application is due no later than April 1st to be eligible for inclusion in the budget request for the next fiscal year.

Application for State Cost-Share Assistance for Dam Construction	1.Applicant: _____ _____ _____	DOC-WD1 Rev. 6/14 Page 1 of 5										
Mail To: Division of Conservation, KDA 1320 Research Park Drive Manhattan, KS 66502 Phone: (785) 564-6620 Fax: (785) 564-6778	2. Structure No. _____ 3. Date permit issued: a. Permit to construct _____ b. 404 permit _____ c. _____ d. _____	4. General Plan adopted by Board on _____										
5. Description of site: a. Legal _____ b. County _____ c. Drainage (acres) _____	6. Structure size: a. Cubic yards _____ b. Height (ft.) _____											
7. Size of Sediment Pool: a. Volume (acre-feet) _____ b. Surface (acres) _____	8. Size of Detention Pool: a. Volume (acre-feet) _____ b. Surface (acres) _____											
9. Estimated costs: a. Construction \$ _____ b. Engineering \$ _____ c. TOTAL \$ _____	10. State cost-share assistance requested: a. Construction \$ _____ (Maximum 70%) b. Engineering \$ _____ (Maximum 10% of 9a) c. TOTAL \$ _____ (Maximum assistance-\$120,000 per district.)											
11. Sources of funds other than state assistance: a. _____ \$ _____ b. _____ \$ _____ c. _____ \$ _____ d. _____ \$ _____												
12. Benefits of the structure. (Individuals, county roads, bridges, utilities, water quality, flood control, wildlife, fish and other benefits.) Use additional pages if necessary. <table border="0" style="width: 100%;"> <thead> <tr> <th style="text-align: left;"><u>Benefits</u></th> <th style="text-align: left;"><u>Explanation of Benefits</u></th> </tr> </thead> <tbody> <tr> <td>_____</td> <td>_____</td> </tr> <tr> <td>_____</td> <td>_____</td> </tr> <tr> <td>_____</td> <td>_____</td> </tr> <tr> <td>_____</td> <td>_____</td> </tr> </tbody> </table>			<u>Benefits</u>	<u>Explanation of Benefits</u>	_____	_____	_____	_____	_____	_____	_____	_____
<u>Benefits</u>	<u>Explanation of Benefits</u>											
_____	_____											
_____	_____											
_____	_____											
_____	_____											

Application for State Cost-Share Assistance for Dam Construction	1.Applicant: _____ _____ _____	DOC-WD1 Rev. 6/14 Page 2 of 5
13. The explanation of procedures to address concerns expressed in the Environmental Coordination Act (ECA) review process is attached.		
14. The district will: a. Itself, or has contractual agreement with responsible parties to, operate the structure in a manner satisfactory to the Chief Engineer, Division of Water resources, Kansas Department of Agriculture. b. Maintain the structure in a safe and functional condition for the life of the structure. c. Perform an annual inspection and send copy of inspection to the Division of Conservation. d. Perform necessary maintenance at district expense.		
15. The officers signing this application on behalf of the board of directors of the district certify that the information and statements in the application are true and correct. _____ District No. _____ Watershed District _____ Date _____ President Attest _____ Date _____ Secretary		
16. This action authorized at an official meeting of the Board of Directors on _____, 20_____, and is properly recorded in the district minutes of that date. Attest _____ Secretary		
17. Attachments- A complete application must include the following attachment: No. 1- Land treatment Practices above Site. No. 2- Benefit to Cost ratio, Calculations and Substantiation. No. 3- Aerial Photograph and 7.5 min. Quad maps of Site and Primary Benefit Area. No. 4- Environmental Coordination Act (ECA) Response.		
18. Submit original to the Division of Conservation no later than April 1 st .		

Attachment No. 1

Watershed Dam Construction Program
Application for Cost-Share Assistance

_____ District Site No.: _____
Land Treatment Above Site

Total Drainage (Acres): _____

Landowner	Legal Description				Land Use	Total Acres	Acres Treated/Protected	Percent Protected (Acres Treated/Total Acres X 100)
	Q	S	T	R				
Totals								

Prepared by: _____

_____ County Conservation District

Attachment No. 1 (Continued)

Landowner	Legal Description				Land Use	Total Acres	Acres Treated/Protected	Percent Protected <small>(Acres Treated/Total Acres X 100)</small>
	Q	S	T	R				
Totals								

ATTACHMENT NO. 2

**BENEFIT TO COST RATIO
WATERSHED DAM CONSTRUCTION PROGRAM
APPLICATION FOR COST-SHARE ASSISTANCE**

1. Site No.: _____ 2. Benefit-Cost Ratio: _____

3. Date of Termination: _____

4. Determination Made by: _____

Name

Address

Telephone Number

5. Factors and computation used in determination of benefit-cost ration are listed below or separate sheet is attached: